

VALLEY CENTER MUNICIPAL WATER DISTRICT
AGENDA

Regular Meeting of the Board of Directors
Monday, August 4, 2025 — 2:00 P.M.

The VCMWD Board of Directors welcomes the public to attend its meetings both in-person at its Board Room and virtually via livestream. *Please note that in the event of technical issues that disrupt the meeting livestream or receipt of public comments by phone or email, the meeting will continue, unless otherwise required by law, such as when a Director is attending the meeting virtually pursuant to certain provisions of the Brown Act.*

Instructions for members of the public who wish to address the Board of Directors:

Members of the public can address the Board of Directors during “Public Comments” or on specific agenda items, may do so as instructed below. All comments will be subject to a limit of three (3) minutes.

- Making Public Comment for In-Person Attendance: Members of the public who wish to observe or to address the Board may join the Board Members at the noticed, physical location. A Request to Speak slip must be submitted to the Board Secretary prior to start of the meeting (*if possible*).
- Phone Comments During the Meeting: Before the meeting, or before public comment period for the item closes during the meeting, submit a telephone number by email to the Board Secretary at publiccomments@vcmwd.org, together with the agenda item number, and the Board Secretary will call when the board is ready to hear public comments; *or*
- Emailed Comments: Before the meeting, or before public comment period for that item closes at the meeting, email your comments to the Board Secretary at publiccomments@vcmwd.org and they will be read aloud during the public comment period; *or*
- Written Comments: Written comments can be also be physically dropped off or mailed in advance of the meeting at the District’s Administrative located at 29300 Valley Center Rd., Valley Center, CA 92082, for receipt no later than 1:00 pm on meeting day.

These public comment procedures supersede any District public comment policies and procedures to the contrary. If modifications or accommodations from individuals with disabilities are required, such persons should provide a request at least 24 hours in advance of the meeting by email to the Board Secretary at boardsecretary@vcmwd.org.

Meeting Broadcast: Members of the public may watch the meeting electronically by visiting the District’s website at vcmwd.org/Board/Board-Documents and then clicking the link listed below “live stream” on the page.

Meeting Documents: Board Meeting Packets (*except for closed session materials*) will be made available to the public once distributed to the Board. Please visit the District’s website at vcmwd.org/Board/Board-Documents for Agenda and related Board Meeting Documents.

ROLL CALL

APPROVAL OF AGENDA

At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda (Government Code Section 54954.2).

PUBLIC COMMENTS

Comments and inquiries from the audience will be received on any matter not on the agenda, but within the jurisdiction of the Board. Comments and inquiries pertaining to an item on the agenda will be received during the deliberation of the agenda item (Government Code Section 54954.3).

**Valley Center Municipal Water District
Board of Directors' Meeting Agenda**

CONSENT CALENDAR ITEMS

Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.

1. **Minutes of the Regular Board Meeting Held Monday, July 21, 2025; and**
2. **Audit Demands.**

INFORMATION / POSSIBLE ACTION ITEM(S)

3. **Review and Possible Adoption of the Proposed Fiscal Year 2025-26 Operating and Capital Budget:**

A review of the proposed fiscal year 2025-26 Operating and Capital Budget will be presented with a request to approve Resolution No. 2025-23 adopting the proposed FY 2025-26 Operating and Capital Budget. If adopted, an ordinance to amend the District's Administrative Code, will be requested.

- a. Report by Director of Finance and Administration
- b. Discussion
- c. Public comments/questions
- d. If desired, motion to approve or deny Resolution No. 2025-23
- e. If desired, motion to approve or deny Ordinance No. 2025-08

4. **Review of the Strategic Plan Performance Measures Results for the 2024 Calendar Year:**

A review of the Strategic Plan Performance Measures Results for the 2024 Calendar Year will be given.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

5. **Update to the Long-Range Financial Strategy – Part 2:**

A review of updates to the Long-Range Financial Strategy, part 2, will be provided.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

6. **San Diego County Water Authority (SDCWA) Board Meeting Summary:**

A report on the SDCWA's Board of Directors' Meeting of July 24, 2025 will be provided.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

**Valley Center Municipal Water District
Board of Directors' Meeting Agenda**

7. General Information:

General Information items will be reviewed.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

DISTRICT GENERAL COUNSEL'S REPORT

BOARD OF DIRECTORS' AGENDA AND AB1234 REPORTING*

** Directors must provide brief reports on meetings/events attended in the performance of their official duties for which compensation or reimbursement is provided. Authority: Government Code Section 53232.3.*

8. Determination of Process to Fill Division Three (3) Vacancy:

The Board will be provided an opportunity to determine the process to fill the Board vacancy created by the resignation and retirement of Director Oliver Smith, Division Three (3).

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve the process in which the Board will fill the Division 3 vacancy

CLOSED SESSION ITEM(S)

At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session (per Government Code § 54956.9).

9. A Closed Session will be held pursuant to the following two (2) items:

- **Government Code §54957 – Public Employee Appointment:**
Title: General Manager
- **Government Code §54957.6 – Conference with Labor Negotiators:**
Agency Designated Representatives: Board of Directors
Unrepresented Employee: General Manager

ADJOURNMENT

**Valley Center Municipal Water District
Board of Directors' Meeting Agenda**

NOTICE TO THE PUBLIC

This agenda was posted at least 72 hours before the meeting in a location freely accessible to the public. No action may be taken on any item not appearing on the posted agenda, except as provided by Government Code Section 54954.2. Any written materials provided to a majority of the Board of Directors within 72 hours prior to the meeting regarding any item on this agenda will be available for public inspection on the District's website. The agenda is available for public review on the District's website, <http://www.vcmwd.org>.

For questions or request for information related to this agenda contact Kirsten Peraino, *Board Secretary*, at (760) 735-4517 or publiccomments@vcmwd.org. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at least 48 hours before the meeting, if possible.

— End of Agenda —

VALLEY CENTER MUNICIPAL WATER DISTRICT MINUTES

Regular Meeting of the Board of Directors
Monday, July 21, 2025 — 2:00 P.M.

The Valley Center Municipal Water District Board of Directors' meeting was called to order by President Ferro at 2:00 PM. In the Board Room at 29300 Valley Center Rd.; Valley Center, CA 92082, and livestreamed on the District's website at www.vcmwd.org.

ROLL CALL

Board Members Present: Directors Ferro, Holtz, Ness, and Stehly.

Board Members Absent: Director Smith (Division 3) announced his resignation, effective today.

Staff Members Present: General Manager Arant, District Engineer Grabbe, Director of Finance and Administration Pugh, Deputy Director of Operations and Facilities Rutherford, Manager of Accounting/Deputy Director of Finance & Administration Velasquez; Special Projects & Regulatory Compliance Manager Nichols, Engineering Services Supervisor Nikrasch, Senior I.T. Specialist Day, Executive Assistant/Board Secretary Peraino, and General Counsel Paula de Sousa present in-person.

CHANGES TO THE AGENDA

To regretfully receive the resignation of Director Oliver Smith, Division Three (3); and to provide the Board an overview of the process to fill the Board vacancy created by the resignation and retirement of Director Oliver Smith. This just came to the attention of the District (after the posting of the agenda).

Action: Upon motion by Holtz, seconded by Ness; and carried with four (4) affirmative votes, an item will be added to the agenda (after Agenda Item No. 9).

PUBLIC COMMENT(S)

President Ferro established for the record the process by which public comments are received by the Board; this process was also described in the Agenda for the meeting. The Board had one request to speak, in person, from Sachin "Zak" Chawla, who expressed his interest in the General Manager position.

CONSENT CALENDAR ITEMS

Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.

1. **Minutes of the Regular Board Meeting Held Monday, July 7, 2025; and**
2. **Audit Demands for Check Nos. 171868 – 171957 from June 28 – July 11, 2025 and Wire Disbursements for the Month Ended June 30, 2025;**
3. **Quarterly Expense Reimbursement Disclosures (April 1–June 30, 2025) per Government Code Section 53065.**

Action: Upon motion by Stehly, seconded by Ness; and carried with four (4) affirmative votes, the previously listed consent calendar items were approved.

Valley Center Municipal Water District
Board of Directors' Meeting Minutes

ACTION ITEM(S)

4. Adoption of Ordinance No. 2025-07 Setting the Fiscal Year 2025-26 Fixed Charge Special Assessments for Unpaid Charges for Water and Other Services:

Adoption of Ordinance No. 2025-07 setting the FY 2025-26 fixed charge special assessments and unpaid charges for water and other services, was requested by the Manager of Accounting/ Deputy Director of Finance Velasquez. Water Code authorizes the District to add delinquent and unpaid charges for water and other services to the property taxes of the property using the water or service. To go on the tax roll, the delinquency must be unpaid for at least 60 days on July 1, 2025, and have had a lien recorded against the property with the County Recorder. Fifty-five (55) parcels with a delinquency of \$211,433.18 are eligible to go on the tax roll for 2025-26. Ms. Velasquez noted that the property owners have another week to pay their balance before District Staff send the certified list to the County. If a customer(s) pays the delinquent balance before then, their assessment will be removed from the list and will not be placed on the tax roll.

Action: Upon motion by Ness, seconded by Stehly; motion to approve the following Ordinance passed with four (4) affirmative votes:

ORDINANCE NO. 2025-07

**ORDINANCE OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER
MUNICIPAL WATER DISTRICT PLACING FIXED CHARGE SPECIAL
ASSESSMENTS FOR 2025-26 FOR UNPAID CHARGES FOR WATER AND
OTHER SERVICES PURSUANT TO WATER CODE §72094, §72100, §72102
ON THE SAN DIEGO COUNTY SECURED PROPERTY TAX ROLL**

Was adopted by the following vote, to wit:

AYES: *Directors Ferro, Holtz, Ness, and Stehly*

NOES: *None*

ABSENT: *Director Smith (Division 3) announced his resignation, effective today*

5. Adoption of Resolution No. 2025-21 Approving Change Order No. 5 to the Construction Contract with Orion Construction Corporation for the North County Emergency Storage Project – Valley Center Improvements & 14-inch Replacement and Relocation (NCESP–VC):

Engineering Services Supervisor Jeson Nikrasch provided background information on the North County Emergency Storage Project (NCESP) – Valley Center Improvements & 14-inch Replacement and Relocation scope. Mr. Nikrasch reminded the Board that the construction contract consists of two bid schedules (for billing purposes): Schedule A: NCESP Improvements funded by the SDCWA, and Schedule B: 14-inch Replacement and Relocation funded through the District's Capital Improvement budget. A summary of the construction contract with Orion Construction Corporation ("Orion") was given, stating that Orion was awarded the contract on April 3, 2023, for their low bid amount of \$8,796,000. The Notice to Proceed for the 560-calendar day contract was issued on June 15, 2023.

Four (4) change orders have been processed so far, for a cumulative amount of \$686,876 and an additional 259 calendar days. Change Order No. 5 is for the addition of various scope of work items, consisting of seven parts, for an increase of \$227,994 and an additional 137 calendar days. The revised total contract amount is \$9,710,870 and 956 calendar days, with the Project expected to be complete by January 27, 2026.

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The Project's funding comes from two sources: the SDCWA and the District. The SDCWA funds items related to the NCESP's scope of work (Schedule A), while the district funds items associated with the 14-inch Replacement and Relocation (Schedule B) portion's scope of work. The proposed Change Order No. 5 affects schedule A, with the respective allotted project contingencies being sufficient to fund the change order. The total amount of the Project budget remains unchanged.

Staff recommended the Board adopt Resolution No. 2025-21, approving Change Order No. 5 to the construction contract for the North County Emergency Storage Project – Valley Center Improvements & 14–inch Replacement and Relocation with Orion Construction Corporation in the amount of \$227,994 and an additional 137 calendar days.

Action: Upon motion by Ness, seconded by Holtz; motion to approve the following Resolution was passed with four (4) affirmative votes:

RESOLUTION NO. 2025-21

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER MUNICIPAL WATER DISTRICT APPROVING CHANGE ORDER NO. 5 TO THE CONSTRUCTION CONTRACT WITH ORION CONSTRUCTION CORPORATION, INC. FOR THE NORTH COUNTY EMERGENCY STORAGE PROJECT – VALLEY CENTER IMPROVEMENTS & 14-INCH REPLACEMENT AND RELOCATION [ACCOUNT NO'S. 01-00-00-18045 & 01-06-78-51200]

Was adopted by the following vote, to wit:

AYES: *Directors Ferro, Holtz, Ness, and Stehly*
NOES: *None*
ABSENT: *Director Smith (Division 3) announced his resignation, effective today*

6. Adoption of Resolution No. 2025-22 Awarding Sole Source Reservoir Coating for Reidy Canyon No. 1 Exterior and W. Bear Ridge Roof Project:

Engineer Services Supervisor Jeson Nikrasch, presented the rationale for sole sourcing the coating repair work for Reidy Canyon Reservoir No. 1 and West Bear Ridge Reservoir to Advanced Industrial Services (AIS). Both reservoirs experienced premature coating failures despite recent overcoat projects completed by AIS through competitive bidding.

Reidy Canyon Reservoir (500,000 gallons):

- Coated in FY 2021–22.
- Experienced failure due to loss of adhesion between the 1956 lead-based primer and the steel substrate.
- Requires full containment due to hazardous material (lead).

West Bear Ridge Reservoir (4.3 million gallons):

- Coated in FY 2019–20.
- Roof coating delaminated within months; subsequent failures in 2022, 2023, and 2025.
- Manufacturer (Sherwin-Williams) cited insufficient surface prep as the root cause.

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Justification for Sole Sourcing:

- Warranty Coverage: Sherwin-Williams will provide all coating materials at no cost. AIS will perform all warranty-covered labor free of charge.
- Additional Scope: Required additional work (e.g., hazardous material handling, enhanced surface prep) is outside the warranty and will be negotiated directly with AIS for a total of \$309,400.
- Efficiency and Risk Reduction: AIS's familiarity with the reservoirs and their ongoing warranty responsibility ensures cost-efficiency and minimizes disruption or risk associated with third-party contractors.

Financial Summary:

- Reidy Canyon Additional Work: \$196,000
- West Bear Ridge Additional Work: \$113,400
- Total Sole Sourced Work: \$309,400
- Funds are included in the FY 2025–26 District Budget

Staff recommended adoption of Resolution 2025-22, recognizing Advanced Industrial Services (AIS) and Sherwin-Williams as a sole source service provider and authorizing staff to enter into a contract with Advantage Reline in the amount of \$309,400 for the exterior coating replacement projects at Reidy Canyon Reservoir No. 1 and West Bear Ridge Reservoir.

Action: Upon motion by Holtz, seconded by Stehly; motion to approve the following Resolution passed with four (4) affirmative votes:

RESOLUTION NO. 2025-22

RESOLUTION OF THE BOARD OF DIRECTORS OF THE VALLEY CENTER MUNICIPAL WATER DISTRICT APPROVING SOLE SOURCE PROCUREMENT FOR COATING REPLACEMENTS AT REIDY CANYON RESERVOIR NO. 1 AND WEST BEAR RIDGE RESERVOIR AND FINDING THE PROJECT EXEMPT FROM CEQA [PROJECT NO. 01-06-78-51401]

Was adopted by the following vote, to wit:

AYES: *Directors Ferro, Holtz, Ness, and Stehly*
NOES: *None*
ABSENT: *Director Smith (Division 3) announced his resignation, effective today*

INFORMATION ITEM / POSSIBLE ACTION ITEM(S)

7. Status Update on the Woods Valley Ranch Water Reclamation Facility Wastewater Capacity Transfer Agreement:

District Engineer Grabbe provided an update on the proposed wastewater capacity transfer and terms and conditions of a proposed Installment Purchase Agreement ("Agreement") to transfer the Woods Valley Ranch ("WVR") Water Reclamation Facility ("WRF") Capacity Allocation from the proposed Indian Creek Development ("Indian Creek") to Community Facilities District No. 2020-1 ("CFD"). This transfer, initially presented at the May 5, 2025 Board Meeting, follows provisions in

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the Woods Valley Ranch Assessment District ("AD 2012-1") and aligns with the Capacity Allocation Transfer Policy in the District Administrative Code §171.11 (c).

Action: Informational item only, no action required.

8. Update to the Long-Range Financial Strategy:

An update to the November 2019 Long Range Financial Strategy ("2019 Strategy") was provided by General Manager Arant. The 2019 Strategy included recommendations for funding the District Operations and the Capital Improvement Program ("CIP") moving forward over the next five fiscal years ("FY") 2025-26 through 2029-30. Developing the 2019 Strategy necessarily involved making projections about local operating and maintenance costs, wholesale water costs, water demand projections, meter growth projections, and CIP implementation projections. Despite staff's best efforts at seeing into the future, the comparative results clearly demonstrate the difficulty in making projections over a five-year period.

Mr. Arant noted that during this five-year period, the District dealt with several challenges, such as the COVID Pandemic, which resulted in a modified CIP budgeting method in FY 2022-23. Dropping water sales revenue was also a factor. In fact, water sales were so low in 2023 and 2024 that no new major CIP projects were accomplished in FY 2023-24, and no new major CIP projects were even budgeted in FY 2024-25. Reduced water sales resulted in reduced CIP reserves to facilitate the upfront funding requirement of the State of California State Revolving Fund Loan Program.

Several key challenges that impact CIP funding include:

1. Changes in land use policies (such as the County VMT Policy) and decisions made by private developers have led to the elimination of significant development projects (like Lilac Hills), which ultimately reduces available Meter Capacity Fees.
2. Declining water sales have led to significant operating losses exceeding \$2 million in FY 2022-23 and 2023-24. This has resulted in a depletion of funds for the Capital Improvement Plan (CIP), requiring the use of operating reserves and property tax revenue to offset the losses.
3. SRF and Federal Grant funding offers low or no interest costs but requires the District to use its funds for project planning, design, and completion before seeking reimbursement from the government, which can take 6 to 12 months. This necessitates having cash reserves or financing to utilize these funds effectively.
4. Stable funding sources are necessary to secure and leverage short or long-term financing to front the cost of CIP projects until reimbursement comes from the State or Federal Government. Reimbursements can then be used to front the costs of additional projects, and/or secure additional leverage financing.
5. If there are operating and Meter Capacity Charge revenues available in a given year, these funds can be used to supplement CIP funding from leveraged financing.
6. Future CIP funding must rely on stable revenue streams like Property Tax, Water Availability /Standby Revenue, and, as previously discussed, a dedicated Water CIP Charge, to minimize reliance on variable water sales revenue.

Going forward, the challenge will be to structure and fund a CIP program less impacted by, or preferably isolated from, the vagaries and variability of water commodity sales revenue and more, or totally, based upon non-variable fixed revenue streams.

Action: Informational item only, no action required.

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Board of Directors' Meeting Minutes**

9. General Information:

An overview of the District's July Legislative and Regulatory report was provided.

Action: Informational item only, no action required.

DISTRICT GENERAL COUNSEL'S ITEM(S)

None.

BOARD OF DIRECTORS' AB1234 REPORTS ON MEETINGS ATTENDED

None.

BOARD OF DIRECTORS' AGENDA

AGENDA ITEM ADDED:

To regrettfully receive the resignation of Director Oliver Smith, Division Three (3); and to provide the Board an overview of the process to fill the Board vacancy created by the resignation and retirement of Director Oliver Smith. This just came to the attention of the District before the Board Meeting, after the posting of the agenda.

Action: Upon motion by Holtz, seconded by Ness; and carried with four (4) affirmative votes, the Board:

- A. Regrettfully received the resignation of Director Oliver Smith; and
- B. Provide direction to Staff to:
 1. Place an item on the August 4, 2025 Regular Board Meeting agenda for the Board to consider calling a special election to fill the vacancy; and
 2. Proceed with undertaking activities necessary for the Board to fill the vacancy by appointment, including Posting a Notice of Vacancy in three or more conspicuous places within the District at least 15 days before the meeting at which the appointment is to be made. Staff would also, as it has for prior Board vacancy appointment processes, placing the Notice of Vacancy in a local newspaper of general circulation.

CLOSED SESSION ITEM(S)

At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session (per Government Code § 54956.9).

10. A Closed Session was called by President Ferro at 3:15 PM pursuant to the following two (2) items:

- **Government Code §54957 – Public Employee Appointment:**
Title: General Manager
- **Government Code §54957.6 – Conference with Labor Negotiators:**
Agency Designated Representatives: Board of Directors
Unrepresented Employee: General Manager

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RECONVENE

Action: The Board came out of closed session at 4:06 PM with no reportable action.

ADJOURNMENT

Action: Upon motion by Stehly, seconded by Ness; motion passed unanimously, the regular meeting of the Board of Directors was adjourned at 4:07 PM.

ATTEST:

ATTEST:

Kirsten N. Peraino, *Secretary*

Enrico P. Ferro, *President*

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JULY 12, 2025 THROUGH JULY 21, 2025

JULY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
ACH	Alpha Analytical Laboratories, Inc.	Testing	682.50
ACH	Betty Randolph	Medicare Part B Reimbursement - 2nd Qtr 2025	444.00
ACH	David Bean	Medicare Part B Reimbursement - 2nd Qtr 2025	1,110.00
ACH	Franchot Randolph	Medicare Part B Reimbursement - 2nd Qtr 2025	444.00
ACH	Grainger, Inc	Materials - Field	991.92
ACH	Hasa, Inc.	Chemicals	1,188.55
ACH	International City Mgmt Association R	Plan# 801966. MissionSquare Remittance 06/27/2	4,094.78
ACH	Larry Watson	Medicare Part B Reimbursement - 2nd Qtr 2025	549.00
ACH	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Date	74.20
ACH	Troy Goswick	Medicare Part B Reimbursement - 2nd Qtr 2025	555.00
ACH	Valley Center Municipal Water District	Employee Contributions 06/27/25-07/11/25 - Barg	405.00
ACH	VCMWD Employees Association	Employee Contributions 06/27/25-07/11/25 - Soci	549.00
171958	Babcock Laboratories, Inc	Testing	597.34
171959	Barbara Baker	Medicare Part B Reimbursement - 2nd Qtr 2025	555.00
171960	Blue-White Industries	Materials - Field	1,219.99
171961	Boncor Water Systems, LLC	DI Tank Service For Acct#412732 - July 2025	90.00
171962	Busy Bees Locks & Keys, Inc.	Services	220.00
171963	Complete Office of California, Inc	Office Supplies	173.59
171964	Diamond Environmental Services, LP	Services	71.34
171965	Lorena Espinoza	Janitorial Service - July 2025	925.00
171966	Farm Bureau	Membership Renewal - G. Arant ID#092813-37-0	99.00
171967	Nylakhone Hatlavongsa	Medicare Part B Reimbursement - 1st & 2nd Qtr 2	1,110.00
171968	HealthEquity Inc.	Employee Contributions 06/27/25-07/11/25	277.00
171969	JHR Partners LLC	McNally JHR Partners FH	211.71
171970	Melvin Murff Living Trust	Refund Check 012635-000, 26272 N Lake Wohlfc	329.14
171971	Pacific Pipeline Supply	Materials - Field	975.85
171972	Palomar Broadband Inc.	Services	69.95
171973	Pinpoint Pest Control Co Inc	Bee/Wasp Hive Removal	290.00
171974	San Diego County Assessor/Recorder	2025 MPR Extract - Number of Records 40,074	125.00
171975	Southwest Answering Service, Inc	Answering Service 06/12/25-07/09/25	429.90
171976	United Way of San Diego County	Employee Contributions 06/27/25-07/11/25	20.00
171977	Valley Center Fire Protection District	Electronic CPR Cards	288.00
171978	Vlking Grove Development LLC	Refund Check 017919-001, 65403802 FH@Vikin	2,359.16
TOTAL			21,524.92

Approved By: _____

General Manager

Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JULY 12, 2025 THROUGH JULY 21, 2025

JUNE

CHECK #	PAYEE	DESCRIPTION	AMOUNT
ACH	Alpha Analytical Laboratories, Inc.	Testing	85.00
ACH	Amazon Capital Services, Inc.	Materials - IT	6,096.64
ACH	Best Best & Krieger LLP	Legal Services - June 2025	12,668.09
ACH	Birdseye Planning Group	North Broadway CEQA Compliance	29,990.00
ACH	BluePath Finance Solar III LLC	Lower Moosa Canyon Solar - June 2025	5,921.44
ACH	BluePath Finance Solar V LLC	VCMWD Corporate Center - June 2025	3,657.22
ACH	HD Supply Facilities Maintenance Ltd.	Materials - Field. Customer# 19969	292.11
ACH	Koppel & Gruber Public Finance	Services	3,145.29
ACH	Liquid Environmental Solutions of Cali	Services	8,101.16
ACH	Orion Construction Corporation	Project No. 01-00-00-18045	434,297.35
ACH	Paymentus Corporation	Transaction Fees - June 2025	15,201.50
ACH	Prudential Overall Supply	Uniform Rentals - June 2025	4,141.23
ACH	Quartic Solutions LLC	GIS Support	900.00
ACH	Rockwell Construction Services, LLC	Moosa Priority Projects and Meadows Lift Station	740.00
ACH	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Date	1,234.05
ACH	Underground Service Alert/SC	Services - June 2025	497.11
171979	A-1 Irrigation, Inc	Materials - Field	3,495.60
171980	ACWA-JPIA	Worker's Comp Premium 4th Qtr 2024-2025 (04/	27,253.37
171981	Boncor Water Systems, LLC	DI Tank Service For Acct#412732 - Tank Exchang	130.00
171982	California Dept. of Tax and Fee Admir	Sales/Use Tax FY 07/01/24-06/30/25	1,690.00
171983	Infosend	A/R Processing, Mail & Postage	7,479.78
171984	National Safety Compliance, Inc	D.O.T. Certified Drug Test	644.76
171985	Occupational Health Centers of Califo	Medical Services	533.00
171986	Pacific Pipeline Supply	Materials - Field	238.34
171987	Partners In Control Inc.	SCADA/HMI Services	42,431.60
171988	Pitney Bowes Inc	Postage Meter Rental & Equipment Service 06/29	489.47
171989	Rancho California Water District	CropSwap 15% Cost Share - Q2 2025	11,755.34
171990	San Diego Gas & Electric	Electric Services - Acct 0007242272582	66,042.46
171991	San Diego Gas & Electric	Electric Services - Acct 0010212819358	33,616.87
171992	Tri County Pump Company	Materials - Field	8,135.26
TOTAL			<u>730,904.04</u>

Approved By: _____

General Manager


Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JULY 22, 2025 THROUGH JULY 25, 2025

JULY

CHECK #	PAYEE	DESCRIPTION	AMOUNT
ACH	ACWA-JPIA	Member V001 - Cyber Liability 07/01/25-07/01/26	11,887.00
ACH	ACWA-JPIA	Member V001 - Property Program Renewal 07/01/25-07/01/26	146,574.26
ACH	Alpha Analytical Laboratories, Inc.	Testing	1,677.50
ACH	Grainger, Inc	Materials - Field	775.73
ACH	Hasa, Inc.	Chemicals	1,037.95
ACH	Konica Minolta Premier Finance	Copier Rental 07/15/25-08/14/25	2,319.39
ACH	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Date	660.07
ACH	Waterline Technologies Inc	Materials - Field	904.04
171993	ACC CA Inc.	Asphalt Disposal	520.00
171994	Asbury Environmental Services	Hazardous Waste Removal	676.55
171995	Babcock Laboratories, Inc	Testing	412.65
171996	County of San Diego	Permits - Record Number DEH2022-HUPFP-0075	2,283.00
171997	Delta Pest Management Inc	Pest Control	1,300.00
171998	Diamond Environmental Services, LP	Services	71.34
171999	DIRECTV	Moosa Dish Service 07/11/25-08/10/25	53.49
172000	Gallade Chemical Inc.	Chemicals	1,299.52
172001	Kaiser Foundation Health Plan Inc	Medical Premiums/Purchaser ID 104350 - August	75,048.29
172002	Midwest Lube Inc	Materials - Field	1,053.72
172003	Occupational Health Centers of Califo	Medical Services	118.00
172004	OneSource Distributors, LLC	Materials - Field	6,866.54
172005	Paradise Chevrolet Cadillac	2025 Chevrolet Silverado	89,743.08
172006	Self Insured Services Company	Medical & Dental Insurance Premiums - August 2025	676.80
172007	SWRCB	Renewal For Distribution Grade 2 - Alisa Nichols C	80.00
TOTAL			<u>346,038.92</u>

Approved By: 

General Manager


Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD JULY 22, 2025 THROUGH JULY 25, 2025

JUNE

CHECK #	PAYEE	DESCRIPTION	AMOUNT
ACH	Clearway Energy LLC	Solar Power Lake Turner - June 2025	24,894.89
ACH	Monument Row	Gordon Hill Upper - Water Line Easement Project	1,290.00
ACH	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Date	466.82
ACH	Zions Bancorporation, National Assoc	Prorated Net Special Tax Revenues Received On	5,667.29
172008	Ardurra Group, Inc.	TO#2 Old Castle Waterline Replacement Phase 2	185.00
172009	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	2,226.30
172010	Infrastructure Engineering Corporation	TO#4 North Broadway Pipeline Relocation Project	1,605.00
172011	Shear Comfort, Ltd	Vehicle Maintenance	297.19
172012	Waukesha-Pearce Industries, Inc.	Materials - Field	1,679.53
	TOTAL		<u>38,312.02</u>

Approved By: _____

General Manager

J.V. Pyle
Director of Finance & Administration

August 4, 2025

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, *General Manager*

SUBJECT: PROPOSED FISCAL YEAR 2025-26 BUDGET

PURPOSE:

To seek adoption of the proposed budget for Fiscal Year 2025-26.

SUMMARY:

At the Board meeting of May 5, 2025, staff presented an overview of the budget assumptions and expense projections in the proposed Fiscal Year 2025-26 operations, maintenance, and capital budget. Since that meeting several update meetings were held, May 15, 2025, which reviewed the water rate sensitivity to variations of water sales for the Fiscal Year 2025-26 Budget and June 16, 2025 reviewed the SDCWA Fixed Transportation Charge implementation.

Additionally, the San Diego County Water Authority (SDCWA) adopted wholesale rate increases on June 26, 2025, for calendar year 2026. Using that information, staff determined reasonable rate increases to cover passing through the wholesale costs and to cover local operating costs.

The Proposed Annual Budget for Fiscal Year 2025-26 is presented today under separate cover in its entirety for review and discussion at the Board meeting.

OVERALL SUMMARY

Staff projects that the Water General Fund in Fiscal Year 2025-26 will be balanced with operating revenues higher than projected operating expenses by \$481,985. Total water capital expenditures are estimated at \$7,151,335 and will require the use of Non-Operating revenues to complete the capital expenditures.

Lower Moosa Water Reclamation Facility (Moosa) funds proposed operating revenues will exceed the projected operating expenses for an estimated surplus of \$653,579. The budgeted surplus is necessary in order to meet the debt coverage requirements of the State Water Resources Control Board for future Clean Water State Revolving Fund (CWSRF) loans. Moosa capital expenditures are estimated at \$434,300 and comprise of continuing projects only, no new projects are proposed in the Fiscal Year 2025-26 Budget.

The Woods Valley Ranch Water Reclamation Facility (Woods Valley) funds proposed operating revenues will exceed the projected operating expenses for an estimated surplus of \$440,616. Total Woods Valley capital expenditures are estimated at \$1,639,170 and will require the use of the budgeted surplus as well as additional funds from the Replacement Reserves to complete the capital expenditures.

Appendix E contains a new section for Capital Projects Requiring Outside Financing. These are projects for which funding is not currently available and will need to be obtained from outside funding sources. For the Water General Fund these projects total \$13,550,000 and for Moosa these projects total \$9,402,000.

A summary of the budget can be found in the "2025-2026 Budget Overview" on page xi and further details can be found in the "Budget Message" starting on page 1-1. A PowerPoint presentation has been prepared and will be discussed at the August 4, 2025, Board meeting to provide highlights from the proposed budget for Fiscal Year 2025-26.

RECOMMENDATION:

Staff recommends the Board adopt the following (copies attached):

1. Resolution No. 2025-23 adopting the Final Operating and Capital Budget for the Fiscal Year 2025-26 and establishing controls on changes in appropriations for the various funds.
2. Ordinance No. 2025-08 to provide for changes in authorized staffing levels per the for Fiscal Year 2025-26 Budget, staff organization, to incorporate changes per the approved MOU and to provide for changes to employee leave and changes to employee specifics.

Rate increases would be adopted later by separate ordinance for implementation on January 1, 2026.

PREPARED BY:


Vanessa Velasquez
Manager of Accounting & Deputy Dir. of Finance

APPROVED BY:


Gary T. Arant
General Manager

REVIEWED BY:


James V. Pugh
Director of Finance and Administration

RESOLUTION NO. 2025-23

RESOLUTION OF THE BOARD OF DIRECTORS OF VALLEY CENTER MUNICIPAL WATER DISTRICT ADOPTING THE FINAL OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2025-2026 AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS FOR THE VARIOUS FUNDS

WHEREAS, the Board of Directors of Valley Center Municipal Water District has reviewed a preliminary budget for 2025-2026 and has made changes therein;

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED by the Board of Directors of **VALLEY CENTER MUNICIPAL WATER DISTRICT** as follows:

1. That the budget document which is on file with the Secretary to the Board, a summary of which is attached hereto as "Exhibit A", is adopted as the final operating and capital budget for the District for the Fiscal Year 2025-2026.
2. That the amounts designated in the final Fiscal Year 2025-2026 operating and capital budget are hereby appropriated and may be expended by the departments or funds for which they are designated and such appropriation shall be neither increased nor decreased except as provided herein.
3. That the following controls are hereby placed on the use and transfer of budgeted funds:
 - a. The General Manager is responsible for keeping expenditures within budget allocations approved by the Board of Directors for positions, salaries, operational expenses and capital acquisitions and may adopt budget procedures as necessary to carry out that responsibility. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the Board or General Manager as described herein.
 - b. The General Manager may reallocate budget items to respond to changed circumstances, provided any single modification in excess of \$50,000 shall require approval by the Board.
 - c. The Department Heads may reallocate budget items, within their department, to respond to changed circumstances, provided that any single modification in excess of \$15,000 shall require approval by the General Manager.
 - d. The Board must authorize any increase in the overall budget and any increase in the number of authorized permanent personnel positions above the level identified in the final operating and capital budget. The General Manager may authorize the hiring of temporary or part-time staff as necessary, within the limits imposed by the available funds in the operating and capital budget.

4. That authorization is made for any carry over or continuing appropriations for the capital budget.

PASSED AND ADOPTED at the regular meeting of the Board of Directors of **VALLEY CENTER MUNICIPAL WATER DISTRICT** held the 4th day of August, 2025, by the following vote to wit:

Enrico Ferro, ***Board President***

ATTEST:

Kirsten Peraino, ***Board Secretary***



Valley Center Municipal Water District

Recap of Budget and Source of Financing
All Budgeted Funds

	Operating	Debt Service	Capital Projects	Total General	Moosa Wastewater	Woods Valley	WVR Expansion	Total All Funds
ESTIMATED BALANCE, JUNE 30, 2025	\$ 5,551,121	\$ 532,263	\$ 6,954,637	\$ 13,038,020	\$ 1,830,488	\$ 4,600,758	\$ 6,755,016	\$ 26,224,282
RECAP OF EXPENDITURES BY FUNCTION								
General Administration	\$ 1,075,322			\$ 1,075,322				\$ 1,075,322
Information Technology	\$ 1,205,786			\$ 1,205,786				\$ 1,205,786
Finance	\$ 3,093,222	\$ 106,696		\$ 3,199,918			\$ 434,401	\$ 3,634,319
Engineering	\$ 2,475,909			\$ 2,475,909				\$ 2,475,909
Operations & Facilities	\$ 8,971,340			\$ 8,971,340	\$ 1,847,101	\$ 1,446,284		\$ 12,264,725
Source of Supply	\$ 32,906,113			\$ 32,906,113				\$ 32,906,113
Depreciation Expense			\$ 3,806,900	\$ 3,806,900				\$ 3,806,900
Capital Projects			\$ -	\$ -	\$ -	\$ 655,000	\$ -	\$ 655,000
Total Budgeted Expenditures	\$ 49,727,692	\$ 106,696	\$ 3,806,900	\$ 53,641,288	\$ 1,847,101	\$ 2,101,284	\$ 434,401	\$ 58,024,074
SOURCE OF FINANCING								
Revenues:								
Water Sales	\$ 36,845,000			\$ 36,845,000				\$ 36,845,000
Meter Service Charges/Wastewater Charges	\$ 10,502,000			\$ 10,502,000	\$ 2,500,680	\$ 1,886,900	\$ 1,518,377	\$ 16,407,957
New Connection Sales	\$ 345,200		\$ 199,000	\$ 544,200				\$ 544,200
Other Revenue	\$ 1,137,477			\$ 1,137,477				\$ 1,137,477
Investment Income	\$ 1,380,000			\$ 1,380,000				\$ 1,380,000
Property Taxes			\$ 3,710,000	\$ 3,710,000				\$ 3,710,000
Water Availability Charges		\$ 532,264	\$ 31,736	\$ 564,000				\$ 564,000
Total Revenues	\$ 50,209,677	\$ 532,264	\$ 3,940,736	\$ 54,682,677	\$ 2,500,680	\$ 1,886,900	\$ 1,518,377	\$ 60,588,634
NET REVENUES & EXPENDITURES	\$ 481,985	\$ 425,568	\$ 133,836	\$ 1,041,389	\$ 653,579	\$ (214,384)	\$ 1,083,976	\$ 2,564,560
Adjustments to Cash Basis								
Add:								
DEPRECIATION EXPENSE			\$ 3,806,900	\$ 3,806,900				\$ 3,806,900
				\$ -				\$ -
Less:								
EXPENDITURES OF CONTINUING PROJECT	\$ -	\$ -	\$ (4,051,335)	\$ (4,051,335)	\$ (434,300)	\$ (984,170)	\$ (4,010,165)	\$ (9,479,970)
NEW CAPITAL PROJECT EXPENDITURES			\$ (3,100,000)	\$ (3,100,000)				\$ (3,100,000)
DEBT SERVICE PRINCIPAL		\$ (425,568)	\$ -	\$ (425,568)	\$ (372,182)		\$ (1,187,987)	\$ (1,985,737)
NET DEBT PROCEEDS				\$ -			\$ -	\$ -
TRANSFER OF (FCSA'S)	(105,088)			(105,088)		29,068	76,020	\$ -
TRANSFER: (See page 3-3)	\$ 2,377,683	\$ -	\$ 249,685	\$ 2,627,368	\$ -	\$ -	\$ -	\$ 2,627,368
ESTIMATED BALANCE, JUNE 30, 2026	\$ 8,305,701	\$ 532,263	\$ 3,993,722	\$ 12,831,686	\$ 1,677,585	\$ 3,431,272	\$ 2,716,860	\$ 20,657,403

ORDINANCE NO. 2025-08

ORDINANCE OF THE VALLEY CENTER MUNICIPAL WATER DISTRICT AMENDING THE ADMINISTRATIVE CODE TO PROVIDE FOR CHANGES IN AUTHORIZED STAFFING LEVELS PER THE FISCAL YEAR 2025-26 BUDGET, STAFF ORGANIZATION, TO INCORPORATE CHANGES PER THE APPROVED MEMORANDUM OF UNDERSTANDING WITH EMPLOYEES, TO PROVIDE FOR CHANGES TO EMPLOYEE LEAVE, AND CHANGES TO EMPLOYEE SPECIFICS.

BE IT ORDAINED by the Board of Directors of the **VALLEY CENTER MUNICIPAL WATER DISTRICT** as follows:

- Section 1.** The VALLEY CENTER MUNICIPAL WATER DISTRICT Administrative Code be and it is amended to provide for changes in the District's Classification and Compensation Plan by modification of Article 8 Section 8.9(c) Position Classification and Salary Range Numbers as set forth in "**Exhibit A**" attached hereto.
- Section 2.** The VALLEY CENTER MUNICIPAL WATER DISTRICT Administrative Code be and it is amended to provide for changes in the District's organization chart and the authorized staffing level by the modification of Article 40, Organization of Staff, Section 40.11 as set forth on "**Exhibit B**" attached hereto.
- Section 3.** The VALLEY CENTER MUNICIPAL WATER DISTRICT Administrative Code be and it is amended to provide for changes in the District's Work Hours Flexibility for Medical Accommodations by the modification of Article 2, Leave, with the addition of Section 2.14 as set forth on "**Exhibit C**" attached hereto.
- Section 4.** The VALLEY CENTER MUNICIPAL WATER DISTRICT Administrative Code be and it is amended to provide for changes in the District's Agreements for Modified Work Schedules by the modification of Article 5, Employment Specifics, Section 5.13 as set forth on "**Exhibit D**" attached hereto.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the **VALLEY CENTER MUNICIPAL WATER DISTRICT** held on the 4th day of August, 2025, by the following vote, to wit:

Enrico Ferro, ***Board President***

ATTEST:

Kirsten Peraino, ***Board Secretary***

Sec. 8.9 Compensation Policy - Position Classifications and Salary Ranges (Cont'd.)

(c) Classification and Compensation Plan (Cont'd.)

Effective **06/27/2025**, mid shift

<u>Classifications</u>	<u>Salary Range Number</u>
General Manager	Gen Mgr.
Executive Assistant/Secretary to the Board	25
Special Projects and Regulatory Compliance Manager	31
Administrative/Clerical Series	
Administrative Assistant I	14 ⁽¹⁾
Administrative Assistant II	16
Administrative Assistant II/Assistant Board Secretary	17
Administrative Assistant III	18
Administrative Assistant III/Assistant Board Secretary	19
Sr. Administrative Assistant	21
Administrative Supervisor	23
Engineering Series	
District Engineer/Deputy General Manager	37.6
Senior Engineer	34
Engineer II	31
Engineer I	27
Project Coordinator	27
Project Manager	30.5
Engineering Technician I	19 ⁽¹⁾
Engineering Technician II	21
Engineering Technician III	23
Sr. Engineering Technician	25
Engineering Services Supervisor	27
GIS/Mapping Technician	21
GIS Analyst	23
Senior GIS Analyst	25
Construction Inspector I	18.5
Construction Inspector II	20.5
Construction Inspector III	22.5
Sr. Construction Inspector	24.5
Construction Inspector Supervisor	27
Finance, Accounting and Consumer Services Series	
Director of Finance and Administration	36.6
Accounting Specialist I	18
Accounting Specialist II	21
Manager of Accounting/Deputy Director of Finance and Administration	33

Notes: ⁽¹⁾ Employees may be hired in the "Training Range", as defined by Section 5.3(e), hired at 15% below classification level.

Sec. 8.9 Compensation Policy - Position Classifications and Salary Ranges (Cont'd.)(c) Classification and Compensation Plan (Cont'd.)*Effective 06/27/2025, mid shift*

<u>Classifications</u>	<u>Salary Range Number</u>
Finance (Cont'd)	
Consumer Services Assistant	16
Sr. Consumer Services Assistant	18
Consumer Services Supervisor	25
Manager of Human Resources	31
Human Resources Coordinator	27
Human Resources Analyst	25
Information Technology Series	
Director of Information Technology	36.6
Information Technology Specialist	23 ⁽¹⁾ ⁽²⁾
Sr. Information Technology Specialist	27
SCADA IT Administrator	29
Operations and Facility Maintenance Administration and Operating Divisions Series	
Director of Operations/Facilities	36.5
Environmental Compliance Manager/Deputy Director of Operations and Facilities	29.5
Safety & Regulatory Compliance Officer	25.0
Construction-Maintenance, Landscape Division	
Construction/Maintenance Technician I	17 ⁽¹⁾ ⁽²⁾
Construction/Maintenance Technician II	19.5
Construction/Maintenance Technician III	21.5
Sr. Construction/Maintenance Technician	23.5
Construction/Maintenance Supervisor	27
Landscape Maintenance Worker I	13 ⁽¹⁾ ⁽²⁾
Landscape Maintenance Worker II	15
Landscape Maintenance Worker III	17
Sr. Landscape Maintenance Worker	19
Meter Services Division	
Meter Services Technician I	17 ⁽¹⁾ ⁽²⁾
Meter Services Technician II	19.5
Meter Services Technician III	21.5
Sr. Meter Services Technician	23.5
Meter Services Supervisor	27

- Notes: (1) Employees may be hired in the "Training Range", as defined by Section 5.3(e), hired at 15% below classification level.
- (2) Employees may be hired as "Provisional Employees" and, as such, have two (2) years to obtain the licenses and certifications required to perform their specified duties or be subject to actions as described in Section 5.3(f)

Sec. 8.9 Compensation Policy - Position Classifications and Salary Ranges (Cont'd.)(c) Classification and Compensation Plan (Cont'd.)
Effective 06/27/2025, mid shift

<u>Classifications</u>	<u>Salary Range Number</u>
Pumps-Motors, Electrical, Fleet Maintenance Division	
Pump Facilities Technician I	17 (1) (2)
Pump Facilities Technician II	19.5
Pump Facilities Technician III	21.5
Sr. Pump Facilities Technician	23.5
Pumps and Motors Supervisor	27
Electrical Technician I	17
Electrical Technician II	19.5
Electrician	21.5
Sr. Electrician	23.5
Fleet Mechanic I	17 (1) (2)
Fleet Mechanic II	19.5
Fleet Mechanic III	21.5
Sr. Fleet Mechanic	23.5
Wastewater Operations Division	
Wastewater Systems Technician I	17 (1) (2)
Wastewater Systems Technician II	19.5
Wastewater Systems Technician III	21.5
Sr. Wastewater Systems Technician	23.5
Wastewater Systems Supervisor	27
Water Operations Division	
Water Systems Technician I	17 (1) (2)
Water Systems Technician II	19.5
Water Systems Technician III	21.5
Sr. Water Systems Technician	23.5
Water Systems Supervisor	27

- Notes: (1) Employees may be hired in the "Training Range", as defined by Section 5.3(e), hired at 15% below classification level.
- (2) Employees may be hired as "Provisional Employees" and, as such, have two (2) years to obtain licenses/certifications required to perform their specified duties or be subject to actions as described in §5.3(f)

Article 8

Sec. 8.9(c) Salary Ranges

Updated with 3.10% COLA - Effective 6/27/25, Mid-Shift

VALLEY CENTER MUNICIPAL WATER DISTRICT
SALARY SCHEDULE FOR 2025-2026

RANGE NO.	BIWEEKLY SALARY RANGE		MONTHLY SALARY RANGE		YEARLY SALARY RANGE		HOURLY SALARY RANGE	
	MIN	MAX	MIN	MAX	MIN	MAX	MIN	MAX
Gen Mgr *	\$10,192.31	\$11,346.15	\$22,083.33	\$24,583.33	\$265,000.00	\$295,000.00	\$127.404	\$141.827
37.6	\$7,161.20	\$9,565.28	\$15,515.93	\$20,724.77	\$186,191.20	\$248,697.28	\$89.515	\$119.566
37.5	\$7,068.88	\$9,472.96	\$15,315.91	\$20,524.75	\$183,790.88	\$246,296.96	\$88.361	\$118.412
37.0	\$6,898.56	\$9,244.64	\$14,946.88	\$20,030.05	\$179,362.56	\$240,360.64	\$86.232	\$115.558
36.6	\$6,824.56	\$9,114.24	\$14,786.55	\$19,747.52	\$177,438.56	\$236,970.24	\$85.307	\$113.928
36.5	\$6,732.24	\$9,021.92	\$14,586.52	\$19,547.49	\$175,038.24	\$234,569.92	\$84.153	\$112.774
36.0	\$6,570.00	\$8,804.48	\$14,235.00	\$19,076.37	\$170,820.00	\$228,916.48	\$82.125	\$110.056
35.5	\$6,411.68	\$8,592.24	\$13,891.97	\$18,616.52	\$166,703.68	\$223,398.24	\$80.146	\$107.403
35.0	\$6,257.20	\$8,385.20	\$13,557.27	\$18,167.93	\$162,687.20	\$218,015.20	\$78.215	\$104.815
34.5	\$6,106.40	\$8,183.12	\$13,230.53	\$17,730.09	\$158,766.40	\$212,761.12	\$76.330	\$102.289
34.0	\$5,959.20	\$7,985.92	\$12,911.60	\$17,302.83	\$154,939.20	\$207,633.92	\$74.490	\$99.824
33.5	\$5,815.60	\$7,793.44	\$12,600.47	\$16,885.79	\$151,205.60	\$202,629.44	\$72.695	\$97.418
33.0	\$5,675.44	\$7,605.60	\$12,296.79	\$16,478.80	\$147,561.44	\$197,745.60	\$70.943	\$95.070
32.5	\$5,538.64	\$7,422.32	\$12,000.39	\$16,081.69	\$144,004.64	\$192,980.32	\$69.233	\$92.779
32.0	\$5,405.20	\$7,243.44	\$11,711.27	\$15,694.12	\$140,535.20	\$188,329.44	\$67.565	\$90.543
31.5	\$5,274.96	\$7,068.88	\$11,429.08	\$15,315.91	\$137,148.96	\$183,790.88	\$65.937	\$88.361
31.0	\$5,147.76	\$6,898.56	\$11,153.48	\$14,946.88	\$133,841.76	\$179,362.56	\$64.347	\$86.232
30.5	\$5,023.76	\$6,732.24	\$10,884.81	\$14,586.52	\$130,617.76	\$175,038.24	\$62.797	\$84.153
30.0	\$4,902.64	\$6,570.00	\$10,622.39	\$14,235.00	\$127,468.64	\$170,820.00	\$61.283	\$82.125
29.5	\$4,784.48	\$6,411.68	\$10,366.37	\$13,891.97	\$124,396.48	\$166,703.68	\$59.806	\$80.146
29.0	\$4,669.20	\$6,257.20	\$10,116.60	\$13,557.27	\$121,399.20	\$162,687.20	\$58.365	\$78.215
28.5	\$4,556.72	\$6,106.40	\$9,872.89	\$13,230.53	\$118,474.72	\$158,766.40	\$56.959	\$76.330
28.0	\$4,446.88	\$5,959.20	\$9,634.91	\$12,911.60	\$115,618.88	\$154,939.20	\$55.586	\$74.490
27.5	\$4,339.68	\$5,815.60	\$9,402.64	\$12,600.47	\$112,831.68	\$151,205.60	\$54.246	\$72.695
27.0	\$4,235.12	\$5,675.44	\$9,176.09	\$12,296.79	\$110,113.12	\$147,561.44	\$52.939	\$70.943
26.5	\$4,133.04	\$5,538.64	\$8,954.92	\$12,000.39	\$107,459.04	\$144,004.64	\$51.663	\$69.233
26.0	\$4,033.44	\$5,405.20	\$8,739.12	\$11,711.27	\$104,869.44	\$140,535.20	\$50.418	\$67.565
25.5	\$3,936.24	\$5,274.96	\$8,528.52	\$11,429.08	\$102,342.24	\$137,148.96	\$49.203	\$65.937
25.0	\$3,841.36	\$5,147.76	\$8,322.95	\$11,153.48	\$99,875.36	\$133,841.76	\$48.017	\$64.347
24.5	\$3,748.80	\$5,023.76	\$8,122.40	\$10,884.81	\$97,468.80	\$130,617.76	\$46.860	\$62.797
24.0	\$3,658.48	\$4,902.64	\$7,926.71	\$10,622.39	\$95,120.48	\$127,468.64	\$45.731	\$61.283
23.5	\$3,570.32	\$4,784.48	\$7,735.69	\$10,366.37	\$92,828.32	\$124,396.48	\$44.629	\$59.806
23.0	\$3,484.24	\$4,669.20	\$7,549.19	\$10,116.60	\$90,590.24	\$121,399.20	\$43.553	\$58.365
22.5	\$3,400.24	\$4,556.72	\$7,367.19	\$9,872.89	\$88,406.24	\$118,474.72	\$42.503	\$56.959
22.0	\$3,318.32	\$4,446.88	\$7,189.69	\$9,634.91	\$86,276.32	\$115,618.88	\$41.479	\$55.586
21.5	\$3,238.40	\$4,339.68	\$7,016.53	\$9,402.64	\$84,198.40	\$112,831.68	\$40.480	\$54.246
21.0	\$3,160.32	\$4,235.12	\$6,847.36	\$9,176.09	\$82,168.32	\$110,113.12	\$39.504	\$52.939
20.5	\$3,084.16	\$4,133.04	\$6,682.35	\$8,954.92	\$80,188.16	\$107,459.04	\$38.552	\$51.663
20.0	\$3,009.84	\$4,033.44	\$6,521.32	\$8,739.12	\$78,255.84	\$104,869.44	\$37.623	\$50.418
19.5	\$2,937.28	\$3,936.24	\$6,364.11	\$8,528.52	\$76,369.28	\$102,342.24	\$36.716	\$49.203
19.0	\$2,866.48	\$3,841.36	\$6,210.71	\$8,322.95	\$74,528.48	\$99,875.36	\$35.831	\$48.017
18.5	\$2,797.44	\$3,748.80	\$6,061.12	\$8,122.40	\$72,733.44	\$97,468.80	\$34.968	\$46.860
18.0	\$2,730.00	\$3,658.48	\$5,915.00	\$7,926.71	\$70,980.00	\$95,120.48	\$34.125	\$45.731
17.5	\$2,664.24	\$3,570.32	\$5,772.52	\$7,735.69	\$69,270.24	\$92,828.32	\$33.303	\$44.629
17.0	\$2,600.00	\$3,484.24	\$5,633.33	\$7,549.19	\$67,600.00	\$90,590.24	\$32.500	\$43.553
16.5	\$2,537.36	\$3,400.24	\$5,497.61	\$7,367.19	\$65,971.36	\$88,406.24	\$31.717	\$42.503
16.0	\$2,476.24	\$3,318.32	\$5,365.19	\$7,189.69	\$64,382.24	\$86,276.32	\$30.953	\$41.479
15.5	\$2,416.56	\$3,238.40	\$5,235.88	\$7,016.53	\$62,830.56	\$84,198.40	\$30.207	\$40.480
15.0	\$2,358.32	\$3,160.32	\$5,109.69	\$6,847.36	\$61,316.32	\$82,168.32	\$29.479	\$39.504
14.5	\$2,301.44	\$3,084.16	\$4,986.45	\$6,682.35	\$59,837.44	\$80,188.16	\$28.768	\$38.552
14.0	\$2,246.00	\$3,009.84	\$4,866.33	\$6,521.32	\$58,396.00	\$78,255.84	\$28.075	\$37.623
13.5	\$2,191.84	\$2,937.28	\$4,748.99	\$6,364.11	\$56,987.84	\$76,369.28	\$27.398	\$36.716
13.0	\$2,139.04	\$2,866.48	\$4,634.59	\$6,210.71	\$55,615.04	\$74,528.48	\$26.738	\$35.831
12.5	\$2,087.52	\$2,797.44	\$4,522.96	\$6,061.12	\$54,275.52	\$72,733.44	\$26.094	\$34.968
12.0	\$2,037.20	\$2,730.00	\$4,413.93	\$5,915.00	\$52,967.20	\$70,980.00	\$25.465	\$34.125
11.5	\$1,988.08	\$2,664.24	\$4,307.51	\$5,772.52	\$51,690.08	\$69,270.24	\$24.851	\$33.303
11.0	\$1,940.16	\$2,600.00	\$4,203.68	\$5,633.33	\$50,444.16	\$67,600.00	\$24.252	\$32.500
10.5	\$1,893.44	\$2,537.36	\$4,102.45	\$5,497.61	\$49,229.44	\$65,971.36	\$23.668	\$31.717
10.0	\$1,847.76	\$2,476.24	\$4,003.48	\$5,365.19	\$48,041.76	\$64,382.24	\$23.097	\$30.953

* General Manager salary is effective on January 1.

Sec. 40.10

Director of Information Technology. The Director of IT shall, subject to Board approval, be appointed by and be directly responsible to the General Manager. This position requires education and long term experience in computer science and information systems, including network engineering and administration, database administration, software development, and information systems security.

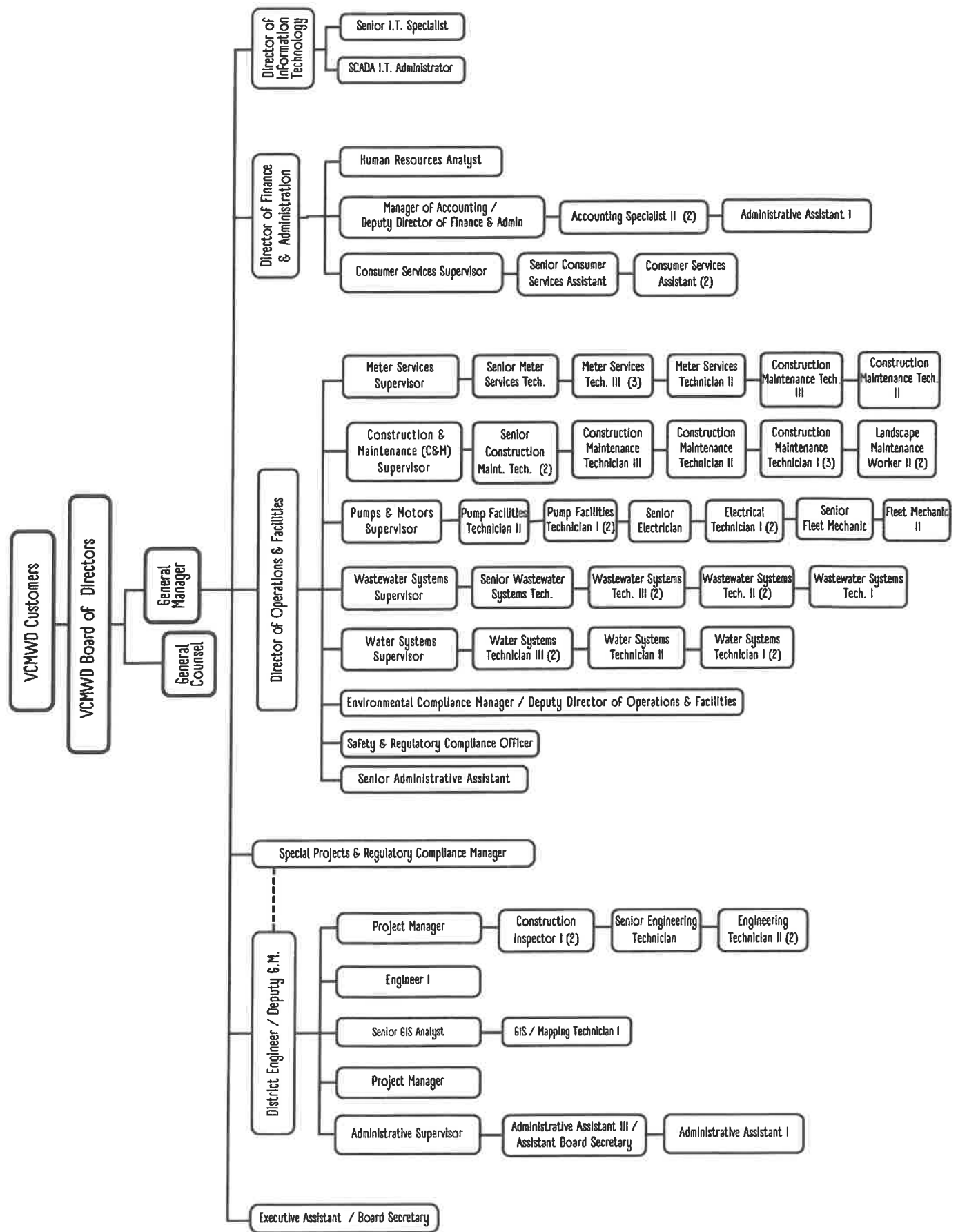
This person shall be responsible for overall planning, organizing, and execution of all Information Technology functions. This includes directing all IT operations as well as the support and maintenance of existing infrastructure, applications, and development of new technical solutions.

Sec. 40.11

Organizational Chart. As shown below and on the following Organizational Chart, the authorized staff level by department is:

<u>Department</u>	<u>Authorized Staff Level</u>	
Administration	2.00	2.50
Information Technology	3.00	
Finance	10.00	
Engineering	14.00	14.50
Operations	44.00	
Total Authorized Positions	<u>73.00</u>	<u>74.00</u>

With the approval of the General Manager and subject to availability of budget appropriations, promotions, demotions or reclassification of employees may occur within the total staff level authorized above to meet the goals and needs of the District.



Article 2 Leave

Sec. 2.12 Family and Medical Leave (Cont'd.)

(g) Pay and Benefits Continuation (Cont'd.)

4. Employees returning from Family Medical Leave generally have a right to reinstatement to the same or equivalent position held immediately before leave; however, employees returning from leave have no greater right to reinstatement than if employed continuously during the leave.

(h) Failure to Return/False Representations.

If an employee fails to return to work immediately after the approved leave expires or if a leave is obtained based on false representations regarding the need for a Family Medical Leave, the employee will be considered to have voluntarily quit. Moreover, if an employee fails to return to work after an approved leave expires, the District may seek reimbursement for any/all benefits paid during the leave.

Sec. 2.13 Lactation Accommodation Policy

The District complies with all state and federal laws governing break times for lactation or expressing milk, including but not limited to California Labor Code Section 1030 et seq. The District will provide a reasonable amount of break time to accommodate an employee who wishes to express breast milk for her infant child. To the extent possible, such break time shall run concurrently with the meal and rest periods authorized by Administrative Code Section 5.9. If special arrangements are made to provide an employee extra time beyond or in addition to her normal rest period, the employee may use accumulated Vacation (Sec. 2.80), Comp Time (Sec. 8.2) or Sick Leave (Sec. 2.7) for the additional time required. If no compensable leave time is available for use, the time shall be unpaid (Sec. 2.4). Employees are encouraged to notify their supervisor or other appropriate personnel in advance of their intent to make use of the lactation accommodations offered for employees. As needed, the supervisor shall work with the employee to address arrangements and scheduling in order to ensure that the employees' essential job duties are covered during the break time. The District has designated a room for employees to express milk in private. It is located in Building "J" (Multi-use and Break Room Facility) of the Corporate Facility Complex.

Sec. 2.14 Work Hours Flexibility for Medical Accommodations

The District may consider employee requests for flexibility in alternative workplaces and work hours based upon, but not limited to, accommodations for medical, health or disability related needs, in accordance with state and federal law. Such requests shall be evaluated by the Department Head, taking into account the operational needs and efficiency of the Department or Division, the potential impact on other employees within the Department or Division and the costs and feasibility of establishing a secure, safe and compliant alternative workplace. Alternative

workplace or work hour arrangements may be approved for an initial period of up to six (6) months (180 days). Approved accommodations may be reviewed and modified based upon the Department Heads ongoing assessment of operational impact, or other members of the Department or Division seeking similar accommodations. The District reserves the right to withdraw or modify accommodations with immediate effect in response to changes in circumstances, including but not limited to, operational needs, such as staffing shortages, emergencies or workload changes, as well as unanticipated absences or other scheduled leaves. Employees will be required to report to the District's corporate office within sixty (60) minutes of receiving the notification of the accommodation withdrawal, unless otherwise specified.

A doctor's verification or other supporting documentation may be requested prior to granting or extending the accommodation request. All requests for an alternative workplace or work hours, or extension thereof, shall be made in writing to the Department Head, stating the reason for and the anticipated duration of the alternative workplace or work hours accommodation, with final approval by the General Manager. All accommodations will be considered in accordance with applicable laws, including the California Fair Employment and Housing Act (FEHA), the Americans with Disabilities Act (ADA), and any other relevant regulations.

Article 5 Employment Specifics

Sec. 5.13 Agreements for Modified Work Schedules. ~~At the discretion of the General Manager, employees may enter into agreements with the District providing the terms and conditions for a work schedule modified from that specifically provided herein.~~

At the discretion of the Department Head and approval by the General Manager, employees may enter into an agreement for a modified work schedule with the District. Such arrangements must comply with applicable state and federal labor laws and will be governed by the following terms and conditions. All requests for a modified work schedule, or extension thereof, shall be made in writing to the Department Head, stating the reason for and the anticipated duration of the alternate work hours accommodation, with final approval by the General Manager. In all cases, the final approval for the initial period of the modified work schedule will be in effect up to 6 months (180 days). Extensions may be granted based upon the Department Head's evaluation of operational needs and efficiency of the Department or Division, or the potential impact on other employees in the Department or Division. Modified schedules may be adjusted or withdrawn at any time due to changes in operational circumstances, such as staffing shortages or workload demands, emergency situations or other unforeseen events or requests from other employees seeking similar accommodations. Any withdrawal or modification of the approved schedule will be communicated to the employee as soon as practicable. Employees will be required to report to the District's corporate office within sixty (60) minutes of receiving the notification of the accommodation withdrawal, unless otherwise specified.

The District will evaluate all requests in compliance with applicable labor laws, including the California Labor Code, Fair Employment and Housing Act (FEHA), and other relevant regulations. This policy does not supersede employees' rights under state or federal law, including provisions for reasonable accommodations related to medical, health or disability needs.

August 4, 2025

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, *General Manager*

SUBJECT: STRATEGIC PLAN PERFORMANCE MEASUREMENT RESULTS,
2024 CALENDAR YEAR

PURPOSE:

To provide the Board with the Strategic Plan Performance Measurement Results for the 2024 Calendar Year.

SUMMARY:

Strategic Plan Performance Measurement results for the 2024 Calendar Year are as follows:

1. Customer Satisfaction – Performance Goal Exceeded*

Goal: 95% of responses are “Meets” or “Exceeds” Expectations.

Result: For the 2024 Calendar Year, 8 customer comment cards (compared to 18 in 2023) were completed and returned out of the 185 mailed to randomly selected customers having had some form of business contact with the District, for a return rate of 4.3% (compared to 10.2% in 2023). Of the potential individual 65 ratings on the 8 cards returned, all areas were rated as follows:

“Exceeds Expectations”	48	74%
“Meets Expectations”	6	9%
“Did Not Meet Expectations”	0	0%
“Not Rated”	11	17%
Total	65	100%

See Attachment Subjective Comments provided by the respondents.

2. Unknown Water Loss – Performance Goal Met

Goal: Report annually for the past 10 years of unknown water loss (UWL) in terms of percent of water sold, acre feet, and value of water loss, as well as efforts to minimize and reduce UWL wherever possible.

Unknown Water Loss

Calendar Year	Total Water Sold (af)	UWL (af)	% of Total Water Sold	Cost of UWL
2015	19,835.1	1,075.6	5.1%	\$1,092,175.01
2016	20,230.1	1,000.4	4.7%	\$1,038,007.64
2017	19,872.5	1,259.9	5.9%	\$1,422,677.38
2018	19,370.3	1,080.9	5.3%	\$1,272,919.23
2019	15,229.4	782.9	4.9%	\$934,153.18
2020	16,456.5	889.6	5.1%	\$1,095,150.35
2021	15,989.3	615.1	3.7%	\$797,850.47
2022	16,012.4	786.3	4.6%	\$1,074,912.83
2023	11,446.8	498.3	4.1%	\$737,976.31
2024	12,763.6	454.3	3.4%	\$737,776.02

Prevention Narrative – The District continues to monitor and change out the top users' water meters throughout the service area. Continued meter testing and maintenance programs provide further field observation and accuracy of District meters. The District remains aggressive in monitoring remote blow-off appurtenances and installing security caps, if necessary, to reduce water theft. Crews continue to evaluate and survey cross-country water mains and their associated appurtenances, through its leak detection program, for potential cross-connections. In addition to these measures, the District is actively replacing older steel water mains which have been identified through its condition assessment program to reduce the amount of leakage and pipe failures. Field personnel continue to systematically monitor and inspect the distribution system through these various strategies which have steadily reduced unknown water loss acre feet totals. For the 2024 Calendar Year ("CY"), unaccounted water loss was 3.4% of total water sold, which is less than reported for CY 2023.

Result: Required report completed.

3. Reserves – Performance Goal Met

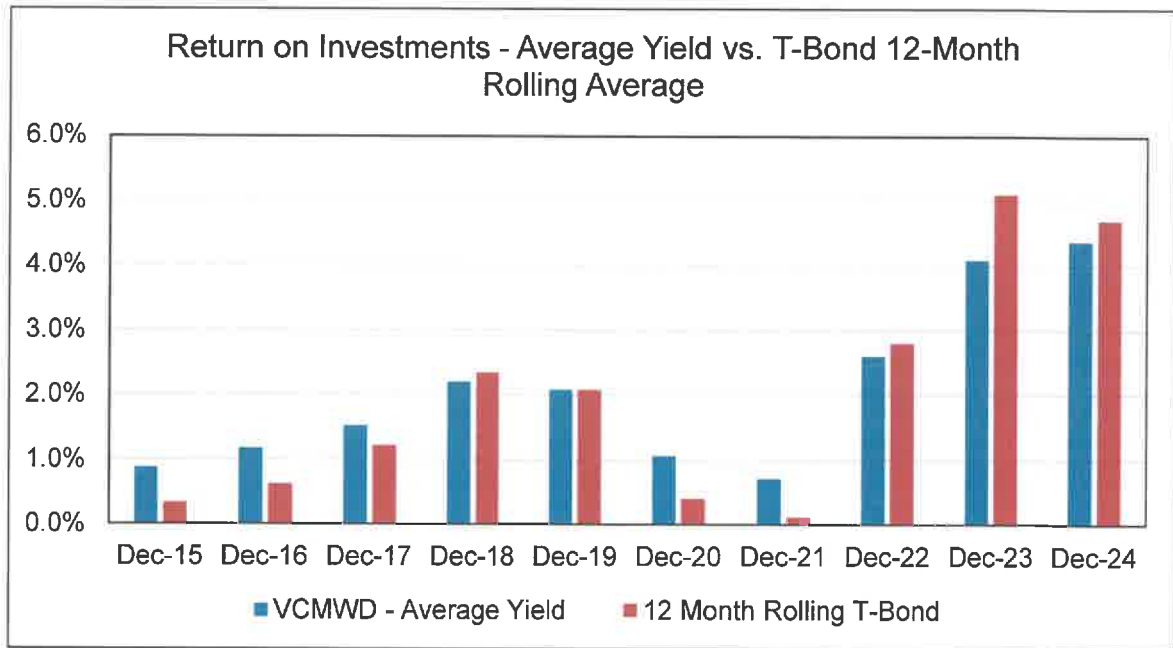
Goal: Unrestricted or uncommitted reserves not anticipated to be used in the current fiscal year shall endeavor to maintain a minimum three and maximum six months of operating and maintenance expenses (excluding wholesale water and power purchases).

Result: Discretionary reserves are 4.6 months of operating and maintenance expense.

4. Return on Investments – Performance Goal Not Met

Goal: Earn the "average rate of return on one-year U.S. Treasury Bonds" and show how we did over the entire year. This weighted average is calculated using each end-of-month Treasury bond yield weighted by the book value of our investment at that time. For the twelve months ended December 31, 2024, this benchmark was 4.693%.

Result: For the last twelve months, our weighted average yield was 4.377%, 0.316 basis points or 6.73% below the benchmark of 4.693%. Though the current Performance Goal is measured on a yearly basis, the graph below reflects the District's investment performance over the last 10 years, where in 6 out of 10 years the Performance Goal was "Met" or "Exceeded." For the 10-year period, the Earnings Basis Points cumulative differential was + 103.1, or 1.031% interest, for an average of 10.3 basis points or 0.0103% interest per year.



5. District Share of Total Commodity Costs, Full Price and PSAWR – Performance Goal **Met**

Goal: We will hold the local share of the total commodity costs as low as possible, but at no time will the local rate be more than 15% of total commodity cost for Full Price (M&I) and 18% of the certified PSAWR supplies.

Result: As of December 31, 2024, the District's water commodity rates were as follows:

- M&I – Full Price:**

MWD/SDCWA Wholesale	\$5.5569
VCMWD Local Rate	<u>\$0.6395</u>
Commodity Rate Total	\$6.1964
Local Rate as a Percentage of Total	10.3%
Standard	15.0%

- Certified Agricultural – SDCWA TSAWR**

MWD/SDCWA Wholesale	\$4.0045
VCMWD	<u>\$0.6395</u>
Commodity Rate Total	\$4.6440
Local Rate as a Percentage of Total	13.8%
Standard	18.0%

6. Pump Efficiency – Performance Goal **Exceeded**

Goal: Pumps test at 95% of Design Efficiency.

Results: For the 2024 Calendar Year, 10 pump stations tested, representing **88.1%** (83.3% in 2023) of all power consumed for water pumping, weighted average efficiency was measured at **73.9%** (74.0% in 2023) which is **106.0%** (106.0 % in 2023) of design efficiency.

Please see Attachment Memo for more detailed information.

7. Solar Energy Production – Performance Goal **Exceeded**

Goal: Solar Energy Production of the District's owned and operated solar arrays shall be maintained at 90% of scheduled production which reflects array location and anticipated production loss due to panel age.

Results: For the 2024 Calendar Year the District owned and operated 6 solar facilities with a total capacity of 331.5 kWdc. The 6 facilities produced a total of 507,152 kWhrs of electricity. Five of the District's Solar Facilities exceeded 90% of the scheduled kilowatt hour solar energy production for the current age of the photovoltaic panels. Cool Valley Pump Station Solar fell below the performance goal at 89% of the scheduled production due to the failure of 2 inverters and the protracted lead times for the manufacturer warranty of replacement inverters. Overall, the arrays produced 108.2% of the scheduled production, exceeding the 90% performance goal:

Solar Facility Location	NREL Typical Long-Term kWh Production Range		90% of Scheduled kWh Production	Actual kWh Production
Circle R Pump Station	88,202	92,341	79,382	84,539
Cobb Reservoir	51,283	53,689	46,154	52,212
Cool Valley Pump Station	147,263	154,173	132,536	130,837
Miller Pump Station	106,884	111,899	96,195	112,092
MJM Pump Station	44,534	46,623	40,080	43,893
Tyler Pump Station	82,467	86,336	74,220	83,579
Totals			468,567	507,152
			Results	+8.2%

8. Project Actual Costs vs. Estimated Costs – Performance Goal **Met**

Goal: Final Project Cost +/- 10% of Engineers Estimate

Results: Five projects were completed in Calendar Year 2024 – Orchard Run Lift Station, Lilac Road Pipeline Upsizing, Moosa Clarifier No. 1 Upgrades, Alps Way Pipeline Replacement, and McNally Mizpah Reservoir Paint & Recoat Project. The combined overall project cost performance for the five projects was **4.2%** over the engineer's estimate, meeting the +/- 10% Final Project Cost Performance Goal.

Please see the Attachment Memo for more detailed information.

9. Project Schedule – Performance Goal Met

Goal: Project schedule shall be under contract within 12 months of budget approval.

Results: Of the fifteen (15) projects funded in the FY 2023-24 annual budget, six (6) were new projects, eight (8) were continuing projects that were in progress, and one (1) was contingency funding for unanticipated projects that may come up during the fiscal year. Of the six new projects all were either In-House design or planning projects or under contract for design or construction by June 30, 2024. Of the 15 projects all but three were either under contract or In-House design and work on those projects was delayed or deferred due to funding and budget limitations.

Please see Attachment Memo for more detailed information.

10. Water Service Reliability – Performance Goal Exceeded

Goal: The District shall meet a water service reliability goal of 99.00%.

Results: For the 2024 Calendar Year, there were 2075 hours of unplanned outage (compared to 1,797 hours of outage in 2023) in 105,978,480 service hours (110,849, 040 in 2023) for an average of 12,098 active accounts (12,654 in 2023) providing a service reliability factor exceeding **99.999%** (exceeded 99.999% in 2023).

Please see Attachment Memo for more detailed information.

11. Lost Time Accidents – Performance Goal Met

Goal: Lost time Accidents shall not exceed 1.0% of total hours worked.

Result: For the 2024 Calendar Year the District had a total of 4 recordable accidents totaling 728 lost time hours (zero in 2023) out of 137,424 regular and overtime hours worked (133,758 in 2023), or a lost time rate of 0.53% of all hours worked.

12. Compliance with All State and Federal Regulations – Performance Goal Met

Goal: Compliance with all State and Federal Regulations.

Results: In Calendar Year 2024, the District was in compliance with all applicable state and federal regulations.

Performance Goal Summary for the 2024 Calendar Year (12 Total Goals):

- **4/12:** 1 (Customer Satisfaction), **6** (Pump Efficiency), **7** (Solar Energy Production), & **EXCEEDED: 10** (Water Service Reliability).
- **7/12 MET:** **2** (Water Loss), **3** (Reserves), **5** (District Share of Total Commodity Costs), **8** (Project Costs), **9** (Project Schedule), **11** (Lost Time Accidents), & **12** (State/Federal Regulation Compliance).
- **1/12 NOT MET:** **4** (Return on Investments).

RECOMMENDATION:

Information item only, no action required.

SUBMITTED BY:



Gary Arant
General Manager

Attachments:

1. *Customer Satisfaction (Performance Measurement Standard No. 1)*
2. *Pump Efficiency (Performance Measurement Standard No. 6)*
3. *Project Actual Costs versus Estimated Costs (Performance Measurement Standard No. 8)*
and Project Schedule (Performance Measurement Standard No. 9)
4. *Water Service Reliability (Performance Measurement Standard No. 10)*
5. *Lost Time Accidents (Performance Measurement Standard No. 11)*

1. Customer Satisfaction

Subjective Comments – Calendar 2024

“It was Saturday and the person on duty was knowledgeable and very professional. My experience with VCMWD has always been good – Valley Center Homeowner for 22 year.”

Bill M.
Valley Center

“A crew was sent in a timely manner and work was very satisfactory. ...Did clean up and repair where the work had been done at the waterline during the heavy rains. It is always a joy and pleasure to speak with your staff. They are always knowledgeable, pleasant and competent.”

Sherry M.
Valley Center

“Your representative was so nice; really appreciate the time he took to explain. He was a wealth of information. Exceptionally great employee.”

Kristal R.
Valley Center

“Your customer service staff was extremely helpful to sort out our problem and bring it to closure.”

Robert C.
Escondido

“Very satisfied with the lady who helped me.”

Oscar P.
Valley Center

“Your customer service representative went out of her way to be kind and real. She really made my day. Can’t remember anyone ever being so thoughtful and nice.”

**George
Valley Center**

6. Pump Efficiency (*Performance Measurement Standard No. 6*)

February 24, 2025

TO: Gary Arant, General Manager

FROM: Roy Rutherford, Environmental & Regulatory Compliance Manager

SUBJECT: Pump Efficiency Report, Fiscal Year 2023-2024

PURPOSE:

To provide the District a summary of the efforts made to maintain the electrical pumping efficiency and preserve the District's Performance Measurement Standard No. 6: **Maintaining the Pumping Efficiency Above 95% of the Design Criteria.**

SUMMARY:

FY 2023-2024 pump testing on 10 stations representing 87.6% of all power consumed for pumping, indicated an overall efficiency rating of 74.5%, which equates to 106% of the design criteria using the industry target of 70% efficiency. Please refer to the attached data sheet reflecting the efficiency calculations.

For FY 2023-2024, the Strategic Plan Pump Efficiency Standard has been exceeded.

In effort to improve pumping efficiency and increase the lifespan of our pumping facilities, the Pump and Motor Division continues to take a proactive approach through preventive maintenance and flow testing. Staff replaces and/or repairs pumps and motors as needed to maintain and/or improve our overall energy efficiencies in a cost effective manner.

Pump efficiency results will vary due to changes in system dynamics caused by reservoir levels and system demand. As a result, total station efficiency numbers will fluctuate up and down. Staff has made the recommended and standard pump improvements to maintain our efficiency expectations. For the pump stations below industry standards, greater investments, such as, trimming of the pumps impellers and or new pump and motor upgrades are needed to improve their overall efficiencies, which will be scheduled to be completed in the future.

In addition to the preventive maintenance and replacement of pumps and motors, the Operations Division continues to operate the District pumps efficiently and resourcefully, avoiding the SDG&E on-peak demand charges, reducing pumping Time-Of-Use costs and significantly decreasing the District's overall pumping expenses. Providing the pump efficiency data, gives the operator current information to select the most efficient pumps to meet the water demands within the District, resulting in an overall lower energy cost with the highest possible flow rate.

Efficiency Report: 2023/2024

February 24, 2025

Pump Station	Station AC/FT	Station kWh	% of Total kWh	Station Efficiency	Factor #
Betsworth	1,905	1,296,343	27.4%	74.5%	20.4
Miller	2,130	920,466	19.5%	78.4%	15.3
Lilac	524	587,468	12.4%	72.7%	9.0
Couser	1,133	485,828	10.3%	73.0%	7.5
Oat Hill	827	348,120	7.4%	67.2%	5.0
Hauck Mesa	1,798	319,223	6.8%	80.1%	5.4
Rainbow	704	251,694	5.3%	74.0%	3.9
Pfau	428	214,890	4.5%	69.6%	3.2
Paradise	251	185,531	3.9%	75.1%	2.9
Lilac Pala	219	115,334	2.4%	76.7%	1.9
Totals	9,918	4,724,897	100%		74.5%

Station kWh % x Station efficiency = Factor # per Station

Factor #'s per station are added together for total percentage

Station Efficiency is based on annual testing results and the percentage of runtime for each pump.

Memo

Date: July 10, 2025
To: Gary Arant, General Manager
From: Wally Grabbe, P.E., District Engineer
Re: Calendar Year 2024 Strategic Plan Goals Report
 8. Project Actual Cost vs. Estimated Cost and
 9. Project Schedule

The following data is for projects managed by the Engineering Department in Calendar Year 2024:

8. Project Actual Costs vs. Estimated Costs Performance

Performance Goal: Final Project Cost +/- 10% of Engineers Estimate

Results: Performance Goal –MET Considering Weighted Average of Projects Completed. 4.2% of Engineers Estimate – Within Performance Goal

Projects Completed in Calendar Year 2024:

Five projects were completed in Calendar Year 2024 – Orchard Run Lift Station, Lilac Road Pipeline Upsizing, Moosa Clarifier No. 1 Upgrades, Alps Way Pipeline Replacement, and McNally Mizpah Reservoir Paint & Recoat Project. The combined overall project cost performance for the five projects was 15.5% over the engineer's estimate, meeting the +/- 10% Final Project Cost Performance Goal.

The following table provides a summary of the engineer's estimate and final contract amount of the projects completed in calendar year 2024.

Project Performance Summary - Calendar Year 2024							
Project	Contractor	Engineer's Estimate	Original Contract Amount	Bid Price Performance	Final Contract Amount	Completion Date	Overall Performance
Orchard Run Lift Station	GSE Construction Company	3,000,000	3,247,500	8.3%	3,253,632	06/12/23	8.5%
Lilac Road Pipeline Upsizing	Cass Arrieta	2,350,000	2,364,995	0.6%	2,611,288	01/24/24	11.1%
Moosa Clarifier No. 1 Upgrades - Construction	Jennette Company, Inc.	290,000	237,360	(18.2%)	278,515	03/25/24	(4.0%)
Alps Way Pipeline Replacement	Shaw Equipment Rentals, Inc.	236,000	276,018	17.0%	307,480	08/14/24	30.3%
McNally Mizpah Reservoir Paint & Recoat	Capital Industrial Coatings, LLC	2,300,000	2,066,445	(10.2%)	2,070,117	08/14/24	(10.0%)
Total		8,176,000	8,192,318	0.2%	8,521,031		4.2%

Final costs for two individual projects were outside the performance goal criteria; 1) the Lilac Road Pipeline Replacement Project at 11.1% and 2) the Alps Way Pipeline Replacement Project at 30.3% over the engineer's estimate. Considering the total engineer's estimate and the total final cost for all five projects, the overall performance was a final project cost of 4.2% greater than the engineer's estimate.

Additional discussion of the individual projects outside the Performance Criteria:

Lilac Road Pipeline Upsizing & Replacement Project

The final cost of the Lilac Road Pipeline Upsizing and Replacement Project exceeded the engineer's estimate of \$2,350,000 for the project by 11.1%, slightly above the performance standard. Cass Construction was the lowest responsible bidder with a low bid amount of \$2,364,995, just 0.6% greater than the engineer's estimate. Additional costs during construction totaling \$246,300 in change orders (10.4% of the original contract amount), increased the final contract amount to \$2,611,288. These change orders were due to two main issues; 1) excessive groundwater and 2) additional paving required for the project.

Excessive groundwater required special bedding and pipe zone stabilization resulting in contractor time and material charges of about \$94,500 of the total change order cost.

Additional Paving - During the installation of the mainline and laterals, the contractor encountered rock and large amounts of groundwater that caused the contractor to widen the trench in multiple locations. In addition, the excavations for the tie-ins to the existing waterlines were larger than originally anticipated. Due to these changing conditions, the contractor was required to install more square footage of base pavement than the quantity included in the contract bid item. The additional paving resulted in about \$105,900 of the total change order cost.

These two components of the project, that were beyond the control of the District and contractor, resulted in 8.5% of the 11.1% overage. Without these items, the project would have been completed well within the Performance Criteria Goals.

Alps Way Pipeline Replacement Project

The final cost of the project exceeded the engineer's estimate for the project (\$236,000) by 30.3%. Shaw Equipment Rental, Inc. ("Shaw") was qualified as the lowest responsive and responsible bidder for the low bid amount of \$276,018 (17% above the engineer's estimate). District issued one change order, totaling a net increase of \$31,461 (13.3% of the engineer's estimate). The change included time and material costs associated with joint repairs on the existing pipe adjacent to the new waterline installation. During the course of the work, a series of joint failures occurred on the existing steel pipe upstream of the connections to the new waterline. Shaw assisted with emergency repairs of two joints that failed unexpectedly and replaced a third that was near failure. The change order work was opportune, addressing additional failure areas that otherwise would have been costlier and more disruptive if done outside the project.

9. Project Schedule Performance

Performance Goal: Project timelines shall be under contract within 12 months of budget approval.

**Results: Performance Goal – MET for 12 of 15 Projects
All but 3 Projects were either Under Contract or under way by In-House staff within 12 months of budget approval**

Of the fifteen (15) projects funded in the FY 2023-24 annual budget, six (6) were new projects, eight (8) were continuing projects that were in progress, and one (1) was contingency funding for unanticipated projects that may come up during the fiscal year. Of the six new projects all were either In-House design or planning projects or under contract for design or construction by June 30, 2024. Of the 15 projects all but three were either under contract or In-House design.

Projects Not Under Contract

- Ridge Ranch Interim Reservoir Project - Progress on the Ridge Ranch Interim Reservoir Project, while in preliminary design by In-House staff, was delayed due to a temporary reduction in capital spending pending and allocation of staff resources.
- North Village Lift Station – Funding was an accounting reconciliation to allocate the remaining funds from the North Village Bond for the design North Village Lift Station. Design is not scheduled to start until completion and acceptance of North Village development planning and dedication of an approved lift station site.
- Woods Valley Ranch WRF Rapid Thickener – Staff is in preliminary design and evaluating equipment for the project. Completion of design and pre-purchase of equipment is delayed pending development of equipment selection recommendations and allocation of staff resources.

The following provides a summary of the **new, continuing, and contingency engineering department projects** that were funded with the FY 2023-2024 Annual Budget and additional information on the project schedule:

FY 2023-2024 Funded Projects –

- Pipelines & PRVs
 - **Participation, Upsizing & Unspecified Replacement Projects - \$98,500 (Contingency Project)**
 - Contingency Funding for Unanticipated Projects
 - **Pipeline Condition Assessment - \$50,000 (Continuing Project)**
 - In-House Analysis Project
 - **North County ESP 14-inch Pipeline Relocation - \$100,000 (Continuing Project)** Under construction beginning April 2023
 - **2020 DWSRF Loan Application - \$20,000 (Continuing Project)**
 - Additional funding to continue In-House processing of Loan application and disbursement requests.
 - **Gordon Hill Upper Pipeline Replacement - \$350,000 (Continuing Project)**

- Additional funding for continuing and completing easement acquisition and In-House design.

☐ Reservoirs

- **Ridge Ranch Interim Reservoir Paint and Recoat - \$900,000 (Continuing Project)** – Initiated In-House preliminary design, final design and construction delayed pending temporary reduction in capital spending and allocation of staff resources.
- **McNally and Mizpah Reservoirs - \$2,250,000 (New Project)**
 - Paint and Recoat Capital Improvement Project under contract within the year

☐ Lower Moosa Canyon

- **2023 CWSRF Loan Application - \$100,000 (New Project)**
 - Application submitted to SWRCB Dec 2023. The project did not qualify for CWSRF funding.
- **Meadows Lift Station MCC Replacement – \$105,000 (Continuing Project)**
 - In-House preliminary design and preparation of RFP for design services issued prior to June 30, 2024. Design contract awarded August 5, 2024
- **Moosa Clarifier No. 1 Upgrades - \$250,000 (Continuing Project)**
 - Project Completed March '24.
- **Moosa Clarifier No. 2 Upgrades - \$600,000 (New Project)**
 - Designed In-House and Equipment Pre-Purchased issued within the year. Construction contract awarded August 5, 2024
- **Moosa Minor Upgrades – \$150,000 (New Project)**
 - In-house design completed May 2024. Construction included with the Moosa Clarifier 2 Upgrades.
- **Server Room Relocation - \$250,000 (New Project)**
 - In-House design, Architect subcontract issued September 2023, In-House design approved March 2024, District forces construction and service relocation completed May 2025.

☐ Woods Valley Ranch Expansion.

- **North Village Lift Station- \$290,000 (Continuing Project)**
 - Accounting reconciliation to confirm funding for North Village Lift Station design from the North Village Bond is available. Design will start pending completion of North Village development planning and dedication of an approved lift station site.

☐ Woods Valley Ranch Wastewater Treatment

- **Rapid Thickener - \$750,000 (New Project)**
 - In-house Preliminary Design began January 2024. Staff set up an equipment demonstration in January 2025. Design completion pending development of equipment recommendations and allocation of staff resources

10. Water Service Reliability

WATER SERVICE INTERRUPTION LOG

# OF ACCTS	MONTH	YEAR	HRS.
0	JANUARY	2024	0
16	FEBRUARY	2024	48
36	MARCH	2024	320
45	APRIL	2024	289.5
0	MAY	2024	0
83	JUNE	2024	570
97	JULY	2024	274.5
43	AUGUST	2024	103
0	SEPTEMBER	2024	0
46	OCTOBER	2024	226
0	NOVEMBER	2024	0
22	DECEMBER	2024	244

TOTAL OF ACCOUNTS	388
TOTAL HOURS FOR THE YEAR	2075
TOTAL NUMBER ACTIVE SERVICES	12098

Water Service Reliability (goal 99%)

Service Hours =

of active services x 24 hours x 365 days

105978480.00

WSR = # of Hours of outages / service hours

0.000019579446695

Water Service Reliability =

99.999980420553300

11. Lost Time Accidents

Memorandum

To: Gary Arant, General Manager
From: Bill Morris, Jr., Safety & Regulatory Compliance Officer
Date: February 24, 2025
Re: Lost Time Accidents for 2024

For calendar year 2024 the District had a total of 4 recordable accidents with one lost time accident. We had a total of 137,424 regular and overtime work hours logged in 2024. The loss time hours were 728 hours which equates to .53% of hours worked.

This meets the district's strategic plan performance standard of loss time accidents less than 1% of total hours worked.

Loss Time Accident: Knee Injury

August 4, 2025

TO: Board of Directors

FROM: Gary Arant, General Manager

SUBJECT: UPDATE ON LONG-RANGE FINANCIAL STRATEGY – PART 2

PURPOSE:

Provide the Board with the second presentation on the Update to the Long-Range Financial Strategy.

SUMMARY:

At the July 21, 2025 Board Meeting, staff provided a presentation on the Update to the Long-Range Financial Strategy. For today's meeting, staff will be presenting the second part. As stated earlier, these two presentations are in preparation for an upcoming workshop on Capital Improvement Financing, to be held later in August or in early September. Supporting documentation was included in the information provided for the July 21, 2025 Board Meeting.

RECOMMENDATION

This item is for information only and no action is being requested.

SUBMITTED BY:



Gary Arant
General Manager



SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING JULY 24, 2025

1. Plug valve procurement for the Pipeline 5 Relining Oceanside 5 Flow Control Facility to Huckleberry Lane project.
The Board awarded a contract to Cascade Consultants LLC in the amount of \$340,686 to purchase 24 plug valves for the Pipeline 5 Relining Oceanside 5 Flow Control Facility to Huckleberry Lane project.
2. Notice of Completion for the Pipeline 5 Relining San Luis Rey Canyon project.
The Board accepted the Pipeline 5 Relining San Luis Rey Canyon project as complete and authorized the General Manager, or designee, to record the Notice of Completion and release funds held in retention to J.F. Shea Construction, Inc. in accordance with the contract and applicable law.
3. Rancho Peñasquitos Pressure Control and Hydroelectric Facility Isolation Valves Procurement.
The Board awarded a contract to Cascade Consultants LLC to purchase six full port isolation valves in the amount of \$3,527,454.72 for the Rancho Peñasquitos Pressure Control and Hydroelectric Facility, and authorized the General Manager, or designee, to execute the contract; and,
awarded a contract to Cascade Consultants LLC to purchase two knife gate valves in the amount of \$1,098,263.81 for the Rancho Peñasquitos Pressure Control and Hydroelectric Facility, and authorized the General Manager, or designee, to execute the contract.
4. Construction contract for the San Luis Rey Wetland Habitat Restoration project.
The Board rejected the bid presented for the San Luis Rey Wetland Habitat Restoration Phases 1 and 2 project
5. Design professional services contracts with GHD Inc.; Kleinfelder, Inc.; and Simpson Gumpertz & Heger Inc. for professional structural engineering, architectural, and geotechnical services, as-needed.
The Board awarded design professional services contracts, with such non-material modifications as approved by the General Manager or General Counsel, to GHD Inc. for \$800,000; Kleinfelder, Inc. for \$1,400,000; and Simpson Gumpertz & Heger Inc. for \$800,000 to provide structural engineering, architectural, and geotechnical services, as-needed, for a period of three years, with the option to extend up to two additional years, and authorized the General Manager, or designee, to execute the contracts.
6. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the monthly Treasurer's Report.



7. Approve Compensation Agreements with the City of San Diego and Accept Proceeds from the Sales of Former Redevelopment Agency Real Property in San Diego, California.
Staff recommendations:
The Board authorized the General Manager to enter into the compensation agreement with the City of San Diego and accept proceeds from real property sale amounting to \$3,078.05.

The Board authorized the General Manager to enter into the compensation agreement with the City of San Diego and accept proceeds from real property sale amounting to \$5,766.81.
8. Amendment to Agreement with Sheppard Mullin Richter & Hampton, LLP.
The Board authorized the General Counsel to execute an amendment to the agreement with Sheppard Mullin Richter & Hampton, LLP for legal services in connection with public finance law and real estate issues to increase the contract limit by \$90,000 from \$150,000 to a not-to-exceed amount of \$240,000.
9. Legal Services Agreement with Liebert Cassidy Whitmore.
The Board authorized the General Counsel to execute a Legal Services Agreement with Liebert Cassidy Whitmore for labor-related issues for a not-to-exceed amount of \$296,600.
10. The Board approved the minutes of the Formal Board of Directors' meeting of June 26, 2025.

August 4, 2025

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, *General Manager*

SUBJECT: DISTRICT MONTHLY STATUS REPORT – APRIL 2025

PURPOSE:

To provide the Board with a status report on District operations, activities and projects.

SUMMARY:

For the month ending April 30, 2025, the following reports are presented by the Operations, Engineering, Finance, Information Technology (I.T.), and General Administration Departments:

I. OPERATIONS DEPARTMENT:

A. WATER / WASTEWATER DIVISION:

	<u>APR</u> <u>2025</u>	<u>APR</u> <u>2024</u>	<u>FY</u> <u>2024-25</u> <u>to Date</u>	<u>FY</u> <u>2023-24</u> <u>to Date</u>
Water Operations				
Flow (average cfs)	7.35	6.02	20.64	16.76
Total Rainfall (inches)	3.61	4.98	7.5	19.65
Average 24 Hr. Temp. (EF)	54	53	63	62
Average High Temp. (EF)	65	63	77	74

Water Purchases (A.F.)	451.67	370.45	9,743.15	9,166.70
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	<u>Budgeted</u> <u>2024-25</u>	<u>Projected</u> <u>2024-25</u>	<u>Actual</u> <u>2023-24</u>
Water Sales (A.F.)	13,000.0	13,800.0	11,493.3

	<u>MAR</u> <u>2025</u>	<u>FEB</u> <u>2025</u>	<u>F.Y.</u> <u>2024-25</u> <u>to Date</u>
Power Purchases			
Electricity and Natural Gas			
Total kWh Purchased	194,002	449,441	4,530,218
Avg. Cost/kWh	\$0.311303	\$0.226890	\$0.236809
Total Therms Purchased	20,620	40,455	381,834
Avg. Cost/Therm	\$1.35287	\$1.21452	\$1.05687

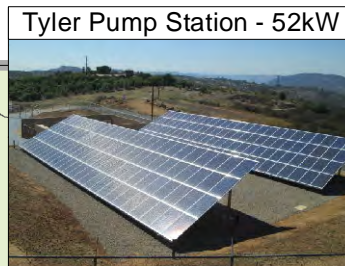
Operations and Facilities Department RENEWABLE ENERGY PROJECTS



Country Club Res - 58kW



Miller Pump Sta. (A) - 70kW



Tyler Pump Station - 52kW



Cool Valley Res - 91kW



Corporate Facility - 152.5kW



Moosa WRF - 278kW



MJM Pump Station - 30kW



Lake Turner - 1.1MW



Cobb Res - 30kW

Solar Sites Online

★ (9) Sites - Total 1.86MW

Proposed Future Solar Sites

- Betsworth PS - Future 868kW
- Miller PS (B) - Future 431kW
- Total: 1.3MW

Terms:

kW - Kilowatt or 1,000 Watts
MW - Megawatt or 1,000 Kilowatts
1 MW will power 1,000 Homes



RENEWABLE ENERGY PROGRAM

Project	Start Date	kWh Produced MAR 2025	Savings from Solar MAR 2025	CSI Rebate MAR 2025	kWh Produced Fiscal Year	Savings from Solar Fiscal Year	CSI Rebate Fiscal Year	kWh Produced To Date	Savings from Solar To Date	CSI Rebate To Date
Lake Turner	1/1/2009	126,703	Not Available		872,431	Not Available		24,208,113	\$443,357	
Tyler Pump Station	6/3/2013	6,559	\$1,634		60,131	\$13,458		1,032,210	\$211,037	\$61,739
Circle R Pump Station	11/13/2013	7,066	\$1,761		62,528	\$14,002		1,043,195	\$214,814	\$68,201
Cobb Reservoir	4/1/2015	4,339	\$1,081		40,067	\$8,963		548,595	\$114,607	\$37,481
MJM Pump Station	6/1/2015	3,460	\$862		32,334	\$7,224		453,506	\$95,350	\$32,525
Cool Valley Pump Station	3/23/2016	11,098	\$2,765		108,400	\$24,226		1,368,153	\$294,244	
Miller Pump Station	7/1/2016	8,153	\$2,031		76,441	\$17,107		969,735	\$207,987	
Lower Moosa Canyon	8/7/2023	35,975	\$288		317,748	\$4,222		843,626	\$25,375	
Corporate Facility	7/12/2024	18,479	\$778		144,496	\$15,100		144,496	\$15,100	
TOTALS		221,832	\$11,201	\$0	1,714,576	\$104,302	\$0	30,611,629	\$1,621,870	\$199,946

Total Program Cost Savings:

\$1,821,816

Total Metric Tons of CO2e Offset by Renewable Energy Production:

9,857

SDG&E CO2e Factor:

0.322

Total Renewable Energy Credits ("REC") Sold:

No credits sold in March 2025

24,581
 + 0
24,581

Value: \$ 49,207
 + \$ -
\$ 49,207

Wastewater	APR	APR	APR
Daily Flows (Average M.G.D.)	<u>2025</u>	<u>2024</u>	<u>2023</u>
Moosa	.266	.320	.262
Woods Valley	.128	.132	.108

	APR	APR	F.Y.	F.Y.
Recycled Water	<u>2025</u>	<u>2024</u>	<u>2024-25</u>	<u>2023-24</u>
Woods Valley Ranch WWRF (A.F.)	11.04	11.76	to Date 93.29	to Date 90.63

B. CUSTOMER CONTACTS:

	APR	APR	F.Y.	F.Y.
Customer Service Requests:	<u>2025</u>	<u>2024</u>	<u>2024-25</u>	<u>2023-24</u>
Backflow Leaking	5	3	to Date 48	to Date 111
Conservation	0	0	0	0
Facilities Damaged by Others	0	0	2	1
Leaks	14	21	216	245
Miscellaneous	25	19	180	177
No Water	4	4	47	40
Pressure	7	6	75	76
Sewer	0	0	4	2
STEP System	3	5	24	27
Water Quality	0	0	6	10
After-Hour Call-Outs				
SCADA	6	1	39	29
Customer	12	4	204	68

C. SAFETY MEETINGS:

Safety Meetings

03/04/25	Machine Guarding & Operating Safety	(Bill Morris)
03/11/25	First-Aid Kits	(Bill Morris)
03/14/25	Qualified Rigger & Signaller/Hoist & Slings	(Bill Morris)

Seminars/Meetings

03/12-13/25	CVU 101 hosted by Cla Val Company attended by Ron Darland
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D. SECURITY:

	<u>APR 2025</u>	<u>APR 2024</u>	<u>F.Y. 2024-25 to Date</u>	<u>F.Y. 2023-24 to Date</u>
Trespassing/Break-ins	0	0	5	1
Vandalism	0	0	0	0
Threats/Suspicious Activity	0	0	0	0
Theft	0	0	0	1

E. METER SERVICES DIVISION:

	<u>APR 2025</u>	<u>F.Y. 2024-25 to Date</u>	<u>F.Y. 2023-24 to Date</u>
Installation/Maintenance/Repair			
Meters Installed	4	53	134
Meter Service Repairs	12	50	82
Total Meters Exchanged	8	113	125
Meter Flow Test Bench			
Meters Tested	8	95	121
Backflow Program			
RP & DC Devices			
Tested	840	5,044	4,852
Repaired	49	272	253
Installed	22	123	250

F. WATER FACILITIES DIVISION:

	<u>APR 2025</u>	<u>F.Y. 2024-25 to Date</u>	<u>F.Y. 2023-24 to Date</u>
Pump Maintenance			
Pumps Pulled	0	8	4
Electric Motors Repaired	0	9	2
Electric Motors Rewound	0	0	0

G. CONSTRUCTION & MAINTENANCE DIVISION:

	<u>APR 2025</u>	<u>F.Y. 2024-25 to Date</u>	<u>F.Y. 2023-24 to Date</u>
Pipeline Maintenance/Repair			
Mainline Repairs	0	14	15
Shutdowns	0	4	5
Shutdowns Due to New Construction	0	5	9
Valve Maintenance			
Quad completed: A – K			
65% through Quad L			
Leak Detection Program Status			
100% of facilities detected through Quads: A – K			
65% of facilities detected through Quad L			
Landscape (Reservoirs) Maintenance			
Station Maintenance	17	204	185

H. VEHICLE MAINTENANCE:

	<u>APR</u> <u>2025</u>	<u>F.Y.</u> <u>2024-25</u> <u>to Date</u>	<u>F.Y.</u> <u>2023-24</u> <u>to Date</u>
Vehicles Serviced	6	50	43
Miles Driven	28,239	251,387	253,002
Gallons of Fuel Consumed - Vehicles	2,125	20,413	21,502
Gallons of Fuel Consumed – Equipment	111	4,184	1,526
MPG (average)	12.0	12.6	12.4
Pickup Trucks MPG	13.5	14.5	14.7
Service Trucks MPG	7.7	7.9	7.6
Average Vehicle Miles	459	519	507
 Total Mileage on Vehicles		4,374,613	4,311,135
 Total Number of Vehicles in Fleet	57		
Vehicles in Service	51		
Surplus Vehicles Available	6		

FIELD DEPARTMENT

Project No.	Name	F.Y. Auth- orized	Budget 2024- 2025	Total Project Budget	Contracts			Comments	Dept.
					Contractor / Consultant	% Complete MAR	APR		
01-06-78-51050	Natural Gas Engine Controls Upgrade and Automation	16-17		\$190,000		33%	33%	Construction in progress	P&M
01-06-78-51650	Risk and Resilience Assessment and Emergency Response Plan	20-21		\$151,000		95%	95%	Risk and Resiliency Assessment 100% complete. ERP Plan is complete. Training will take place after COVID	SAFETY
01-06-78-51080	Pump Station Power Monitors	22-23		\$56,220		15%	15%	Construction in progress	P&M
01-06-78-51370	Vehicles - Pickup Truck	23-24		\$115,565		50%	50%	On Order	P&M
01-06-78-51371	Vehicles - Service Truck	21-22		\$430,525		100%	100%	Completed	P&M
01-06-78-51373	Vehicles - Hooklift Truck	22-23		\$238,800		30%	40%	Hooklift Truck Out Getting Outfitted.	P&M
01-06-78-51374	Vehicles - Service Truck 1.5 Ton	23-24		\$204,750		100%	100%	Completed	P&M
01-06-78-51375	Vehicles - Service Truck 1.0 Ton	23-24		\$136,435		100%	100%	Completed	P&M
01-06-78-51880	Electric Motor Soft Starter Replacements	23-24		\$60,000		20%	20%	Received, Installation in Progress	P&M
01-06-78-51930	Paradise Reservoir Site Chloramine Boosting System	23-24		\$214,500		0%	0%		P&M
13-06-78-53140	Lower Moosa Collection System Vitrified Clay Pipe Lining	18-19		\$119,000		90%	90%	Contractor making repairs	WW
13-06-78-53430	Lower Moosa Canyon WRF Islands Lift Station Generator	20-21		\$55,000		100%	100%	Completed	P&M
13-06-78-53300	Sludge Transfer Pump Upgrade/Replacement	22-23		\$33,000		100%	100%	Completed	WW
13-06-78-53372 17-06-78-57372	Vehicles - Service Truck	22-23		\$119,590		100%	100%	Completed	P&M

Capital Funded Projects Summary

G:\BOARD Agendas, Minutes, etc\Monthly Status Reports\2025-04 April (08.04.25)\CI project summary - FIELD APRIL 25.xlsx

II. ENGINEERING DEPARTMENT:

A. ENGINEERING SERVICES:

	<u>April 2025</u>	<u>March 2025</u>	<u>F.Y. 2024-25 To Date</u>	<u>F.Y. 2023-24 To Date</u>
Fire Meter Sales	3	4	32	74
Meter Sales	2	5	26	69
Meter Relocation	0	0	2	30
Meter Resize	0	0	2	10
Maps Processed (PF letters)	0	0	13	20
Agency Clearances Signed	7	2	60	97
Fire Hydrants/Special Projects Accepted	0	0	5	5
Underground Service Alerts/Mark-Outs	410	289	3,735	4,678
Potable Construction Meters	1	1	22	43
One Day Permits	0	0	1	1
Wastewater Inspections	0	0	2	4

General Activity:

In addition to the items listed in the above table, Engineering Services staff assists with encroachment permits and violations, provides information for mark outs and helps customers with water conservation questions, and available rebate programs.

B. GEOGRAPHICAL INFORMATION SYSTEM (GIS):

The GIS team continuously adds or updates facility data in the system as changes occur, supporting project managers with maps, exhibits, and data analysis.

The following took place in April:

1. Water and wastewater infrastructure updates included adding or updating 17 valve/appurtenances, adding 175 laterals and fittings to existing meters, 136 water meter location updates via GPS coordinates, adding or updating 6 backflow devices and updating 2 gates. There were 16 service area updates to reflect changes in the parcel layer from SanGIS. Edits generated from 12 as-built record drawings were completed, and 8 map exhibits were produced. SanGIS updates were downloaded for the most recent addresses, parcels, right of way, and roads.
2. Updated the wastewater service to include new data, then republished and delivered it to the consultant to support refinement of the asset management system and enhancement of reporting capabilities.

3. Evaluated and confirmed resources for Esri Monitor software, part of our Enterprise Agreement, and now moving forward with implementation to provide real-time insights into the health and reliability of our GIS systems.
4. Deployed a new image service to web maps, Portal, and Cityworks, utilizing the latest drive provided by SanGIS as part of our annual contract. This allows us to host imagery on our servers, resulting in faster access and improved performance.
5. Deployed security patches to Portal and Server, as notified by the Enterprise system, to ensure the ongoing reliability and security of our GIS environment.

C. EASEMENT ENCROACHMENTS:

Summary of Activities:

In the month of April, no new Permits were requested and no new Violations were discovered. All other existing files are still pending.

	ENCROACHMENTS STATUS TABLE				
	Encroachment Violations			Encroachment Permits	
4/1/2025-4/30/2025	Pending Evaluation	Owner Resolution	District Resolution	Pending Evaluation	Active Permits
Beginning Log	12	23	11	18	11
Plus New	0	0	0	0	0
Less Completed	0	0	0	0	0
Ending Log	12	23	11	18	11

Encroachment VIOLATION Footnotes:

Pending Evaluation – This column represents the status of reported encroachment violations. The number of new violations reported during the month is indicated along with the number of violations that were resolved during the month. Resolution may result in either a) the property owner agreeing to remove the encroachment violation, b) in some cases, the District allowing the encroachment violation to remain pending resolution by the District, c) issuance of an encroachment permit that allows the encroachment to remain as is, or d) issuance of an encroachment permit that requires modification of the encroachment by the owner. Once the course of action for resolution of the encroachment violation has been determined, it is shown completed in the Pending Evaluation column and becomes a new item in either the Owner Resolution Column, the District Resolution Column, or the Active Permit Column.

Owner Resolution – Removal of the encroachment violation is a property owner action requirement and will be inspected by District staff. The number of encroachment violations that were removed during the month is indicated as completed in this column.

District Resolution – Staff has determined that the encroachment violation is not a result of the current owner's action and has agreed to allow the encroachment to remain pending resolution by the District. The encroachment violation is properly documented and made clear to the owner that the District is not responsible for damage to the encroachment as a result of the operation, maintenance, or failure of the District's facility in the easement.

Encroachment PERMIT Footnotes:

Pending Evaluation – This column represents the status of requests to construct facilities or other improvements within a District easement under review and consideration. The number of requests received during the month is indicated as new and the number of requests resolved is indicated as completed. Resolution of the request included either a) denial of the encroachment request, or b) issuance of an encroachment permit. Many times, the encroachment permits are issued concurrently with the completion of the work. Encroachment permits that will require further follow up inspection are shown in the Active Permits column.

Active Permits – This column shows the status of encroachment permits approved by District with work in progress and being inspected by District staff. Although the work is authorized, work may not commence immediately.

D. DEVELOPER FUNDED PROJECTS:

See **Table I** and **Location Map** for project details and general status of the **Special Projects**, Private Low-Pressure Wastewater Collection System Installations and Cell Site Projects that are in process.

See **Table II** and **Location Map** for general status of all **Developer-Funded Projects**.

ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Special Projects (01-00-00-182xx)								
Job # 182xx	PROJECT NAME	Owner Engineer	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	April 2025 Comments
15	Wohlford Estates - RDDMWD & COE Project, Incl. VCMWD Waterline Relocation and Access Easement	Jared Aronowitz (Beazer) <u>Masson & Associates</u>	11/2/2022	N/A	TC Construction	95%		Developer provided construction invoices for staff review to determine VCMWD participation amount.
28	Miller Road Plaza - Shopping Center: Water/Irrig. & Fire Service, w/Grinder Pump	<u>Valley Center View Properties</u> Wynn Engineering	10/12/22	\$400,000	Gratzl Heavy Equipment Rental (Grading)	60%		All proposed water facilities have been installed. Testing cannot commence until sewer improvements are completed. Gratzl Heavy Equipment made minor repairs to the asphalt surface of the new water line trench in July. The project remains dormant since September 2023.
44	San Pasqual Retail Center adjacent to Horizon Fuel Center Ph 1 - Water Service Installation Ph 2 - Road Widening and Appurtenance Relocation Ph 3 - Ziggy's Coffe	<u>San Pasqual Economic Development Corporation</u> Masson and Associates Inc	3/18/2021	\$92,758	TLM Petro Labor force, Inc.	98%		One outstanding punch list item remains prior to issuing project final acceptance.
64	Anthony Rd. Fire Hydrant - Blackrock	<u>David Klose</u>	N/A	\$28,685	Draves Pipeline	100%	1/9/2025	Final acceptance issued January 9, 2025. In 1-year Warranty Period through January 2026.
65	ARCO Gas Station and Store at VC Rd & Cole Grade Rd Domestic/Irrig/Fire Service and Sewer with Grinder pump	<u>Rafat Mikhail</u> Civil Landworks	5/2/2023	Pending	Zigman Shields	40%		VCMWD staff attended onsite pre-construction meeting on April 22nd.
67	Hamid Quitclaim	<u>Hamid Liaghat</u>	N/A	\$2,000	Szytel Engineering	90%		Mr. Liaghat is in the process of reverting the Minor subdivision map to acreage. VCMWD requires confirmation the process has been completed by the County prior to finalizing the quitclaims. No Activity since August 2024.
82	V.C. Fire Station No. 3 Domestic Service and Fire Detector Assembly	Joe Napier Phil Buccola Engineering	4/14/2025	\$63,093	Erickson-Hall Construction Co. Brandon Hamlett	0%		Staff held a meeting with developer where final mylars, district facility agreement and VCMWD grant of easement were signed. Project engineer provided final cost estimate.
83	McNally - JHR Partners Fire Hydrant	JHR Partners Wade Rupe	11/13/2024	\$32,500	West Coast Underground	100%	6/11/2025	Hydrant installation was completed in March. Waiting on final paving to be completed in order to close out project.
84	Terranova Rd Improvements	Giovannina Martin Family Trust Andrea Terranova Wynn Engineering	N/A	Pending	Pending	0%		Project account was established and initial \$3,000 deposit was collected in June 2023. No activity since the account was established.
85	Gonzalves - Guejito Rd Fire Hydrant	AAAffordable Construction Sam Trafficanda	N/A	\$57,440	Downstream Services	100%	7/2/2024	Final acceptance issued July 2, 2024. In 1-year Warranty Period through June 2025.
86	Price Fire Hydrant	Ayesha Ahmed-Price	NA	\$37,900	Draves Pipeline	100%	7/2/2024	Final acceptance issued July 2, 2024. In 1-year Warranty Period through June 2025.

ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Special Projects (01-00-00-182xx), Continued.								
Job # 182xx	PROJECT NAME	Owner Contactor	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	April 2025 Comments
87	Beija Flor Fire Hydrant	Liang Lu	N/A	\$28,750	Mike Gratzl	100%	7/2/2024	Final acceptance issued July 2, 2024. In 1-year Warranty Period through June 2025.
88	Hernandez / Manzanita Crest Fire Hydrant	Luis Hernandez	N/A	\$31,900	West Coast Underground	100%	9/30/2024	Final acceptance was signed October 1st. The project is now in 1-year warranty until October 2025.
89	Portinos LP Sewer Lateral	June Knab	Pending	\$91,000	Mike Gratzl	0%		Engineering and Wastewater department staff performed site walk through and water flow tests required to draw site plan for interceptor and grinder pump plot plan.
90	Webb LP Sewer Lateral and GP	Dean Webb	7/31/2024	\$67,270	Draves Pipeline	100%	1/9/2025	Final acceptance issued January 9, 2025. In 1-year Warranty Period through January 2026.
91	Feria Fire Hydrant	Elier Feria Palacios	11/7/2024	\$38,021	IAO Builders Inc	60%		Material submittals were approved. Waiting for contractor to schedule work.
92	Norris Sewer Lateral	Steve and Cydne Norris	1/23/2025	\$21,841	Steve Norris (self)	0%		VCMWd staff worked with developer on pre construction Special Project checklist items.
93	Develyn LLC Storage	Dave Bohorquez / Larry Dutton	Pending	Pending	TBD	0%		Project has been placed on hold by the developer per March correspondence with staff.
94	Lackritz Sewer Lateral	Gil Lackritz	Pending	Pending	TBD	0%		Project prepared list of outstanding administrative items and sent to developer.
95	The Farm Fire Hydrant	IAAA, LLC Wunderlin Engineering	Pending	Pending	Sweig General Contracting Inc.	0%		District facility agreement signed April 2, 2025.
96	Kleiman Improvements	H2K Construction Inc. David Kleiman	Pending	\$11,908	Draves Pipeline	0%		

ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Special Projects (01-00-00-182xx), Continued.								
Job # 182xx	PROJECT NAME	Owner Contactor	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	April 2025 Comments
97	Lively Wastewater Connection	Curtis Lively	Pending	Pending	Pending	0%		
98	Archangel Ranch RPDA	Archangel Ranch LLC Bob & Dallas Booker	Pending	Pending	Pending	0%		
Private Grinder Pump - LPS Installations (13-06-78-53250 or 17-06-78-57250 - Function 64)								
App#	APPLICANT	Plan Submittal	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	April 2025 Comments
417	Papa Bears (Armando & Maria Sanchez)	11/26/18	11/26/18	N/A	Owner Installed	95%		Staff processed and approved Commercial Wastewater Discharge Program Application and performed an inspection walk through in March. No VCMWD since that time.
11698	Good Standing - Hakeem Milbes (Tall Oak Lot 27)	01/23/23	01/25/23	N/A	Pending	0%		Approved Planning Submittal in January '23. No Owner Activity since that time.
11699	Good Standing - Hakeem Milbes (Tall Oak Lot 24)	09/20/22	09/26/22	N/A	Pending	0%		Received and approved Plan Submittal in September '22. No Owner Activity since that time.
11934	Nicanor Perez (10165 Tall Oak Dr)	07/19/24	08/07/24	N/A	Owner Installed	10%		Developer excavated for the Eone Tank and began trenching for onsite piping in November '24.. No activity since.
11760	Mickey Montemuro (10050 Tall Oak)	Pending	Pending	N/A	Pending	0%		Grinder pump information was sent to customer when meter was purchased in 2022. Home construction is now on hold. No contact from customer since August '22.
11935	Carl Bayney (10030 Tall Oak)	10/31/24	Pending	N/A	Pending	0%		No activity since plan check comments were returned in November 2024.
12036	Kyle Churley (28511 Giant Rock Lane)	06/30/25	Pending	N/A	Pending	0%		
Cell Site Installations (01-03-23-50001 Function 122)								
Site #	SITE	Plan Submittal	Plan Approval	Estimated Construction Cost	Cell Company	% Complete Construction	Final Accept.	April 2025 Comments
	NO CELL SITE INSTALLATIONS ARE IN PROCESS AT THIS TIME							

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	Phase	PLANNING	Planning		CONSTRUCTION				April 2025 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
05	Belmont Estates	JN	TM5110-1	4	G	ACAL Engineering	08/04/14	02/04/16	\$166,655				No response to letter requesting status update sent February 2018. No VCMWD Activity since February 2018.
06	Lake Wohlford Resort Annexation Office of Water Programs - Sacramento State (OWP) is providing management services for the Facility Grant with the SWRCB	WG			F	Dexter Wilson Engineering (DWE)							OWP obtained approval in January '25 of Amendment D to the SWRCB Grant Workplan to fund additional Annexation and Planning costs of the private water facilities needed to serve the resort and adding the participation of the San Pasqual Band of Mission Indians for water service at Duro Road. Workplan Version D Expires - 10/3/25 Staff previously provided comments on the draft Preliminary Design Report and annexation application, but not heard back from the project proponents. Environmental Reports are being updated and reviewed. Staff Received draft Maintenance Agreement for Review.
07	Viking Grove Development	JN	20689 & 20690	9	B	ACAL Engineering	05/16/16	11/09/22	\$318,507	TAD Construction	100%	12/12/2024	Project is in 1 year warranty period until December of 2025.
19	The Oaks (Washington Meadows Dev., Inc.)	JN	TM 5174.1	11	G	Spears and Assoc.	10/19/15	09/08/22	\$186,710				The final map and plans were signed by the District and transmitted to the developer in September 2022. No VCMWD activity since September 2022.
22	El Cidro	JN		10	G	BWE, Inc. (formerly Burkett & Wong Engineering)	04/15/13	11/30/15	\$410,250				Joint Agreement to Improve Subdivision, Joint Lien Agreement & Lien Hold Agreement approved by the County and the Final Map was recorded in July 2016. With project under a Lien Hold Agreement, construction will be delayed indefinitely. No VCMWD Activity since July 2016.
23	Park Circle Touchstone Communities (Backbone Facilities) (neighborhoods A & C)	JN	TM 5603 Units 2 & 3		B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	07/23/19	\$3,100,000	Basile	100%	02/28/25	Project in 1-year warranty period until February of 2026.
	Park Circle Touchstone Communities (Neighborhood E)	JN	TM 5603 Unit 1	101	B		04/15/19	10/19/20		Cass/Arrieta	100%	02/28/25	Project in 1-year warranty period until February of 2026.
	Park Circle Touchstone Communities (Neighborhood B)	JN	TM 5603 Unit 4 & Portion Unit 5	143	B		04/15/19	11/18/19		Cass/Arrieta	100%	02/28/25	Project in 1-year warranty period until February of 2026.

ENGINEERING DEPARTMENT

TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				April 2025 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
25	Orchard Run Subdivision - Unit 1 (Backbone Facilities funded by Touchstone)	JN	TM 5087 Unit 1 - 58 Lots Unit 2 - 70 Lots Unit 3 - 120 Lots Affordable Homes - 52 lots	20	A	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	07/23/19	\$1,855,600	Cass/Arrieta	100%	06/24/24	Project in 1-year warranty period until June of 2025.
	Orchard Run Subdivision - Unit 2 (Backbone Facilities funded by Touchstone)			3	A		04/15/19	07/23/19	\$1,877,000	Cass/Arrieta H7	100%	06/25/24	Project in 1-year warranty period until June of 2025.
	Orchard Run Subdivision - Unit 3 (Backbone Facilities funded by Touchstone)			120	A		04/15/19	07/23/19	\$1,717,785	Cass/Arrieta	100%	06/26/24	Project in 1-year warranty period until June of 2025.
27	Free-Thomas Line Extension	JN	20450	4	G	Penny Engineering	12/24/14	12/24/14	\$69,837				No activity since letter informing Owner that plan approval expired; requested project update. Owner continuing to process plans through County which is delaying water design. No VCMWD Activity since February 2018.
30	Deer Springs Towne Center (Planning)	WG		2	G	BWE, Inc. (formerly Burkett & Wong Engineering)							Staff previously met with County planner in charge of other adjacent development to explore options for wastewater service that can be applicable here as well. There may be opportunity for joint effort with other developers for a communal system, to be further explored with individual developers. No VCMWD Activity since October 2019.
35	Welk Garden Villas	JN		148	G	Hale	06/19/06	07/26/10	\$458,800	Ratzlaff	90%		In October 2022, Staff met with representative from Marriot, the new Owner of Welk Resort. They indicated a contractor is in process of being selected to perform the remaining punch list items. No VCMWD Activity since October '22.
39	Rimrock Phase III	FC	TM 4744	56	D	UES	04/21/25			CRC			Board of Directors approved reissuance of concept approval on April 21st. District Facility Agreement was countersigned by District and Developer.
40	Circle P	JN	TM 5468	11	G	CTE, Inc.	08/07/17						No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. No VCMWD Activity since August 2017.
44	Sea Bright Line Ext.	WG	TM 5814	9	G	Sea Bright	01/22/13	06/02/17	\$639,000				No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. No VCMWD Activity since August 2017.
46	Beck Subdivision	WG	TM 5060	16	G	Sea Bright	06/01/09	10/10/18	\$237,215				In March, developer reached out to VCMWD to discuss the possibility of quitclaiming VCMWD easements and reverting the subdivision back to acreage. No VCMWD Activity since March 2023.

ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	Phase	PLANNING	Planning		CONSTRUCTION				April 2025 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
51	Eagles Noel (Baldwin) Water Line Extension	JN	PM 17548	3	A	Wynn Engineering	04/05/21	06/02/21	\$185,000	JPI Development	100%	02/14/24	Project in 1-year warranty period through February 2025.
55	Park Circle Shea Homes (Neighborhood A)	JN	Portion TM 5603 Unit 5	88	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	11/18/19		Cass/Arrieta	100%	02/28/25	Project is in 1 year warranty period until February of 2026.
56	Orchard Run KB Home Coastal (Units 1 & 2)	JN		105	A	Dexter Wilson Engineering & Touchstone Engineering Staff	04/17/19	07/23/19	\$1,717,785	H7 Contracting and Engineering	100%	06/24/24	Project is currently in its 1-year warranty period, expiring June of 2025.
57	Orchard Run Unit 3 Affordable Home Unit	JN	TM 5087-3	52	B	Touchstone	04/17/19	07/23/19	Included in OR Unit 3	Cass/Arieta	55%		Contractor continued adjusting meter boxes, and other facilities for testing.
58	Mountain Meadow Village Center	WG		1	F	PLSA							Developer continues to review District's response to their reimbursement agreement ideas. No VCMWD Activity since April 2024.
59	Pauma Vista Winery Water Line Extension	JN		1	D	Rancho Coastal Surveying Engineering Inc.	01/07/22	11/16/22	\$255,000	Pending			Project remains inactive since plans were signed on November 16, 2022. VCMWD staff to reach out for project status update. No VCMWD Activity since November 2022.
64	Park Circle Beazer Homes (Unit 4)	JN	TM 5603-2	79	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	09/27/21		H7 Engineering and Contracting	100%	02/28/25	Project in 1-year warranty period until February of 2026.
65	Rincon Tribe Emergency Water Service	WG			G	JR Filanc							Staff is providing assistance and coordination to Rincon Band of Luiseno Indians regarding their evaluation of obtaining a connection location for an emergency source of water supply. Study is being conducted by JR Filanc utilizing San Diego State Engineering Department. No Activity since initial discussion with SDSU Students in October 2021.
66	Village Station	WG		200	G	Wynn Engineering	Pending						
67	Ivy Dell RV Park Water Line Extension	JN		1	E	Excell Engineering Robert Dentino	Pending						Final mylars have been awaiting County approval since April. Once approved they will be returned to VCMWD for final signature. Once mylars are signed, developer can move forward with scheduling a pre-construction meeting. No Activity since June 2023.
69	Manzanita Crest Waterline Extension	JN	PM 19064		F	SMS Consulting	Pending						Developer's engineer submitted plans for review. Staff processed and returned first plan check comments back in June of 2022. No VCMWD Activity since June 2022.

ENGINEERING DEPARTMENT

TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY

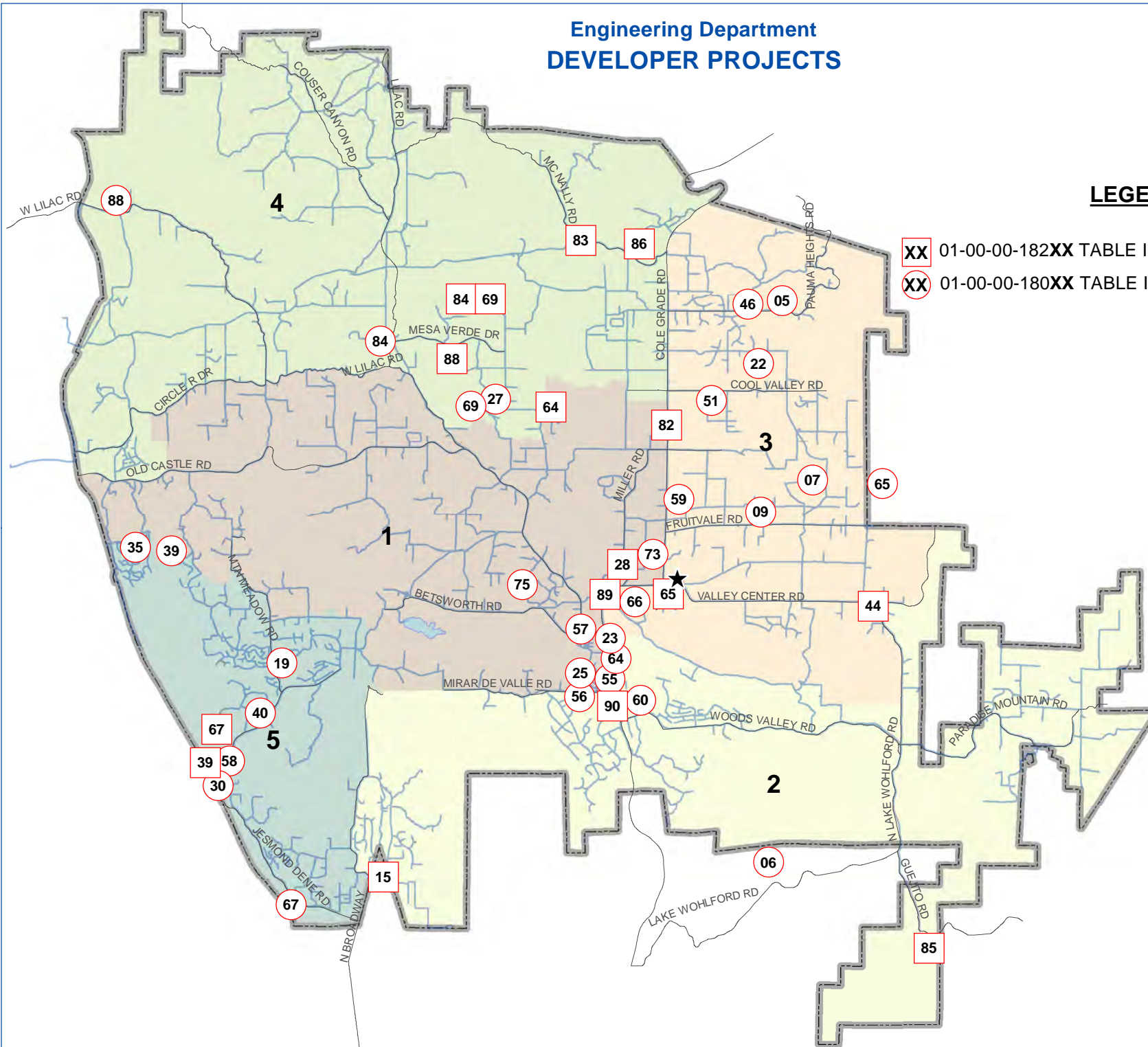
Job # 01-00-00-180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	Phase	PLANNING	Planning		CONSTRUCTION				April 2025 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
73	North Ranch Estates (Weston Residential Property)	WG		515	F	Dexter Wilson Engineering (Water and Sewer Planning) Rick Engineering (Civil Design)	Pending						Staff previously met with the Project Owner and their engineers to discuss the water and sewer requirements for the project, including funding requirements for the Woods Valley Ranch WRF Phase 3 capacity expansion, seasonal storage facilities and irrigation of the recycled water generated by the development. Dexter Wilson Engineering submitted water planning study and is preparing sewer planning study for submittal. Staff evaluating requirements for incremental capacity transfer to Park Circle.
78	Native Oaks Plaza (SPEDC)	JN			D	Alidade Engineering - Larry Dutton	N/A	06/12/25	\$94,408	WE Oneil	5%		Off site storm drain installation continued.
84	Anderson Line Extension (Munster Platz)	JN	TPM 20460	5	G	Wynn Engineering	05/16/16						District sent request to new owner for \$5,000 deposit and project account agreement in June. No VCMWD activity since June 2023.
88	Marquart Ranch Line Ext.	JN	TM 5410	9	G	MLB Engineering (Michael Benesh)	05/04/09	09/19/17	\$293,751				No activity since plans approved September 7, 2017.
	PROJECT SUMMARY				# of Projects	Lots or Units	Total Cost	<div>(DFA) = District Facilities Agreement</div> <div>(P) = District Participation in Project</div> <div>(R) = Reimbursement Agreement</div> <div>(1) Red Text indicates that Concept or Plan Approval has expired.</div>					
A	Warranty Period				5	251	\$7,353,170						
B	Under Construction				7	472	\$3,418,507						
C	Pending Construction				0	0	\$0						
D	Design Phase				3	57	\$349,408						
E	Concept Approval (Pending Design)				1	1	\$0						
	Total in Process				16	781	\$11,121,085						
F	In Planning - Active				4	516	\$0						
G	In Planning - Inactive				13	429	\$2,462,218						
	Total Planning				17	945	\$2,462,218						
	Total Projects				33	1,726	\$13,583,303						

Engineering Department DEVELOPER PROJECTS



LEGEND

- XX 01-00-00-182XX TABLE I - SPECIAL PROJECTS
- XX 01-00-00-180XX TABLE II - DEVELOPER PROJECTS



E. CAPITAL IMPROVEMENT PROJECTS:

See **Table III** and **Location Map** for general status of all **Capital Improvement Projects**.

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	Contractor / Consultant	2025		Project Manager	April 2025 Comments
			Mar	Apr		
Pipelines & PRV Projects						
51020	Upsizing / Unspecified Pipeline Replacement	N/A	0%	0%	Wally Grabbe	Authorization with FY 2023-24 Annual Budget - \$250,000. Staff previously utilized \$120,000 to fund the Wohlford Estates participation cost and \$50,000 for the Cerro De Pauma Repair, leaving \$80,000 available for other projects.
51500	Pipeline Condition Assessment	Pending	10%	10%	Wally Grabbe	Staff continued preparation of leak history data for in house condition assessment.
51150	North Broadway Pipeline Relocation (Design/Bid Phase)	In-House (Design) TSAC - Surveying	75%	75%	Fernando Carrillo	Staff is coordinating easements and documents with the school district and property owners.
18080	NC ESP Alternative Delivery Project Planning, Design and Funding Agreement (Construction Phase)	Orion Construction	78%	79%	Jeson Nikrasch	Contractor moved onto San Gabriel pump station to begin mechanical upgrades. Contractor worked on start up and pump settings at Lilac Pala pump station.
51200	NC ESP 14-inch Pipeline Relocation (Construction Phase)	Orion Construction	99%	99%	Jeson Nikrasch	Project close out pending completion of Schedule A.
51690	Cole Grade Road Pipeline Replacement Design Phase	In-House	97%	97%	Fernando Carrillo	Staff is reviewing the Phase 1 plans and preparing to finalize 100% plans

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	Contractor / Consultant	2025		Project Manager	April 2025 Comments
			Mar	Apr		
Pipelines & PRV Projects, continued						
51420	Old Castle Road Pipeline Replacement - Phase 2 Design Only	In-House	90%	90%	Fernando Carrillo	Staff continues to finalize the design plans, focusing next on traffic control plans and phasing.
51120	2020 DWSRF Loan Application (Reimbursement Phase)	In-House	99%	99%	Wally Grabbe	Project is complete. The final quarterly report was submitted. Receipt of Disbursement No. 8 is pending SWRCB review. Staff to start preparation of final Disbursement Request.
51121	2023 DWSRF Loan Application (Submission)	Birdseye Planning Group	35%	35%	Wally Grabbe	Staff gained approval from the board to proceed with the modified approach. The approval included allocating additional budget to finish the design and perform minor environmental work. Staff is proceeding with submitting the SRF application per the new approach.
51910	Gordon Hill Upper Pipeline Relocation Project (Design, Bid Phase)	In-House	95%	95%	Fernando Carrillo	Staff continues to finalize the design plans, Staff is finalizing easements and encroachments
51840	Rodriguez Road Pipeline Replacement (Planning Phase)	In-House	20%	20%	Wally Grabbe	Given the current challenges with SDG&E and SDCWA right of ways, staff re-prioritized the grant funding assigned to this project to Old Castle. Meanwhile, staff will pursue other means to accomplish the project. No Activity on this project is anticipated until 2026.
51418	Alps Way Pipeline Replacement (Construction Phase)	Shaw Equipment Rentals, Inc.	100%	100%	Jeson Nikrasch	Project is complete. 1-year Warranty Period ends October 16, 2025.

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	Contractor / Consultant	2025		Project Manager	April 2025 Comments
			Mar	Apr		
Reservoir Projects						
51303	Ridge Ranch Interim Reservoir (Design Phase)	In-House Design	20%	20%	Wally Grabbe	Preparation of the pre-design report scheduled for Sept/Oct 2025 time frame.
51405	McNally & Mizpah Reservoir - Paint and Recoat (Construction Phase)	Capital Industrial Coatings	100%	100%	Jeson Nikrasch	Project Final Acceptance issued January 9th, 2025. 1-year Warranty Period ends January, 2026.
Data Management Systems						
51730	SCADA/HMI Migration - Water System Phase 1 (Implementation Phase)	In-House	20%	20%	Wally Grabbe	Engineering, Operations, and IT staff continue to work together with consultant in developing SCADA standards and their implementation across the Phase 1 sites. Simultaneous coordination with the NCESP is ongoing, including sharing of standards developed and reviews of submittals.
51770	Document Management System	Pending	0%	0%	Wally Grabbe	Recommendation for software vender delayed pending further evaluation of construction management software and other department document requirements. Evaluations are on-going, software recommendation delayed.
Facilities Projects						
51590	Water Age Analysis	Mission Consulting Services (Jen Mael)	10%	10%	Wally Grabbe	Collecting and organizing water meter usage data zone by zone for use in the evaluation. Evaluating and updating the computer model to evaluate reservoir low flow conditions. Purchased and installed new water, sewer and asset modeling software. Started conversion of the water system model to the new software.

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	Contractor / Consultant	2025		Project Manager	April 2025 Comments
			Mar	Apr		
Lower Moosa Canyon Water Reclamation Facility Projects						
53030	Moosa Wastewater O&M Manual Development	In-House	60%	60%	Fernando Carrillo	Staff is working with Wastewater Operator with a rough Draft.
53290	Meadows Lift Station Motor Control Upgrade	Richard Brady & Associates (\$148,673)	35%	35%	Fernando Carrillo	Brady working on 95% plans and specifications
53200	Moosa Priority Project - Design	Richard Brady & Associates (\$600,291)	35%	35%	Fernando Carrillo	Brady working on 95% plans and specifications
53320	Moosa Clarifier No. 1 Upgrades - Construction	Jennette Company, Inc.	100%	100%	Fernando Carrillo	Project is complete 1-year Warranty Period ends May 2025.
53330	Moosa Clarifier No. 2 Upgrades	In-House Design Jennette Company, Inc.	25%	25%	Fernando Carrillo	Clarifier is operating and staff is making minor changes to the operation of the plant
53550	Moosa Minor Upgrades		67%	67%	Fernando Carrillo	Flows through the chlorine contact tank are flowing as designed
53640	Server Room Relocation		75%	75%	Fernando Carrillo	ATT added a second fiber optic line to connect to the server room

ENGINEERING DEPARTMENT

TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	Contractor / Consultant	2025		Project Manager	April 2025 Comments
			Mar	Apr		
Woods Valley Ranch Water Reclamation Facility Expansion Projects						
56120	Woods Valley Ranch Wastewater Expansion Project Property Acquisitions	In-House	80%	80%	Wally Grabbe	North Village Lift Station site acquisition is pending resolution of Indian Creek Road ROW and County approval of VCVF Village Station site plan. VCVF site plan approval by County is still in process. There has been continued discussions with the engineer (Dexter Wilson Engr.) for the new owner of the Weston residential parcels (North Ranch Estates - Indian Creek Associated, LLC) regarding the planning of the lift station site location.
56170	Woods Valley Golf Course Seasonal Storage	In-House	80%	80%	Fernando Carrillo	Staff continuing to work with San Pasqual Economic Development Corporation to develop additional seasonal storage facilities on the golf course. No Activity in April.
56260	Grinder Pump Flow Meter Installation	In-House	80%	80%	Fernando Carrillo	Staff is developing an RFQ for installation of the flow meters at various commercial properties that are connected to the South Village Low Pressure sewer collection system. No Activity in April.
56320	North Village Lift Station Design	Kennedy/Jenks (Preliminary Design)	10%	10%	Fernando Carrillo	Preliminary design complete. Lift Station site requirements identified. Site acquisition pending county approval of Village Station (VCVF) development plans. No Activity in April.
Woods Valley Ranch Water Reclamation Facility Projects						
57030	WVR Wastewater O&M Manual Development	In-House	6%	6%	Fernando Carrillo	Engineering staff producing drawings and attachments for O&M Manual. Anticipated completion is March 2025.

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

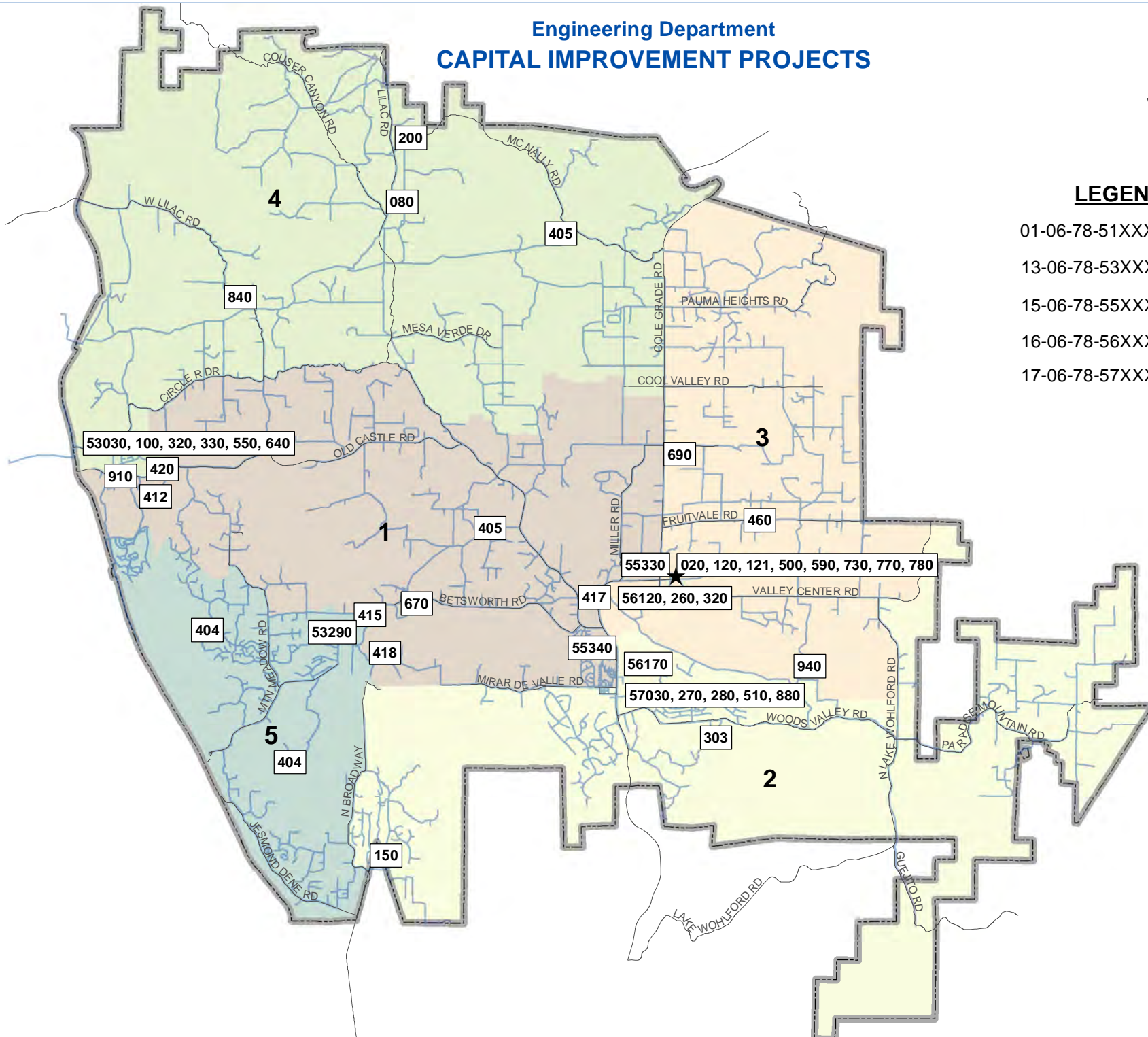
Acct. No.	Project Name	Contractor / Consultant	2025		Project Manager	April 2025 Comments
			Mar	Apr		
Woods Valley Ranch Water Reclamation Facility Projects, continued						
57270	Aeration Piping Evaluation		0%	0%	Fernando Carrillo	Scheduling with wastewater operators to take aeration line out of service after dewatering equipment evaluation in February to video the line and determine location of the aeration leaks.
27280	Rapid Thickener		0%	0%	Fernando Carrillo	Staff is still evaluating the results and will ask another manufacturer for a pilot test of their equipment
57510	WVR WRF HMI Upgrade	Interface Automation	5%	5%	Fernando Carrillo	WVR WRF HMI Upgrade is scheduled to start after the Water SCADA HMI Conversion Project is completed. Project is scheduled to start Fall 2025.
57880	Woods Valley Ranch WRF Waste Discharge Permit Requirements Salt Nutrient Management Plan (SNMP)	In-House	5%	5%	Wally Grabbe	Scheduled start delayed to August '25.

Engineering Department CAPITAL IMPROVEMENT PROJECTS



LEGEND

- 01-06-78-51XXX (XXX)
- 13-06-78-53XXX (53XXX)
- 15-06-78-55XXX (55XXX)
- 16-06-78-56XXX (56XXX)
- 17-06-78-57XXX (57XXX)



F. MAPPING:

General Activity: In the month of April staff received 34 mapping update requests for a total of 59; 35 were completed. In addition, staff digitized 30 VCMWD easements. From a total of 3,017 easements, 1,138 have been added to the District's geodatabase, and 1,879 are pending. Staff also assisted with the Moosa Clarifier No. 2 upgrades, and the Old Castle Phase 2 project drawings.

MAPS AND RECORDS UPDATE STATUS TABLE					
April	Capital Improvement Projects ⁽¹⁾	Developer Projects ⁽²⁾	Encroachment Permits ⁽³⁾	Special Projects ⁽⁴⁾	Facility Mapping ⁽⁵⁾
Beginning Log	0	0	0	15	25
Plus New	2	0	0	1	34
Less Completed	(2)	0	0	(1)	(35)
Ending Log	0	0	0	15	24

Maps and Records Updates: Maps and records consist of preparing record drawings (as-builts) and valve detail drawings and updating the District base map, GIS facility map, and database. Maps and records are continually being updated to accurately reflect completed projects, non-District improvements (encroachments), and current field conditions. The following table summarizes the status of the record map updates.

Maps and Records Update Status Table Footnotes:

- 1) Capital Improvement Projects – This column represents AutoCAD record drawing status of recently constructed Capital Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 2) Developer Projects – This column represents AutoCAD record drawing status of recently constructed Developer Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 3) Encroachment Permits – This column represents changes made to existing AutoCAD record drawings to reflect an encroachment that has been generated through the permit process.
- 4) Special Projects – This column represents AutoCAD record drawing status of recently constructed Special Projects such as the installation of new fire hydrants or service laterals.
- 5) Facility Mapping – This column represents individual minor mapping update requests from field or office staff.

G. FUNDING REQUESTS:

Drinking Water State Revolving Fund Loan (DWSRF) Application – 2020 Pipeline Replacement Project. This DWSRF Loan provides funding for four pipeline replacement projects: Gordon Hill, Oat Hill, Lilac Road, and Alps Way. Loan approval in the amount of \$8.5M was received in March '22. Staff has submitted **eight** disbursement requests for construction funding, the most recent being **Disbursement No. 8 (\$168K)** submitted in **November 2024**, for expenses through August 30, 2024. The **eight** funding requests submitted to date total **\$8.252M**. To date, the SWRCB has disbursed **\$7.842M** in loan proceeds, the most recent being received on **November 1, 2024**. On average, it takes **136** days from disbursement submittal to receipt of the SRF loan proceeds.

EPA Community Grant. In April '23, VCMWD was awarded a \$3.06M Community Grant for the Lilac Road Pipeline Replacement Project. Because the Lilac Road project was already under construction, the EPA approved a "Technical Correction" to shift the grant funding from the Lilac Road Pipeline Replacement Project to the Rodriguez Road Pipeline Replacement Project.

In April '24, VCMWD was awarded a \$715K Community Grant for the Old Castle Road Pipeline Replacement Project. Staff is in the process of requesting a "Technical Correction" to shift the \$3.06M grant funding from the Rodriguez Road Pipeline Replacement Project to the Old Castle Road Pipeline Replacement Project for a combined total of \$3,775M.

Staff is preparing the application for submittal through the EPA's Grants.gov website in conjunction with an SRF application for the balance of the funding.

Drinking Water State Revolving Fund Loan (DWSRF) Application – 2023 Water Facility Replacement Project. Staff prepared and submitted in November 2023 a \$9.3M application (\$12.36M total, less the \$3.06M in grant funding) to the SWRCB for funding the following three projects: a) Old Castle Road Pipeline Replacement, b) Broadway South Pipeline Replacement, and c) Rodriguez Road Pipeline Replacement. Due to anticipated cash flow requirements during construction, staff reduced the loan request to a \$5.525M application to include only the Old Castle project in combination with the \$3.775M for a total project cost of \$9.3M. The application was completed in December, and the SWRCB staff is reviewing the submitted documents for issuance of the loan approval.

Drinking Water State Revolving Fund Loan (DWSRF) Application – North Broadway Pipeline Relocation Project. In December '24 Staff prepared and submitted a \$4.2M application for the North Broadway Pipeline Relocation Project. This was one of the projects eliminated from the 2023 Water Facility Replacement Project for cash flow purposes. The application is currently under SWRCB staff review for inclusion in the FY 2025-26 IUP.

H. SEMINARS/MEETINGS:

4/17/25 – M. Wick attended the Third Thursday, DWR Water Loss and Leak Detection webinar.

IV. FINANCE DEPARTMENT:

A. COMPARISON OF STATISTICS:

	<u>APR 2025</u>	<u>FY to Date 2024-25</u>	<u>FY to Date 2023-24</u>
<u>BILLS MAILED:</u>	10,507	94,613	94,345
<i>Actions for Non-Payment:</i>			
Notices Mailed	1,328	12,458	11,307
48 Hr. Phone Calls	538	4,902	4,912
Meters Flow Restricted	3	17	31
Accounts Liened	2	33	71
Lien Notices Mailed	6	72	217
Accounts Transferred	44	386	440
<u>CUSTOMER COUNTS:</u>	<u>APR 2025</u>	<u>APR 2024</u>	<u>APR 2023</u>
Active Water Accounts:			
Certified Ag - PSAWR	630	628	637
M & I	9,174	9,161	9,065
Fire Meters	<u>2,034</u>	<u>2,010</u>	<u>1,900</u>
<i>Total Active Accounts</i>	11,840	11,799	11,602
Inactive Water Accounts:			
PSAWR	53	53	46
M & I	728	718	709
Fire Meters	<u>155</u>	<u>140</u>	<u>133</u>
<i>Total Inactive Accounts</i>	936	911	888
Total Water Accounts	<u>12,776</u>	<u>12,710</u>	<u>12,490</u>
Active Wastewater Accounts			
Moosa	2,475	2,472	2,492
Woods Valley	<u>984</u>	<u>973</u>	<u>895</u>
Total Wastewater Accounts	<u>3,459</u>	<u>3,445</u>	<u>3,387</u>
		<u>Acre-Feet</u>	<u>Value</u>
Interim MWD Agricultural Program:			
JULY 1994 through DEC 2012		<u>513,882.8</u>	\$63,681,802
MWD RTS Estimated Savings:			
JAN 2003 through DEC 2012			\$17,884,325
SDCWA PSAWR:			
JULY 1998 through APR 2025		<u>498,922.4</u>	\$36,476,012
SDCWA Emergency Storage Est. Savings:			
JAN 2003 through APR 2025			\$37,203,114
SDCWA Supply Reliability Est. Savings:			
JAN 2016 through APR 2025			\$6,307,141
TOTAL MWD & SDCWA DISCOUNTS:			<u>\$161,552,394</u>

B. MEETINGS:

No meetings attended in the month of April.

V. INFORMATION TECHNOLOGY DEPARTMENT:

A. CAPITAL IMPROVEMENT PROJECTS –

SCADA HMI Improvements – Replacement of the HMI system for the water system is currently in progress of being initially deployed to North County Emergency Storage Project (NCESP) sites and then expanded to other sites in the future. HMI software upgrade is also being planned for Woods Valley WTP.

Asset Management System – Phase 2 of Cityworks development and deployment is in progress, which includes fleet maintenance, equipment/tools, storeroom modules, and integration with GIS and ERP systems. Various reports and dashboards for water operations are currently being developed that show the data collected by this system.

Boardroom Technology Upgrade – The existing video technology in the board room is being replaced with a new high definition media system. In-room video presentation system and video system wiring upgrades are in progress.

B. GENERAL ACTIVITY –

SCADA Upgrades – Continuous rolling upgrades are being done to replace older devices such as radios, cameras, network switches, and Uninterruptible Power Supply (UPS) units with newer models, which are faster and more reliable. This is an ongoing, continuous product lifecycle refresh process.

Geographic Information Systems (GIS) Upgrades – GIS staff has deployed web maps and user portals within the software, and GIS databases and maps have been integrated with the Cityworks Asset Management System. The system is being continuously enhanced and actively used by District personnel.

Video Surveillance System Upgrades – Staff is continuing to enhance the system by upgrading older cameras with new models and performing software upgrades to existing systems.

Secondary Data Center Construction – A secondary data center is now operational at Moosa Water Reclamation Facility. It provides the District with environmentally controlled space for additional servers and data storage that can be activated quickly if needed, and it is at sufficient distance away from corporate offices to survive a local disaster. It has multiple redundant communication paths to corporate office with automatic failover, a dedicated high-bandwidth fiber connection to the Internet, has generator-backed power, and is monitored by multiple security cameras.

Analog Phone Circuit Migration – Due to AT&T planning to phase out analog phone lines in the area in the next few years, initial planning is being done to move all District analog telephone circuits to digital by using a gateway device that connects to the District's phone system.

C. SYSTEM STATUS –

All systems operated normally in April 2025.

D. MEETINGS –

No meetings attended in April 2025.

**INFORMATION TECHNOLOGY DEPARTMENT
CAPITAL FUNDED PROJECTS SUMMARY**

Project No.	Name	F.Y. Auth- orized	Total Budget	Contracts			Comments	Project Manager/ Coordinator
				Contractor / Consultant	% Complete			
					April 2025	March 2025		
51040	Boardroom Technology Upgrade	16-17	\$ 32,135	In-house	99%	99%	Project will upgade the Audio/Video presentation technology in the Boardroom. Video live streaming system was installed with upgraded cameras. New monitors were installed on the dais. Components have been acquired for the video presentation system upgrade, which is in progress.	Ando Pilve
51480	Asset Management System	18-19	\$ 88,704	In-house, external consultant	98%	98%	Cityworks Asset Management System's implementation is in progress. Deployment is completed with DigAlert, work order modules, and GraniteNet sewer inspection system. Fleet and storeroom modules are in development. Backflow module development is deferred depending on future software update.	Ando Pilve

VI. GENERAL ADMINISTRATION PROJECTS AND PROGRAMS:

A. General Administration Meetings and Activities for Month of April 2025 –

- 4/01/25 – SDCWA MWD Delegates Meeting (GA); JPIA Risk Assessment Visit (AN);
- 4/03/25 – SDCWA LIRA (Low Income Rate Assistance) Workgroup (AN); CMUA LIRA Strike Team Meeting (AN);
- 4/04/25 – SDCWA GM's Business Model Workshop (GA);
- 4/07/25 – SDCWA Joint Public Info./Conservation Coordinators Meeting (JPIC) (AN);
- 4/08/25 – VCMWD Agenda Meeting (GA & AN); VCMWD FY 25–26 CIP Review Meeting (GA & AN); SDCWA Water Use Efficiency Regulatory Workshop (AN); SD County Farm Bureau Water Committee (GA);
- 4/09/25 – VCMWD – SDCWA Demand Projections Review (GA & AN);
- 4/10/25 – VCMWD Emergency and Business Continuity Plan Table Top Exercise (GA & AN);
- 4/15/25 – SDCWA GM's Meeting (GA); VCMWD Break Registry Implementation Meeting (AN);
- 4/16/25 – CMUA LIRA Strike Team Meeting (AN);
- 4/17/25 – CMUA LIRA Strike Team/ACWA/Senator Durazo Meeting (AN);
- 4/18/25 – North County GM's Meeting (GA);
- 4/21/25 – VCMWD Regular Board Meeting (GA & AN);
- 4/22/25 – Agenda Meeting (GA & AN); SDCWA Admin. & Finance Committee Pre-Board Meeting (GA);
- 4/23/25 – SDCWA North County Caucus Meeting (GA); CalOES Grant Funding Webinar (AN); ACWA Legislative Committee Region 10 Prep Meeting (AN);
- 4/24/25 – SDCWA Regular Board Meeting (GA); GRAZE SD County Farm Bureau Event (AN);
- 4/29/25 – SDCWA Admin. & Finance Committee Budget Workshop (1) (GA); and
- 4/30/25 – SDCWA Admin. & Finance Committee Budget Workshop (2) (GA); SDCWA LIRA Workgroup (AN).

**Key: GA – Gary Arant; AN – Alisa Nichols*

B. Water Conservation and Public Outreach –

Staff picked up the entry forms from Lilac and Valley Center Elementary School 4th grade classrooms after the April 1, 2025 entry deadline.

C. Personnel –

1) Regular Full-Time Employees, as of April 30, 2025:

<u>Funds</u>	<u>Budgeted</u>	<u>Employed</u>
Water	66	65
Wastewater	<u>7</u>	<u>7</u>
Total	73	72

2) Pending Retirements –

- a) Gary Arant – December 26, 2025
- b) Wally Grabbe – February 25, 2026

Compiled By:



Kirsten N. Peraino, Board Secretary

Submitted By:



Gary T. Arant, General Manager

August 4, 2025

TO: Honorable President and Board of Directors

FROM: Gary Arant, *General Manager*

SUBJECT: DETERMINATION OF THE PROCESS TO FILL THE DIVISION THREE (3) BOARD VACANCY

PURPOSE:

To provide the Board with the opportunity to determine the process to fill the Board vacancy created by the resignation and retirement of Director Oliver Smith, Director of Division Three (3), with an effective date of July 21, 2025 (*with Board notification at the Monday, July 21, 2025 Board Meeting*).

SUMMARY:

As you are aware, Director Oliver Smith resigned from the Board, effective Monday, July 21, 2025. Government Code Section 1780 provides the Board 60 days from the resignation effective date, September 19, 2025, to either appoint a replacement or call an election (see "Election Process" *below*). The Division Three (3) term, which expires in December 2026, will be up for election at the November 2026 General Election.

If the Board of Directors *does not* take action within 60 days (by September 19, 2025) of the effective date of the vacancy to either appoint or call for an election the San Diego County Board of Supervisors, within 90 days (by October 18, 2025) of the vacancy effective date, can take action to either appoint a replacement or order the District to call an election. If the Board of Supervisors fails to do so, then the District's Board of Directors must call an election.

For the Board's review, below is an overview of the processes and possible schedules to either appoint a successor or call for an election. The proposed process schedule assumes the Board makes a decision on the selected process at today's Regular Board Meeting.

APPOINTMENT PROCESS:

If the Board decides to fill the vacancy by appointment, a *Notice of Vacancy* ("Notice") must be posted in three or more conspicuous places within the District at least 15 days before the meeting where the appointment is made. If the Board were to decide to appoint a replacement at a Regular Board Meeting on Monday, September 15, 2025, the last day to post the Notice would be Friday, August 29, 2025. In addition to the required posting, staff intends to place the Notice in a local newspaper of general circulation.

The Board would have the opportunity to interview the candidate(s), deliberate, and then vote to make the appointment. The new Director for Division 3 could then be sworn in and take office.

In any case, Friday, September 15, 2025, would be the last day to make an appointment or call for an election to fill the Division 3 Board vacancy. After that date, the San Diego County

Board of Supervisors takes over the decision of whether to appoint or order the District to call an election. Finally, the appointed incumbent Director would stand for re-election for a full four-year term at the November 2026, regular election.

ELECTION PROCESS:

If the Board decides to fill the vacancy by election, the resulting election must be held on a regular election day at least 130 days after the District calls the election. Because the vacancy is occurring in the second half of the term of office and can only be called after July 21, 2025, the election would be held on the day of the next established election date, which will be held on April 14, 2026, and the elected Director would serve until December 2026--the remainder of the Division Three (3) term.

Again, Friday, September 19, 2025, would be the last day for the Board to call an election before the County Board of Supervisors takes over the decision of whether to appoint or order the District to call an election.

RECOMMENDATIONS:

After discussion and deliberation, it is recommended that the Board determine the means by which it will fill the current vacancy in Division 3 and direct staff to make the required postings and notifications to affect the Board's decision within the required time frames.

SUBMITTED BY:

A handwritten signature in dark ink, appearing to be 'G. Arant', written over a horizontal line.

Gary Arant
General Manager



NOTICE OF VACANCY

Valley Center Municipal Water District Board of Directors, *Election Division 3*

On July 22, 2025, a vacancy in Division Three (3) of the Board of Directors of the Valley Center Municipal Water District became effective. The Board of Directors will consider appointing a qualified candidate to the vacant position to complete the current term (ending December 2026).

Interested persons who are registered voters residing in Election Division 3 (Generally bounded by **the District's northern and eastern jurisdictional boundaries**; N. Lake Wohlford Road, Calle de Vista, and Cool Water Ranch Road **to the south, extending east to N. Lake Wohlford Road; and Valley Center Road and Cole Grade Road on the west.**), may submit a letter of interest, along with their experience and qualifications, to
VCMWD Board Secretary:

- In person 29300 Valley Center Road, Valley Center, CA 92082,
- By mail to P.O. Box 67, Valley Center, 92082, or
- By email to boardsecretary@vcmwd.org.

Candidate Interest letters must be received by 3:30 PM, Friday, August 29, 2025.

The Board of Directors will consider appointment to the Division 3 vacancy at a Regular Board Meeting of Monday, September 15, 2025 at 2:00 p.m.

Persons wanting to verify residency within Division 1 or needing additional information about the Board position may contact the Board Secretary by phone at 760-735-4517, or by email at boardsecretary@vcmwd.org.

By: 
Kirsten Peraino, *Board Secretary*

