

VALLEY CENTER MUNICIPAL WATER DISTRICT
AGENDA

Regular Meeting of the Board of Directors
Monday, September 15, 2025 — 2:00 P.M.

The VCMWD Board of Directors welcomes the public to attend its meetings both in-person at its Board Room and virtually via livestream. *Please note that in the event of technical issues that disrupt the meeting livestream or receipt of public comments by phone or email, the meeting will continue, unless otherwise required by law, such as when a Director is attending the meeting virtually pursuant to certain provisions of the Brown Act.*

Instructions for members of the public who wish to address the Board of Directors:

Members of the public can address the Board of Directors during “Public Comments” or on specific agenda items, may do so as instructed below. All comments will be subject to a limit of three (3) minutes.

- Making Public Comment for In-Person Attendance: Members of the public who wish to observe or to address the Board may join the Board Members at the noticed, physical location. A Request to Speak slip must be submitted to the Board Secretary prior to start of the meeting (*if possible*).
- Phone Comments During the Meeting: Before the meeting, or before public comment period for the item closes during the meeting, submit a telephone number by email to the Board Secretary at publiccomments@vcmwd.org, together with the agenda item number, and the Board Secretary will call when the board is ready to hear public comments; *or*
- Emailed Comments: Before the meeting, or before public comment period for that item closes at the meeting, email your comments to the Board Secretary at publiccomments@vcmwd.org and they will be read aloud during the public comment period; *or*
- Written Comments: Written comments can be also be physically dropped off or mailed in advance of the meeting at the District’s Administrative located at 29300 Valley Center Rd., Valley Center, CA 92082, for receipt no later than 1:00 pm on meeting day.

These public comment procedures supersede any District public comment policies and procedures to the contrary. If modifications or accommodations from individuals with disabilities are required, such persons should provide a request at least 24 hours in advance of the meeting by email to the Board Secretary at boardsecretary@vcmwd.org.

Meeting Broadcast: Members of the public may watch the meeting electronically by visiting the District’s website at vcmwd.org/Board/Board-Documents and then clicking the link listed below “live stream” on the page.

Meeting Documents: Board Meeting Packets (*except for closed session materials*) will be made available to the public once distributed to the Board. Please visit the District’s website at vcmwd.org/Board/Board-Documents for Agenda and related Board Meeting Documents.

ROLL CALL

APPROVAL OF AGENDA

At its option, the Board may approve the agenda, delete an item, reorder items and add an item to the agenda (Government Code Section 54954.2).

PUBLIC COMMENTS

Comments and inquiries from the audience will be received on any matter not on the agenda, but within the jurisdiction of the Board. Comments and inquiries pertaining to an item on the agenda will be received during the deliberation of the agenda item (Government Code Section 54954.3).

Valley Center Municipal Water District
Board of Directors' Meeting Agenda

CONSENT CALENDAR ITEMS

Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.

1. **Minutes of the Regular Board Meeting Held Tuesday, September 2, 2025; and**
2. **Audit Demands and Wire Disbursements; and**
3. **Request Approval of Purchase Order No. 118845 for the Purchase of a 2025 Chevrolet Silverado from Selman Chevrolet.**

ACTION ITEM(S)

4. **Approve Employment Agreement for Lindsay Leahy, General Manager:**

The Board will consider the approval of the Employment Agreement for Lindsay Leahy, as the District General Manager, effective November 3, 2025.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, advise staff to move forward with the hiring of the new General Manager

5. **Consideration of Candidate to Fill the Board Vacancy Created by the Resignation of Oliver Smith and Board Appointment of New Director to Fill Election Division 3 Seat:**

After an oral presentation by interested candidate and board review and deliberation, adoption of Resolution No. 2025-24 appointing a new Director to represent Division 3 for the remaining term will be considered.

- a. Report by General Manager
- b. Candidate Statement
- c. Questions from the Board
- d. Discussion
- e. Audience comments/questions
- f. If desired, motion to appoint Division 3 Director by adoption of Resolution No. 2025-24

6. **Approval of ACWA Committee Appointment Consideration for the 2026-'27 Term:**

The Board will be provided an opportunity to approve staff for ACWA Committee appointment Consideration for the upcoming 2026-'27 term.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, direct the General Manager to approve Alisa Nichols for ACWA committee consideration

**Valley Center Municipal Water District
Board of Directors' Meeting Agenda**

7. Water Professionals Week:

Adoption of Resolution No. 2025-25, joining the State of California and water and wastewater agencies statewide in recognizing the week of October 4 through 12, 2025 as Water and Wastewater Professionals Appreciation Week, will be requested.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to approve or deny Resolution No. 2025-25

8. Authorization to Sign Addendum Providing Additional Funding for the CropSWAP Program:

To provide the Board with an update on the CropSWAP Program and seek authorization for expanded participation through execution of Addendum No. 2.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. If desired, motion to provide authorization for the General Manager to execute Addendum No. 2

INFORMATION / POSSIBLE ACTION ITEMS

9. Moosa Clarifier No. 2 – Project Closeout Report:

A closeout report for the Moosa Clarifier No. 2 Project will be presented.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

10. Cole Grade Road County Reimbursement Agreement (Update):

To provide the Board with an update on the Cole Grade Road County Reimbursement Agreement.

- a. Report by District Engineer
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

**Valley Center Municipal Water District
Board of Directors' Meeting Agenda**

11. San Diego County Water Authority (SDCWA) Board Meeting Summary:

A report on the SDCWA's Board of Directors' Meeting August 28, 2025 will be provided.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

12. General Information:

General Information items will be reviewed.

- a. Report by General Manager
- b. Discussion
- c. Audience comments/questions
- d. Information item only, no action required

DISTRICT GENERAL COUNSEL'S REPORT

BOARD OF DIRECTORS' AGENDA AND AB1234 REPORTING*

** Directors must provide brief reports on meetings/events attended in the performance of their official duties for which compensation or reimbursement is provided. Authority: Government Code Section 53232.3.*

CLOSED SESSION ITEM(S)

At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session (per Government Code § 54956.9).

ADJOURNMENT

NOTICE TO THE PUBLIC

This agenda was posted at least 72 hours before the meeting in a location freely accessible to the public. No action may be taken on any item not appearing on the posted agenda, except as provided by Government Code Section 54954.2. Any written materials provided to a majority of the Board of Directors within 72 hours prior to the meeting regarding any item on this agenda will be available for public inspection on the District's website. The agenda is available for public review on the District's website, <http://www.vcmwd.org>.

For questions or request for information related to this agenda contact Coral Williams, *Board Secretary*, at (760) 735-4517 or publiccomments@vcmwd.org. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the Board Secretary at least 48 hours before the meeting, if possible.

— End of Agenda —

VALLEY CENTER MUNICIPAL WATER DISTRICT
MINUTES
Regular Meeting of the Board of Directors
Tuesday, September 2, 2025 — 2:00 P.M.

The Valley Center Municipal Water District Board of Directors' meeting was called to order by President Ferro at 2:01 PM. In the Board Room at 29300 Valley Center Rd.; Valley Center, CA 92082, and livestreamed on the District's website at www.vcmwd.org.

ROLL CALL

Board Members Present: *Directors Ferro, Holtz, Ness (arrived late at 2:05 p.m.), and Stehly.*

Board Members Absent: *Vacancy in Election Division Three (3) Seat.*

Staff Members Present: *General Manager Arant, District Engineer Grabbe, Director of Finance and Administration Pugh, Director of Operations and Facilities Lovelady, Manager of Accounting/Deputy Director of Finance & Administration Velasquez; Director of IT Pilve, Administrative Assistant/Assistant Board Secretary Williams, Special Projects and Regulatory Compliance Manager Nichols, and General Counsel Paula de Sousa present in-person.*

PUBLIC COMMENT(S)

President Ferro established for the record the process by which public comments are received by the Board; this process was also described in the Agenda for the meeting.

CONSENT CALENDAR ITEMS

Consent calendar items will be voted on together by a single motion unless separate action is requested by a Board member, staff or member of the audience.

1. **Minutes of the Regular Board Meeting Held Monday, August 18, 2025;**
2. **Audit Demands;**
3. **Treasurer's Report Month Ending July 31, 2025;** and
4. **Request Approval of Purchase Order No. 118787 for the Purchase of a Backhoe Loader from Hawthorne Power Systems.**

Action: Upon motion by Holtz, seconded by Stehly; and carried with 3 affirmative votes, the previously listed consent calendar items were approved.

INFORMATION ITEM / POSSIBLE ACTION ITEM(S)

5. **Water Capital Improvement Program (CIP) Capital Financing Model Workshop (Continued):**

District Engineer Grabbe presented additional information on the Capital Financing Model Workshop, focusing on alternatives requested at the August 18th meeting. Grabbe reviewed the following funding options with the Board:

Valley Center Municipal Water District Board of Directors' Meeting Minutes

- **Baseline Results:** Use of currently available funding sources for the proposed CIP Program, resulted in a negative CIP reserve balance of \$3.6M in Year 5 - insufficient funding for the proposed CIP Program.
- **Initial Recommendation:** \$15 monthly CI Charge, \$10M Interim Loan and 50% debt financing of future project costs, resulted in a sufficient source of funds for the 20-year evaluation period.
- **Two Capital Improvement Charge Alternatives:** \$10 monthly charge implemented over a 1-year or 2-year period, in conjunction with a \$10M interim loan and 50% debt financing of future project costs) resulted in a negative CIP reserve balance before the end of the 20-year evaluation period – insufficient funding for the proposed CIP Program.

Staff Recommendation: \$15/month Capital Improvement Charge phased in over 5 years, beginning with \$5 in Year 1, increasing to \$10 in Year 3, and \$15 in Year 5, in conjunction with \$10M of interim loan for funding the current projects and debt financing of up to 50% for funding the future project costs.

Action: Upon motion by Holtz, seconded by Stehly, the Board approved proceeding with the Proposition 218 process to establish an initial \$5 monthly Capital Improvement Charge effective January 2026, with scheduled increases to reach a total of \$15 per month by Fiscal Year 2030. The motion carried with four affirmative votes.

6. Native Oaks Golf Course Recycled Water Agreement Delivery Expansion:

General Manager Arant reviewed staff discussions with the San Pasqual Economic Development Council (SPEDC) regarding amending the Recycled Water Use Agreement for the delivery of recycled water from the Woods Valley Ranch Water Recycling Facility (WVRWF) to the Native Oaks Gold Club (NOGC) .

Key points included:

- **Current Agreement:** Allows for delivery up to 225,000 gpd, sufficient for Phases 1 and 2 service disposal needs, but not Phase 3 treatment needs.
- **Proposed Expansion:** Up to the full permitted capacity of the plant, estimated to be between 450,000 to 475,000 gpd, securing long-term disposal capacity for District wastewater disposal from WVRWF.
- **Issues Raised by SPEDC:**
 - *Timing of Deliveries / Playability:* NOGC has expressed concern over how and when the recycled water is delivered to the golf course. It is proposed to better match water deliveries with course irrigation demand through use of on-course ponds and the District seasonal storage reservoirs.
 - *Water Quality / Turf Costs:* NOGC is concerned about the cost of having to purchase more chemicals to offset some of the recycled water quality characteristics which would be associated with increased quantities of water delivered. Staff proposed continuing 50% of imported water rate for first 40,000 gpd, but waiving charges above that threshold. While reducing near-term revenues by ~\$32,000 annually, the proposal secures additional disposal capacity and long-term revenue.

Valley Center Municipal Water District Board of Directors' Meeting Minutes

Staff Recommendation: Seek amendment of the existing agreement to allow for expanded deliveries of recycled water through improved operational balancing of water deliveries and golf course irrigation demand needs, and adjustment of the pricing structure to offset the water treatment impacts of increasing levels of delivery.

Action: Upon motion by Ness, seconded by Stehly, and carried with 4 affirmative votes, the Board approved amending the agreement to increase deliveries up to 475,000 gallons per day, with recycled water charges continuing at 50% of the imported water rate for the first 40,000 gpd and waived for volumes above that threshold.

7. ACWA Committee Appointment Process:

Special Projects and Regulatory Compliance Manager Nichols provided information on the Association of California Water Agencies (ACWA) Committee appointment process for the 2026–27 term.

Action: Informational item only, no action required.

8. Legislative and Regulatory Report:

Special Projects and Regulatory Compliance Manager Nichols updated the Board on state-level legislation and regulatory developments affecting District operations.

Action: Informational item only, no action required.

9. General Information:

An overview of the District Status report for the month of June was provided.

Action: Informational item only, no action required.

DISTRICT GENERAL COUNSEL'S ITEM(S)

None.

BOARD OF DIRECTORS' AB1234 REPORTS ON MEETINGS ATTENDED

None.

**Valley Center Municipal Water District
Board of Directors' Meeting Minutes**

CLOSED SESSION ITEM(S)

At any time during the regular session, the Board may adjourn to closed session to consider litigation, personnel matters, or to discuss with legal counsel matters within the attorney-client privilege. Discussion of litigation is within the attorney-client privilege and may be held in closed session (per Government Code § 54956.9).

10. A Closed Session was called by President Ferro at 3:01 PM pursuant to the following two (2) items:

- **Government Code §54957 – Public Employee Appointment:**
Title: General Manager
- **Government Code §54957.6 – Conference with Labor Negotiators:**
Agency Designated Representatives: Board of Directors
Unrepresented Employee: General Manager

RECONVENE

Action: The Board came out of closed session at 3:17 PM with no reportable action.

ADJOURNMENT

Action: Upon motion by Stehly seconded by Ness; motion passed with 4 affirmative votes, the regular meeting of the Board of Directors was adjourned at 3:18 PM.

ATTEST:

ATTEST:

Coral L. Williams, Acting Board Secretary

Enrico P. Ferro, President

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 23, 2025 THROUGH AUGUST 29, 2025

AUGUST

CHECK #	PAYEE	DESCRIPTION	AMOUNT
ACH	Alpha Analytical Laboratories, Inc.	Testing	1,237.50
ACH	Grainger, Inc	Materials - Field	1,531.22
ACH	Hasa, Inc.	Chemicals	1,466.72
ACH	HD Supply Facilities Maintenance Ltd.	Materials - Field. Customer# 19969	2,468.37
ACH	International City Mgmt Association R	Plan# 801966. MissionSquare Remittance 08/08/2	3,980.98
ACH	Konica Minolta Premier Finance	Copier Rental 08/15/25-09/14/25	2,319.39
ACH	Monument Row	Gordon Hill Upper - Water Line Easement Project	315.00
ACH	Parkhouse Tire, Inc.	Vehicle Maintenance	1,256.43
ACH	Pinpoint Pest Control Co Inc	Bee/Wasp Hive Removal	250.00
ACH	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Date	741.20
ACH	Supreme Oil Company	Gasoline and Oil	20,462.48
ACH	Turbine Supply Co	Materials - Field	3,604.57
ACH	Valley Center Municipal Water District	Employee Contributions 08/08/25-08/22/25 - Barg	405.00
ACH	VCMWD Employees Association	Employee Contributions 08/08/25-08/22/25 - Soci	549.00
ACH	Waterline Technologies Inc	Materials - Field	632.28
172169	American Battery Corporation	Materials - Field	668.36
172170	Asbury Environmental Services	Hazardous Waste Removal	469.05
172171	AT&T	Services	703.93
172172	AT&T Mobility	Services - Account No. 287290784385	3,741.28
172173	Babcock Laboratories, Inc	Testing	460.34
172174	Chris Banner	Weed Abatement	1,050.00
172175	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	329.89
172176	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	2,215.14
172177	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	749.00
172178	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	2,297.00
172179	City of Escondido	Escondido Woods Sewer Charges - August 2025	1,776.19
172180	Collicutt Energy	Materials - Field	285.15
172181	Complete Office of California, Inc	Office Supplies	205.15
172182	Diamond Environmental Services, LP	Services	71.34
172183	DIRECTV	Dish Service 08/24/25-09/23/25	78.49
172184	Lorena Espinoza	Janitorial Service - August 2025	1,875.00
172185	Fleetpride	Vehicle Maintenance	34.28
172186	Gallade Chemical Inc.	Chemicals	1,521.11
172187	Glaser & Bailey Awards, Inc	Engraving Services	105.00
172188	HealthEquity Inc.	Employee Contributions 08/08/25-08/22/25	277.00
172189	Matheson Tri-Gas Inc	Materials - Field	1,188.16
172190	Northern Tool & Equipment Catalog H	Materials - Field	691.20
172191	OneSource Distributors, LLC	Materials - Field	4,762.56
172192	Pacific Pipeline Supply	Materials - Field	1,185.25
172193	Palomar Termite & Pest Control	Pest Control - August 2025	80.00
172194	PDQ Equipment LLC	Materials - Field	150.44
172195	Petty Cash	Petty Cash	592.27
172196	Quality Chevrolet	Vehicle Maintenance	2,386.66
172197	United Way of San Diego County	Employee Contributions 08/08/25-08/22/25	20.00

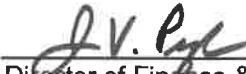
VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 23, 2025 THROUGH AUGUST 29, 2025

AUGUST

CHECK #	PAYEE	DESCRIPTION	AMOUNT
172198	Jacob Villalobos	Tri-State Seminar in Las Vegas, NV 08/04/25-08/	164.97
172199	Walter's Wholesale Electric Co	Materials - Field	278.43
	TOTAL		<u>71,632.78</u>

Approved By: 

General Manager


Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 23, 2025 THROUGH AUGUST 29, 2025

JUNE

CHECK #	PAYEE	DESCRIPTION	AMOUNT
ACH	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Date	536.98
172200	PSC	Confined Space Training	550.00
TOTAL			1,086.98

Approved By: 
General Manager


Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 30, 2025 THROUGH SEPTEMBER 05, 2025

SEPTEMBER

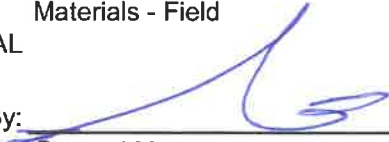
CHECK #	PAYEE	DESCRIPTION	AMOUNT
ACH	ACWA-JPIA	Ergonomics Assessment Certification Workshop	300.00
ACH	BlueTriton Brands Inc	Deliveries - August 2025	86.94
ACH	Grainger, Inc	Materials - Field	810.89
ACH	Hawthorne Machinery Co	Materials - Field	86.36
ACH	Partners In Control Inc.	SCADA/HMI Services	14,751.75
ACH	PSC	Membership Renewal 09/01/25-09/01/26	320.00
ACH	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Date	577.89
ACH	Underground Service Alert/SC	Services - August 2025	307.24
ACH	United Parcel Service, Inc.	Shipping	19.80
ACH	Waterline Technologies Inc	Materials - Field	526.90
172201	APCD - County of San Diego	Permits	1,506.00
172202	Babcock Laboratories, Inc	Testing	1,429.68
172203	Bavco	Materials - Field	126.75
172204	California Bank & Trust	Credit Cards - Meals, Travel, Meetings	35.31
172205	CalMat Co	Materials - Field	882.41
172206	Centre City Holding Com LLC	Refund Check 010720-000, Jesmond Dene Rd	50.19
172207	David A Payne	Materials - Field	343.30
172208	Dell Marketing L.P.	Materials - IT	4,906.58
172209	Dow Jones & Company, Inc.	Wholesale Rack Report 09/01/25-11/30/25	588.00
172210	EDCO Waste & Recycling Service	Trash Services - August 2025	935.59
172211	Emission Compliant Controls Corporat	Services	1,075.00
172212	Fidelity Security Life Insurance Comp	Vision Plan Premium - September 2025. Group ID	947.60
172213	Fidelity Security Life Insurance Comp	Vision Plan Premium - September 2025. Group ID	206.55
172214	Jennifer Galindo	Refund Check 013442-000, 29719 Platanus Dr	97.18
172215	Gallade Chemical Inc.	Chemicals	1,210.44
172216	Hi-Way Safety	Traffic Control	1,964.05
172217	Hoosier Crane Service Company	Materials - Field	694.51
172218	Interstate Battery of San Diego, Inc.	Batteries	373.86
172219	Kaiser Foundation Health Plan Inc	Medical Premiums/Purchaser ID 104350 - Septer	72,857.63
172220	Mutual of Omaha	Life Insurance - September 2025	2,838.18
172221	Michael Nichols	Safety Boot Reimbursement	300.00
172222	North County Lawnmower, Inc.	Materials - Field	442.29
172223	Olympic Coatings	Services	910.00
172224	Pacific Pipeline Supply	Materials - Field	20,150.60
172225	R.J. Kates Company, Inc.	Services	226.29
172226	Reliance Standard Life Insurance	Life Insurance Premiums - September 2025	9,351.67
172227	Roadrunner Publications, Inc	Legal Publication-Request For Professional Engin	138.60
172228	San Diego Gas & Electric	Gas Services - August 2025	15,867.16
172229	San Diego Gas & Electric	Electric Services - New Account 2100015063326	29.01
172230	San Diego Newspaper Holdings, LLC	Subscription Renewal	322.91
172231	Walter's Wholesale Electric Co	Materials - Field	368.83
172232	Waxie Sanitary Supply	Breakroom Supplies	53.31
172233	Westair Gases & Equipment Inc.	Materials - Field	106.50

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 30, 2025 THROUGH SEPTEMBER 05, 2025

SEPTEMBER

CHECK #	PAYEE	DESCRIPTION	AMOUNT
172234	Yardley Orgill Co. Inc.	Materials - Field	651.84
	TOTAL		<u>159,775.59</u>

Approved By:

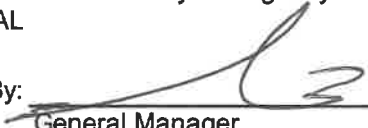

General Manager
Director of Finance & Administration

VALLEY CENTER M.W.D.
DISBURSEMENTS
FOR PERIOD AUGUST 30, 2025 THROUGH SEPTEMBER 05, 2025

JUNE

CHECK #	PAYEE	DESCRIPTION	AMOUNT
ACH	Self Insured Services Company LLC	Reimbursement Request For Dental Funding Date	186.26
172235	Gannett Fleming Inc	North County Emergency Storage Project	88,475.12
	TOTAL		<u>88,661.38</u>

Approved By:


General Manager


Director of Finance & Administration

VALLEY CENTER MUNICIPAL WATER DISTRICT
ELECTRONIC DISBURSEMENTS
FOR PERIOD AUGUST 1, 2025 THROUGH AUGUST 31, 2025

SEQ. #	DATE	PAYEE	DESCRIPTION	AMOUNT
BANK TRANSFERS:				
ACH:				
	08/01/25	IRS	P/R TAX 07/11/25-07/25/25	46,656.10
	08/01/25	EDD	P/R TAX 07/11/25-07/25/25	14,507.05
	08/01/25	PEBSCO/NATIONWIDE	DEFERRED COMPENSATION 07/11/25-07/25/25	17,078.02
	08/01/25	EXPERTPAY	GARNISHMENT 07/11/25-07/25/25	780.00
	08/01/25	CALPERS	CALPERS CONTRIBUTIONS 07/11/25-07/25/25	66,999.88
	08/07/25	CALPERS	ANNUAL UNFUNDED ACCRUED LIABILITY - AUGUST	242,403.67
602	08/13/25	Direct Deposit	DIRECT DEP PAYROLL 07/25/25-08/13/25	10,326.34
	08/14/25	IRS	P/R TAX 07/25/25-08/13/25	3,607.37
	08/14/25	EDD	P/R TAX 07/25/25-08/13/25	1,189.11
	08/14/25	PEBSCO/NATIONWIDE	DEFERRED COMPENSATION 07/25/25-08/13/25	75.00
603	08/14/25	Direct Deposit	DIRECT DEP PAYROLL 07/25/25-08/08/25	222,234.41
	08/15/25	IRS	P/R TAX 07/25/25-08/08/25	47,147.68
	08/15/25	EDD	P/R TAX 07/25/25-08/08/25	14,734.91
	08/15/25	PEBSCO/NATIONWIDE	DEFERRED COMPENSATION 07/25/25-08/08/25	17,022.01
	08/15/25	EXPERTPAY	GARNISHMENT 07/25/25-08/08/25	780.00
	08/15/25	CALPERS	CALPERS CONTRIBUTIONS 07/25/25-08/08/25	67,114.13
604	08/28/25	Direct Deposit	DIRECT DEP PAYROLL 08/08/25-08/22/25	220,831.94
	08/29/25	IRS	P/R TAX 08/08/25-08/22/25	46,873.01
	08/29/25	EDD	P/R TAX 08/08/25-08/22/25	14,523.14
	08/29/25	PEBSCO/NATIONWIDE	DEFERRED COMPENSATION 08/08/25-08/22/25	17,065.39
	08/29/25	EXPERTPAY	GARNISHMENT 08/08/25-08/22/25	780.00
	08/29/25	CALPERS	CALPERS CONTRIBUTIONS 08/08/25-08/22/25	66,649.44

ONE TIME WIRES:

RECURRING WIRES:

643	08/08/25	SDCWA	WATER DELIVERY - JUNE 2025	3,041,789.00
644	08/29/25	CAMP	TEMPORARY INVESTMENT	3,350,000.00
			TOTAL	<u>7,531,167.60</u>

APPROVED BY:


 GENERAL MANAGER

 DIRECTOR OF FINANCE

September 15, 2025

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, General Manager

**SUBJECT: BID RESULTS AND REQUEST TO APPROVE PURCHASE ORDER #118845
FOR THE PURCHASE OF ONE (1) NEW 2025 VEHICLE**

PURPOSE:

Provide bid results and request approval of purchase order #118845 for the purchase of one (1) new 2025 vehicle, as approved in the Fiscal Year 2025 – 2026 budget, to replace one (1) older existing vehicle.

SUMMARY:

In September the District solicited bids to purchase one (1) new 2025 Crew Cab ½ ton truck. Staff contacted three (3) truck dealerships and Sourcewell for quotes.

The District received four (4) bids for the purchase one (1) new 2025 Crew Cab ½ ton truck to replace a 2015 Ford F-150 with approximately 115,000 miles.

The District received the following bid quotes:

Paradise Chevrolet	\$64,536.86
Quality Chevrolet	\$63,553.60
National Auto Fleet (Sourcewell)	\$62,405.89
Selman Chevrolet	\$61,000.00 - (recommended, meets spec.)

Funds are available within the approved Fiscal Year 2025-2026 budget, for the approval of Purchase Order #118845 to Selman Chevrolet for their bid of \$61,000.00 including tax and fees.

RECOMMENDATION:

Staff requests approval of Purchase Order #118845 to Selman Chevrolet for the purchase of one (1) new 2025 Crew Cab ½ ton truck, for their bid of \$61,000.00.

PREPARED BY:


Brian Lovelady
Director of Operations/Facilities

APPROVED BY:


Gary T. Arant
General Manager



Valley Center Municipal Water District

A Public Agency

Purchase Order No:

118845

© 2000 VALLEY CENTER MUNICIPAL WATER DISTRICT

Vendor Name: Selman Chevrolet Co.

Ship To: Valley Center Municipal Water District

Address: 1800 East Chapman
Orange, CA 92867

Address: 29300 Valley Center Road
Valley Center, CA 92082

Telephone: _____ **Fax:** _____

Attn: Roy Rutherford

Contact Name: _____

Delivery _____

E-mail: _____

Instructions: _____

Quote No: _____

Purchased For: Replacement for Truck #2

Job No: _____

Ordered By: Roy Rutherford

Account No: 01067851370

Date Ordered: 9/8/2025

Required: 9/15/2025

Line	Item Number	Description	Qty	U/M	Unit Price	Ext Price	Tax
1		2025 Chevrolet Silverado 1500 Crew Cab	1	EA	\$61,000.00	\$61,000.00	☐

Subtotal: \$61,000.00

Shipping: \$0.00

7.75% Tax: \$0.00

Order Total: \$61,000.00

Approved By: _____

Date: 9/8/25

Received By: _____

Date: _____



Selman Chevrolet Co.

1800 EAST CHAPMAN, P.O. BOX 31, ORANGE, CALIFORNIA 92867-7704

TELEPHONE: (714) 633-3521 • FAX (714) 633-9406

Formal Vehicle Quote

VIN:	3GCUKDE87SG384021
Vehicle:	2025 Chevrolet Silverado 1500 4X4
MSRP:	\$62,905.00
Discounted Sale Price (FAN):	\$57,708.27
Tax:	\$4,478.98
DMV/Registration Fees:	\$812.75
Subtotal:	\$63,000.00
Rebates:	-\$2,000.00
Total Out-the-Door Price:	\$61,000.00

Please let us know if you need any additional information or would like to proceed.

Sincerely,

Jim Tarkington
Fleet and Commercial
Selman Chevrolet
1800 E Chapman Ave
Orange, CA 92867
(714) 633-3521 (office)
(714) 612-6135 (cell)
jtarkington@selmanchevy.com

We Measure Our Progress With the Golden Rule

SEPTEMBER 15, 2025

TO: Honorable President and Board of Directors

FROM: Paula de Sousa, *General Counsel*

SUBJECT: GENERAL MANAGER EMPLOYMENT AGREEMENT BY AND BETWEEN VALLEY CENTER MUNICIPAL WATER DISTRICT AND LINDSAY LEAHY

PURPOSE:

Consider approval of the General Manager Employment Agreement by and between Valley Center Municipal Water District (District) and Lindsay Leahy, effective November 3, 2025.

SUMMARY:

Earlier this year, upon notice by the District's long-time General Manager, Gary Arant, of his intention to retire at the end of this calendar year (2025), the Board undertook a recruitment process to identify potential General Manager candidates, and to ultimately select a new General Manager for the District. A recruitment brochure, issued on May 29, 2025 with a July 15, 2025 deadline for submission of application materials by prospective candidates, was advertised on multiple online job boards, including ACWA, AWWA, Brown & Caldwell and CA Water Jobs, several water association publications, and mailed to San Diego and Riverside County water agencies.

The District Board of Directors conducted interviews with a short list of candidates on Friday August 8, 2025. At its regular meeting on August 18, 2025, the Board of Directors deliberated and unanimously voted to appoint a General Manager subject to successful negotiations of an employment agreement. After the successful completion of negotiations between the District and General Manager candidate, Lindsay Leahy, and following completion of required pre-employment activities, General Counsel was directed by the Board to prepare the final employment agreement (see Attachment) for consideration by the Board of Directors at its meeting on September 15, 2025.

The proposed General Manager Employment Agreement with Ms. Leahy provides for the following in terms of compensation, performance reviews, and fringe benefits:

- Annual compensation of \$290,000.00
- Annual performance evaluation
- Benefits as established, and as amended from time to time, as are provided to other management employees of the District, to include:
 - o Participation in the Public Employees' Retirement System
 - o Post-employment medical program
 - o Participation in the District's 401a and 457 plans
 - o Health, Dental, Vision, Life, and Disability Insurance Benefits
 - o Reimbursement of reasonable business expenses and vacation, holiday and sick leave time with the following modifications:

- Ms. Leahy will not be eligible to receive the uniform allowance and not participate in the longevity step program
- Ms. Leahy will be provided the use of a District vehicle for business-related transportation, as further described in the Agreement
- Ms. Leahy will, upon her start date, begin accruing vacation at the rate of a 16-year employee in recognition of prior service in the water industry, and will be provided a one-time vacation bank accrual of 10 days, and a one-time sick-leave bank accrual of 10 days.

RECOMMENDATION:

That Board of Directors approve the General Manager Employment Agreement by and between the Valley Center Municipal Water District and Lindsay Leahy, with an effective date of November 3, 2025.

SUBMITTED ON BEHALF OF THE BOARD OF DIRECTORS BY:



Paula C. P. de Sousa
General Counsel

Attachment: General Manager Employment Agreement with Lindsay Leahy

**EMPLOYMENT AGREEMENT
BETWEEN VALLEY CENTER MUNICIPAL WATER District
AND LINDSAY LEAHY**

September __, 2025

This Employment Agreement is made and entered into on _____, 2025 by and between VALLEY CENTER MUNICIPAL WATER District (hereinafter referred to as “District”) and LINDSAY LEAHY (hereinafter referred to as “LEAHY”) in view of the following facts:

RECITALS

- A.** District is a public agency of the State of California formed pursuant to the Municipal Water District Law of 1911, as amended.
- B.** Following a recruitment process, the Board of Directors has selected LEAHY to serve as the General Manager of the District and LEAHY has indicated a desire to serve as the General Manager.
- C.** The parties now enter into this Agreement to set forth the terms and conditions for LEAHY to serve as the General Manager effective November 3, 2025.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. Employment.

District hereby appoints LEAHY, who accepts such employment, to serve as its General Manager, until this Agreement and LEAHY’S employment is terminated in accordance with the provisions of this Agreement.

2. Compensation and Benefits.

2.1. Annual Compensation. Effective November 3, 2025, LEAHY will be paid a salary of \$290,000.00, annually, payable in bi-weekly installments at the same time as other District employees.

2.2. Merit Adjustment. Commencing in July, 2026, and in the month of July of each year thereafter, the Board of Directors of District shall evaluate the performance of LEAHY and other relevant factors, and shall make reasonable adjustments in the LEAHY’S annual salary, as it may deem appropriate, in accordance with such evaluation. The Board of Directors of District shall meet with LEAHY in regard to such evaluation and any potential salary increases. In addition, the Board of Directors, in its sole discretion, may award LEAHY a performance bonus based upon her performance at the time of her annual evaluation. The amount shall be a lump sum, one-time, non-PERSable bonus.

2.3. **Fringe Benefits.** LEAHY shall receive such fringe benefits, as may be established, and amended, from time to time by District for other management employees of District, unless amended in this Agreement. At the time of entering into this Agreement, these benefits shall include, but not be limited to, participation in Public Employees' Retirement System, post-retirement medical program, 401a plan, 457 plan, health, dental, vision, life, and disability insurance benefits, reimbursement of reasonable business expenses and vacation, holiday and sick leave time, with the following modifications:

- a. **Outside Compensation.** If LEAHY is appointed by the Board to serve as the District's representative to SDCWA, LEAHY shall be entitled to apply for and retain SDCWA Board Member Per Diem compensation. Prior Board approval is required for LEAHY to receive any and all payments or other forms of compensation for her services to other public or private agencies, board or commissions.
- b. **Excluded Benefits.** LEAHY shall not receive the uniform allowance provided to other employees and shall not participate in the longevity step program available to other employees of the District.
- c. **District Vehicle.** LEAHY shall be provided the use of a District vehicle for business-related transportation, including commuting to and from work, and for personal use incidental to local business-related use. Such use shall be in conformance with all District policies and applicable Federal tax laws for reporting income tax obligation.
- d. **Vacation/Banked Vacation.** LEAHY shall begin accruing vacation at the rate of a 16-year employee, 6.77 hours per pay period (22 days per year) in recognition of her prior service in the water service. LEAHY shall also be provided a one-time vacation bank accrual of 10 days upon commencement of employment.
- e. **Banked Sick Leave.** LEAHY shall receive a one-time sick leave bank accrual of 10 days upon commencement of employment.

3. **Duties.** LEAHY shall perform the duties of the General Manager as set forth in the General Manager job description (attached as Exhibit A) and under applicable law, and those lawful and proper duties as may be assigned to her by the Board of Directors of the District. The General Manager is the chief administrative officer of District, responsible directly to the Board. She shall have authority for the selection, appointment, and direction of all personnel, except as hereinafter noted, subject to adoption of personnel classifications and pay schedules by the Board.

LEAHY shall dedicate herself full time to the duties of her office, except that she may, as approved by the Board of Directors, accept appointments and commissions to other public agencies and boards, which do not conflict with her duties as a General Manager.

4. **Term.** This Agreement shall continue in full force and effect until it is terminated as provided in Section 5 hereof.

5. **Termination.**

5.1. **By Notice by LEAHY.** LEAHY may terminate this Agreement and employment upon giving three months' written notice to the Board of Directors of District, or sooner as agreed to by the parties. Upon such termination, LEAHY shall be entitled to receive only such accrued salary and benefits that may be due and payable at the time, but LEAHY shall not be entitled to any severance pay or other compensation.

5.2. **By Notice of District.**

a. **General Rule.** The General Manager serves at the pleasure of the Board of Directors of District, and employment may be terminated at any time, with or without notice and with or without cause. As an at-will employee, LEAHY shall have no right to a hearing or other review of the termination.

b. **For Cause.** If LEAHY is terminated for cause, this Agreement shall immediately terminate and LEAHY shall not be entitled to pay beyond the effective date of termination. "For cause" shall be defined for purposes of this Agreement as: (i) malfeasance, (ii) gross negligence, (iii) fraud, (iv) serious misconduct (substantiated through an independent investigation) which would constitute a violation of District policy, or state or federal law, (v) moral turpitude, or (vi) conviction of a felony on the part of LEAHY. Conviction for purposes of this Agreement includes a judgment entered after a trial, plea of guilty or plea of nolo contendere. Prior to termination with cause, LEAHY shall be provided an opportunity to respond to the causes in a meeting with the Board.

c. **Without Cause.** In the event District terminates LEAHY for reasons other than those specified in paragraph 5.2.2, District shall pay to LEAHY severance benefits in the amount of six (6) months' base salary. Severance benefits will increase by one month for every full year of employment, up to a maximum of 12 months' base salary. LEAHY shall also continue to receive the health benefits provided to LEAHY at the time of termination for the same number of months as the severance pay, until LEAHY begins other employment, or until LEAHY retires, whichever occurs first. This provision is intended to comply with Government Code sections 53260 and 53261, as amended, and in no event shall LEAHY be entitled to severance benefits greater than provided for therein. In addition, if LEAHY were convicted of a crime involving an abuse of her office or position, LEAHY shall be required to fully reimburse District for any severance benefits provided or any other cash settlement related to her termination, in accordance with Government Code section 53243.2. In exchange for the severance benefits to be provided, LEAHY will be required to sign a general release and waiver of all claims arising out of employment with and

separation from District. Should LEAHY choose not to sign the release and waiver, LEAHY will not be entitled to any severance benefits and may be terminated at will.

- d. **By Death or Disability.** The employment of LEAHY, and this Agreement, shall automatically terminate upon the death of LEAHY or upon the separation from employment because of disability, which prevents LEAHY from performing the essential functions of LEAHY'S job even with reasonable accommodations. As used herein, disability shall have the same meaning, as provided under PERS. Neither LEAHY nor LEAHY'S heirs, administrators, or assigns shall have any right under this Agreement to salary or benefits after such death or disability, but they shall have such rights and benefits as may be provided by law.

6. **Statutory Obligations; Abuse of Office or Position.** Pursuant to Government Code Section 53243, et seq., if LEAHY is convicted of a crime involving an abuse of her office or position, all of the following shall apply: (1) if LEAHY is provided with administrative leave pay pending an investigation, LEAHY shall be required to fully reimburse such amounts paid; (2) if the District pays for the criminal legal defense of LEAHY (which would be in its sole discretion, as it is generally not obligated to pay for a criminal defense), LEAHY shall be required to fully reimburse such amounts paid; and (3) if this Agreement is terminated, any cash settlement related to the termination that LEAHY may receive from the District shall be fully reimbursed to the District. For this Section, abuse of office or position means either: (1) an abuse of public authority, including waste, fraud, and violation of the law under color of authority; or (2) a crime against public justice, including a crime described in Title 7 commencing with section 92 of the Penal Code.
7. **Governing Law.** This Agreement shall be interpreted and enforced in conformance with California law.
8. **Entire Agreement.** This Agreement together with the exhibit represents the entire agreement between the parties and supersedes any prior agreements, written or oral, any and representations, written or oral, not expressly included herein.
9. **Venue.** The venue for any litigation to interpret or enforce this Agreement shall be the North County Division of the San Diego County Superior Court.
10. **Integration Clause.** If any part, provision, paragraph or subparagraph of this Agreement shall be held to be void or unenforceable by a final judgment of a court of competent jurisdiction, then unless that provision is found in such proceeding to be material to this Agreement, said void or unenforceable provision shall be severed from this Agreement and the balance of this Agreement shall remain in full force and effect. In the event that the void or unenforceable provision is found to be material to this Agreement then the entire Agreement shall be voided.
11. **Attorneys' Fees.** The prevailing party in any litigation to interpret or enforce this Agreement shall be entitled to recover its attorney's fees in addition to costs.

12. **Independent Review: Interpretation.** LEAHY and District affirm in signing this Agreement that they have each had an opportunity to review and consider this Agreement, and to have it reviewed and to receive advice from independent advisors of their own choosing, including attorneys, and that each knowingly and voluntarily enters into this Agreement. LEAHY and District further affirm that this Agreement was the mutual product of their negotiations, including give and take, and that neither party shall be considered the drafter of this Agreement such that the Agreement is interpreted against that party.
13. **Public Record.** LEAHY acknowledges that this Agreement, upon final execution, will become a public record under California law available for public inspection and copying.
14. **Counterparts.** This Agreement may be signed in counterparts.

IN WITNESS WHEREOF, the parties have executed this Amended Employment Agreement on _____, 2025.

VALLEY CENTER MUNICIPAL WATER
DISTRICT

Enrico Ferro, President

LINDSAY LEAHY

APPROVED AS TO FORM:

Paula C.P. de Sousa

Exhibit “A”
General Manager Job Description

VALLEY CENTER MUNICIPAL WATER DISTRICT
GENERAL MANAGER

DEFINITION

Under policy direction of the Board of Directors, provides day-to-day leadership and works with the District's executive team to ensure a high performance, customer service-oriented work environment consistent with sound management principles and District mission and values; performs high level policy, technical and professional work in directing and supervising the administration of District business; plans, organizes, coordinates and administers all District functions and activities; performs related work as assigned.

CLASS CHARACTERISTICS

This is an exempt, management-level class with overall responsibility for policy development, water resources planning and distribution, wastewater collection, treatment, disposal and reclamation; fiscal management, administration and operation of all District functions, programs and activities. The General Manager operates within broad policy guidelines and exercises substantial latitude and discretion to achieve effective and efficient utilization of the District's resources in serving the District's constituencies and rate payers; is accountable for developing, implementing, and executing short- and long-term plans, policies, budgets, and strategies to accomplish the District's mission, Strategic Plan and Board of Directors priorities. The incumbent is responsible for accomplishing District goals and objectives and for implementing the policies of the Board on an ongoing basis. The General Manager is hired by the Board of Directors and works at the pleasure of the Board under an employment contract.

ESSENTIAL DUTIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to this position.

Plans, organizes, coordinates and directs the staff, work, activities and business of the District; develops and directs the implementation of goals, objectives, policies, procedures and work standards for the District; develops and implements long and short-range plans to ensure accomplishment of District objectives.

Communicates with the Board of Directors, regional organizations and appropriate federal and state agencies regarding District programs; advises the Board on issues and programs; prepares and recommends specific long-range plans and action proposals to the Board.

Provides professional policy advice to the Board and operational advice and direction to department heads. Ensures that the District is compliant with all contractual and legal requirements regarding water supply and wastewater treatment and reclamation. Directs the preparation of a variety of studies, reports, and related information for decision making purposes.

Makes final interpretations of District regulations and ordinances, codes and applicable laws; coordinates the preparation and presentation of various agendas, reports and written materials; directs the development and implementation of management systems, procedures and standards on a District-wide basis.

Directs and monitors implementation of adopted budgets; directs development and implementation of the capital improvement program and all major engineering and construction projects financed by the District; directs and monitors the development, implementation and evaluation of plans, policies, systems, financial strategies and procedures to achieve short- and long-term District-wide goals, objectives and work standards.

Exhibit “A”

General Manager Job Description

Represents the Board and District in contacts with various governmental agencies, community groups and businesses, and other professional organizations; makes presentations to state and federal legislators, boards, commissions, civic groups and the general public; communicates official plans, policies and procedures to staff and the general public. Directs and oversees the analysis of proposed legislation and regulation; directs and participates in industry and intergovernmental activities to influence legislative and regulatory change consistent with the District's interest and needs; serves as the District's chief representative in dealings with the San Diego County Water Authority and/or other water distributors.

Directs the preparation of a variety of studies, reports and related information for decision-making purposes.

Plans and evaluates executive staff performance; establishes performance requirements and personal development targets; regularly monitors performance and provides coaching for performance improvement and development; provides compensation and other rewards to recognize performance; takes disciplinary action to address performance deficiencies, in accordance with the District's personnel rules and policies.

Provides leadership and works with the executive team to develop and retain highly competent, customer-service oriented staff through selection, compensation, training and day-to-day management practice which support the District's mission, strategic plan, objectives and values.

Directs the preparation or examination of public and private engineering plans, specifications, designs, cost estimates and legal descriptions for a variety of construction and maintenance projects.

Performs other duties as needed.

QUALIFICATIONS GUIDELINES

Knowledge of: Administrative principles and practices, including goal setting, program and budget development and implementation; principles and practices of employee supervision; water resources management principles and practices; wastewater collection, treatment, disposal and reclamation principles, methods and facilities management; current social, political, and economic trends and operating problems relevant to the District; applicable laws and regulations affecting District administration; funding sources impacting service and program development; research methods and analysis techniques; principles and practices of effective management, budgeting, purchasing, and maintenance of public records; organization and functions of an elected board of directors; financial and public policy issues; principles and practices of construction and service contract negotiation and administration. General office safety and defensive driving techniques; understanding of Valley Center Municipal Water District Safety Rules and Regulations, Administrative Codes, and accident and injury reporting policies.

Ability to: Plan, organize, administer and coordinate a variety of services and programs; facilitate team management meetings; select, motivate and evaluate staff and provide for their professional development; develop and implement goals, objectives, policies, procedures, work standards and internal controls; analyze complex administrative problems, evaluate alternatives and adopt effective courses of action; prepare clear and concise reports and presentations; correspondence and other written materials; develop and maintain continuous improvement in all areas of operations; track and monitor department performance, and make sound decisions based on departmental performance indicators; establish and maintain effective working relationships with the Board of Directors, District staff, members of local, state and federal organizations and representatives of the community; exercise sound, independent judgment with general policy guidelines.

Exhibit “A”
General Manager Job Description

EDUCATION, EXPERIENCE, LICENSES AND CERTIFICATIONS

Education: A Bachelor’s degree from an accredited college or university with major course work in Civil Engineering, Public Administration, Business Administration, or a related field. An advanced degree in a related field would be considered an advantage and is highly desirable.

Experience: A minimum of ten years of experience, including five years of progressively responsible experience in the management of and policy development for an agency involved in water production, distribution, and wastewater collection, treatment and disposal and/or reclamation. Experience in working with an elected Board or Commission is highly desirable.

License and Certifications: California Class C Driver’s License

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an incumbent to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands: While performing the duties of this class, an employee is regularly required to sit; talk or hear, in person, in meetings and by telephone; use hand to finger, handle, feel or operate standard office equipment; and reach with hands and arms. The employee is frequently required to walk and stand. Specific vision abilities required by this job include close vision and the ability to adjust focus.

Mental Demands: While performing the duties of this class, the employee is regularly required to use written and oral communication skills; read and interpret complex data, information and documents; analyze and solve problems; observe and interpret people and situations; use math and mathematical reasoning; learn and apply new information or skills; perform highly detailed work on multiple, concurrent tasks with constant interruptions; work under intensive and constantly changing deadlines and interact with tact, diplomacy and political acumen with Board members, District executives and managers, other elected and appointed governmental officials, consultants, developers, employees, media representative and the public, some of whom may be demanding, dissatisfied, upset and/or abusive.

Work Environment: While performing the duties of this job, the incumbent typically works in an office setting. The incumbent is occasionally exposed to moving mechanical parts and outside weather conditions. The incumbent is occasionally exposed to fumes or airborne particles, wet/humid conditions and toxic or caustic chemicals. The noise level ranges from moderate to very loud.

September 15, 2025

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, *General Manager*

**SUBJECT: CONSIDERATION OF CANDIDATE TO FILL THE BOARD VACANCY
CREATED BY THE RESIGNATION OF OLIVER SMITH AND BOARD
APPOINTMENT OF NEW DIRECTOR TO FILL ELECTION DIVISION 3 SEAT**

PURPOSE:

To provide the Board the opportunity to interview the candidate and appoint a director to fill the Valley Center Municipal Water District, Board of Directors, Election Division 3 vacancy.

SUMMARY:

Director Oliver Smith, elected to serve a four (4) year term expiring December 2026, resigned from the Board, effective Monday, July 21, 2025. Government Code Section 1780 provides the Board sixty (60) days from the resignation effective date to either appoint a replacement or call an election to fill the Division 3 vacancy. The appointment must be made by the Board on or before September 19, 2025, or the appointment falls to the San Diego County Board of Supervisors.

At the regular Board Meeting held Monday, August 4, 2025, the Board voted to fill the Division 3 vacancy by appointment and directed staff to make the required postings and notifications. On July 28, 2025, the San Diego County Registrar of Voters was formally notified and on August 12, 2025, a *Notice of Vacancy* ("Notice") was posted in three conspicuous places within the District. Additionally, the Notice was posted on the District website and ran in the local newspaper of general circulation on August 7 and August 14, 2025. The deadline to receive candidate statements of interest was Friday, August 29, 2025, by 4:00 PM.

The District received one statement of interest for the Division 3 vacancy. Staff confirmed the interested candidate, Patrick L. Baker, is a registered voter residing within Division 3 of the Valley Center Municipal Water District. Mr. Baker will be provided an opportunity to make a statement of interest and provide his qualifications to the Board. At the conclusion of the interview, the Board will deliberate and if so desired, appoint the successful candidate by minute action.

If the Board makes an appointment, the candidate will be sworn into office and seated as a member of the Valley Center Municipal Water District Board of Directors. The appointed Division 3 Director will stand for re-election for a full four-year term at the November 2026 regular election.

RECOMMENDATION:

Conduct the candidate interview and if so desired, appoint the candidate to fill the Valley Center Municipal Water District, Board of Directors, Division 3 vacancy with adoption of Resolution No. 2025-24.

PREPARED BY:



Alisa Nichols
Special Projects and Regulatory

SUBMITTED BY:



Gary T. Arant
General Manager

Attachments:

Attachment 1 – Candidate Background Information

Attachment 2 – Resolution No. 2025-24

September 15, 2025

TO: Honorable President and Board of Directors
FROM: Gary T. Arant, *General Manager*
SUBJECT: APPROVAL OF ACWA COMMITTEE APPOINTMENT FOR 2026-'27 TERM

PURPOSE:

To request the Board approve staff for ACWA Committee consideration for the 2026-'27 term.

SUMMARY:

The Board was provided with information regarding the ACWA Committee Appointment process for the 2026-'27 term at the September 5, 2025 regular Board meeting. Special Projects & Regulatory Compliance Manager, Alisa Nichols, expressed interest in ACWA Committee membership and is requesting Board approval to be considered for Committee Appointment to serve on one or more of the following Committees for the 2026-'27 term:

1. State Legislative Committee
2. Water Management Committee
3. Federal Affairs Committee

ACWA Committee members are appointed for two-year terms beginning January 1, 2026. The District is responsible for all costs associated with the participation of its representatives on ACWA Committees.

The attached completed ACWA Committee Consideration Form must be signed and submitted to ACWA by September 19, 2025.

RECOMMENDATIONS:

After review and discussion, staff recommends the Board direct the General Manager to approve Special Projects & Regulatory Compliance Manager, Alisa Nichols, for ACWA Committee consideration.

PREPARED BY:



Alisa Nichols
*Special Projects and Regulatory
Compliance Manager*

SUBMITTED BY:



Gary T. Arant
General Manager

Attachments:

Attachment 1 – ACWA Committee Consideration Form

September 15, 2025

TO: Honorable President and Board of Directors

FROM: Gary T. Arant, *General Manager*

**SUBJECT: WATER AND WASTEWATER PROFESSIONALS APPRECIATION WEEK
OCTOBER 4 – 12, 2025**

PURPOSE:

To join the State of California and water and wastewater agencies statewide in recognizing the ongoing contributions of the water and wastewater professionals serving the state and their respective communities as Water and Wastewater Professionals Appreciation Week, with the adoption of Resolution No. 2025-25.

SUMMARY:

The California Legislature officially designated the first week in October as California Water and Wastewater Professionals Appreciation Week to highlight the important role of water and wastewater professionals in ensuring safe and reliable water, wastewater, and recycled water in California. Water Professionals Appreciation Week was established by Senate Concurrent Resolution (SCR) 80, approved by the Legislature in 2017, and the District has recognized our dedicated staff each year since.

With the adoption of Resolution No. 2025-25, the Board of Directors will officially recognize the commitment, dedication and contributions of water and wastewater professionals throughout the state and serving the Valley Center Municipal Water District customers.

RECOMMENDATIONS:

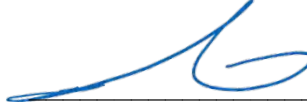
After review and discussion, staff recommends the Board consider adoption of Resolution 2025-25, recognizing October 4–12, 2025, as “Water and Wastewater Professionals Appreciation Week,” honoring the dedication and commitment of the Valley Center Municipal Water District’s water and wastewater professionals who work hard to ensure our customers always have safe and reliable water and wastewater services.

PREPARED BY:



Alisa Nichols
*Special Projects and Regulatory
Compliance Manager*

SUBMITTED BY:



Gary T. Arant
General Manager

Attachments:

Attachment 1 – Resolution No. 2025-25

September 15, 2025

TO: Honorable President & Board of Directors

FROM: Gary Arant, General Manager

SUBJECT: CROPSWAP PROGRAM UPDATE AND APPROVAL FOR EXPANDED PARTICIPATION WITH EXECUTION OF SECOND ADDENDUM

PURPOSE:

To provide the Board with an update on the CropSWAP Program and seek authorization for expanded participation through execution of Addendum No. 2 to the Regional CropSWAP Program.

SUMMARY:

In December 2023, the Board authorized VCMWD to participate with several North San Diego County partner agencies—Fallbrook PUD, Rainbow MWD, the City of Escondido, and the City of Oceanside—in the Rancho California Water District's expanded CropSWAP (Sustainable Water for Agricultural Production) Program.

Rancho had successfully operated CropSWAP within its service area since 2016, providing funding to growers to transition to lower-water, more financially sustainable crops. Rancho subsequently secured a \$5.0 million Department of Water Resources (DWR) grant to expand the program beyond its boundaries and invited neighboring agencies to participate.

As the Board will recall, the expanded CropSWAP program offers financial incentives for a variety of agricultural enhancement projects, including:

Crop Upgrades

- Crop Conversion – Switch to lower-water-use crops
- Avocado Rootstock Upgrade – Adoption of drought- and disease-resistant rootstock
- Crop Rejuvenation – Avocado tree stumping, crop revival, etc.

Irrigation Upgrades

- Uniformity Improvements – Pipes, sprinklers, pressure regulators, etc.
- Soil Moisture Sensors – Manual or automated systems
- Scheduling Information – Remote valve control based on real-time data

Regenerative Agricultural Best Management Practices (BMP's)

- Nutrient Management – Direct fertilization systems
- Mulching – Four-inch depth applications
- Cover Crops – Nutrient fixation and weed abatement

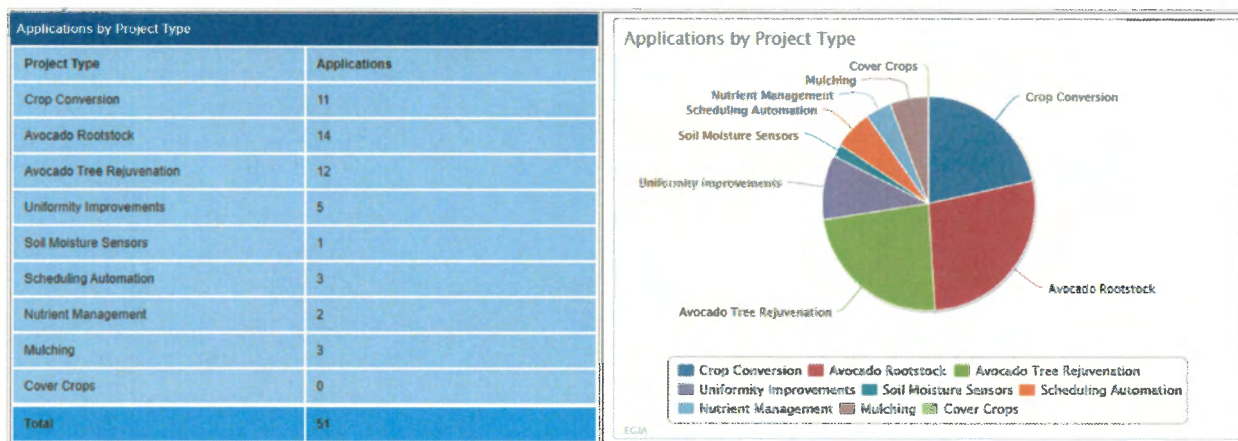
VCMWD Participation

To date, VCMWD has received 51 project applications:

- 10 - projects completed and paid
- 11 - projects underway
- 6 - projects expired or denied as ineligible
- 24 - projects on a waiting list

The 51 projects were:

- 11 - Crop Conversion;
- 14 - Avocado Root Stock
- 12 - Avocado Tree Rejuvenation;
- 5 - Irrigation Uniformity Improvements;
- 1 - Soil Moisture Sensors;
- 3 - Water Scheduling Automation;
- 2 - Nutrient Management; and
- 3 - Mulching



Financial Considerations

Of the original \$5.0 million DWR grant, Rancho retained \$2.0 million for its own customers and \$750,000 for program administration. The remaining \$2.25 million was distributed as follows:

- \$1.0 million allocated to the five partner agencies (\$200,000 baseline per agency)
- \$1.25 million reserved as a shared "Incentive Pool"

Fallbrook, Rainbow, and VCMWD have each fully expended their baseline allocations and now rely on the Incentive Pool to fund projects on their waiting lists. Meanwhile, Rancho has under-expended its allocation by \$648,000, and both Escondido and Oceanside also remain under-expended.

Execution of Addendum No. 2 will allow Rancho to release its unspent \$648,000 to fund waiting list projects for Fallbrook, Rainbow, and VCMWD. The addendum will also establish a process for reallocating future unspent funds from Rancho or any other partner agency. Rancho will contact waiting list applicants to confirm their continued interest in funding.

A key consideration is that all DWR grant funds must be expended by October 1, 2026. Rancho is therefore working to ensure funds are allocated quickly to agencies and applicants who are prepared to move forward.

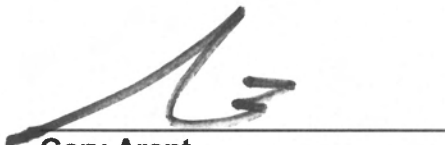
Conclusion

The CropSWAP Program has been well received across North San Diego County and particularly within VCMWD. Despite the 15% cost-share requirement for partner agencies, securing additional funding will benefit local growers on the waiting list in the short term and support the District and its customers in the long term by sustaining agricultural demand.

RECOMMENDATION

After review and discussion, authorize the General Manager to execute Addendum No. 2 to the Regional CropSWAP Program to allow VCMWD to receive additional funding.

SUBMITTED BY:

A handwritten signature in dark ink, appearing to be 'G. Arant', written over a horizontal line.

Gary Arant
General Manager

Attachment:

Draft Addendum 2 to the Regional CROPSWAP Program.

ADDENDUM NO. 2
TO THE MEMORANDUM OF UNDERSTANDING
FOR REGIONAL CROPSWAP PROGRAM

This Addendum No. 2 (“Addendum”) to the Memorandum of Understanding (MOU) for the Regional CropSWAP Program (Program) is made and entered into as of XXXXXXXX, 2025 by and between the Regional Partners.

RECITALS

WHEREAS, the Regional Partners entered the MOU on March 28, 2024, to formalize their mutual intent and understanding regarding the implementation of the Program; and

WHEREAS, Addendum No. 1, dated April 24, 2024, amended the MOU to include the City of Escondido as a Partner Agency and to establish an equitable allocation of a portion of the Partner Agency funds; and

WHEREAS, Section XI.1 of the MOU allows for amendments or modifications to the MOU if in writing and signed by all the Parties; and

WHEREAS, Rancho California Water District (“Rancho Water”), as the Lead Agency, was designated \$2,000,000 for financial incentives within its service area, pursuant to the allocation agreements established in the original MOU, which set aside these funds for Rancho Water’s customers from the overall Department of Water Resources 2022 Urban Community Drought Relief Grant award; and

WHEREAS, the Regional Partners desire to clarify that the portion of Rancho Water’s set-aside that remains uncommitted will be released into the general Regional CropSWAP funding pool to ensure full expenditure of the Grant prior to its expiration date.

AGREEMENT

1. The Regional Partners reaffirm that, pursuant to the allocation framework in the original MOU, \$2,000,000 of the Grant funds were set aside specifically for Rancho Water’s customers.
2. The Regional Partners agree that the portion of Rancho Water’s \$2,000,000 set-aside that remains uncommitted to eligible projects within Rancho Water’s service area is hereby released into the general Regional CropSWAP Program funding pool. These released funds shall no longer be reserved exclusively for Rancho Water but shall be available to customers of any Regional Partner Agency, including Rancho Water customers, on a first-come, first-served basis, consistent with the allocation rules and procedures established in Addendum No. 1.

3. The Program Administration Fee described in Section IV of the MOU shall continue to apply to all financial incentives disbursed from these released funds. Each Regional Partner Agency shall remain responsible for paying the applicable Program Administration Fee for any incentives provided to its customers, regardless of whether the funds originated from its initial allocation or from Rancho Water's released funds.
4. The Regional Partners agree that transparency regarding the use of released funds shall be maintained. Data on incentive disbursements will continue to be made available to all Partner Agencies through the existing online reporting portal, ensuring each Partner Agency has access to timely and accurate information about projects completed within its service area.
5. All Regional Partners further agree that this release mechanism is intended to ensure the maximum use of Grant funds prior to the Department of Water Resources' final reimbursement deadline of December 31, 2026. To comply with this requirement, all Program participants must fully complete their respective projects no later than October 1, 2026, thereby allowing sufficient time for the preparation, review, and submission of all progress reports and reimbursement requests by the December 31, 2026 deadline. This Addendum shall remain in effect until the expiration of the MOU on December 31, 2026, unless extended by mutual written agreement of the Parties.
6. Except as expressly amended by this Addendum, all other terms and conditions of the MOU and Addendum No. 1 shall remain unchanged and in full force and effect.
7. This Addendum may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

SIGNATURES

1. Rancho California Water District (Lead Agency)

Authorized Representative: Jason Martin

Title: General Manager

Signature:

Date: 8/28/2025

2. Fallbrook Public Utilities District (Partner Agency)

Authorized Representative: Jack Bebee

Title: General Manager

Signature:

Date: 8/28/2025

3. Rainbow Municipal Water District (Partner Agency)

Authorized Representative: Jake Wiley

Title: General Manager

Signature:

Date: 8/28/2025

4. City of Oceanside (Partner Agency)

Authorized Representative: Jonathan Borrego

Title: City Manager

Signature:

Date: 8/28/2025

5. Valley Center Municipal Water District (Partner Agency)

Authorized Representative: Gary Arant

Title: General Manager

Signature:

Date: 8/28/2025

6. City of Escondido (Partner Agency)

Authorized Representative: Sean McGlynn

Title: City Manager

Signature:

Date: 8/28/2025

September 15, 2025

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

**SUBJECT: PROJECT CLOSEOUT FOR THE MOOSA CLARIFIER NO. 2 AND
CHLORINE CONTACT TANK UPGRADES PROJECT
[PROJECT NO. 13-06-78-53330 & 13-06-78-53550]**

PURPOSE:

Present project closeout report for the Lower Moosa Canyon WRF Clarifier No. 2 and Chlorine Contact Upgrades Project (the "Project").

SUMMARY:

The Lower Moosa Canyon Water Reclamation Facility ("Moosa") has been in operation since 1974. Over the years, Moosa has undergone various equipment and software upgrades to enhance operational efficiency. The Project involved a full replacement of the original Clarifier No. 2 rake system and upgrades to the chlorine contact tank and plant washwater system.

PROJECT BACKGROUND:

The mechanical equipment in Clarifier No. 2 has been in operation since the mid-1970s and needed to be replaced/upgraded, including the rake arms, column support, motor, scum collector, suction piping, and bridge. To reduce costs and shorten the construction schedule, the District pre-purchased all the clarifier equipment for the project. By pre-purchasing the equipment, the District saved the contractor's typical 15% markup and shortened the contract time needed for installation. Taking the clarifier out of service to replace the mechanical equipment provided the opportunity to coat the clarifier's concrete surface to extend the life of the structure as was previously done with Clarifier No. 1.

The project also included upgrades to the chlorine contact tank to improve access to the tank and improvements to the plant washwater system. The chlorine contact tank's original design included totally enclosed influent and effluent channels. Maintenance in these channel areas was difficult due to the limited access and the enclosed channel area created an unsafe confined space condition. The wash water system included deteriorating pipes, valves and supports that had reached the end of their service life and needed to be replaced. These improvements were included as part of the Project.

Moosa Clarifier No. 2 Upgrade

This portion of the Project consisted of the demolition and disposal of the existing clarifier rake system. Once the existing rake system had been removed, the contractor made

concrete repairs to the walls within the 33-foot diameter clarifier. After repairs were completed, a protective coating was applied to the concrete walls and effluent trough surfaces, providing longevity to the concrete structure. The contractor installed the new District-furnished clarifier rake system per the manufacturer's installation manual. All components of the new system were procured and delivered to the site prior to the Notice to Proceed date. The majority of the Project was labor intensive. As part of the installation, the contractor connected all electrical and influent/effluent piping to the existing facilities. The start-up occurred with the manufacturer's representative on site to ensure proper installation.

This Project also included:

- Updating the light pole to current District Standards,
- A four (4) foot wide concrete sidewalk was placed around the outside of both Clarifier No. 1 and 2, and
- A short four (4) high foot retaining wall was required on the westside of Clarifier No. 1.

Chlorine Contact Tank Modification

During the bid advertisement period, staff decided to include the installation of a protective coating on the concrete walls of the Chlorine Contact Tank, similar to the coating being installed in the Clarifier tanks. The protective coating was added as part of Addendum No. 1 issued during the bid phase and was not included in the original engineer's estimate.

This portion of the Project consisted of the installation of a temporary bypass pipe that allowed the influent, effluent, and contact tank channels to be emptied and have all the secondary effluent flow freely without interruptions to the daily plant flow. Once the bypass was in place, the contractor sawcut and removed concrete deck sections measuring approximately fifteen (15) feet long, four (4) feet wide, and eight (8) inches thick from both the influent and effluent channels. Minor surface repairs were then made on all concrete areas prior to application of the protective coating, consistent with the coating used in the clarifiers. Following coating installation, the contractor installed new fiberglass grating and supports.

After completion of the tank work and removal of the bypass piping, the washwater pumping system was demolished and replaced. This work included the removal of the existing pumps and piping, placement of new concrete pump pads, and installation of new suction and discharge brass piping.

Lastly, the contractor completed the removal and replacement of the site lighting.

Construction Contract Summary

The contract for the Project was awarded on August 5, 2024, in the amount of \$586,840, with a Notice to Proceed issued on September 10, 2024. The Project had an original contract duration of 180 Calendar Days. District staff issued three (3) change orders,

totaling a net increase of \$30,821 and 83 additional calendar days for a total of 263 Calendar Days. The Project was completed in 262 calendar days, with the Notice of Completion recorded on May 30, 2025. The contract was completed for a total cost of \$617,661. Funding was paid from two separate project accounts, the Moosa Clarifier No. 2 Upgrade Project and the Moosa Minor Upgrades Project.

The change orders ranged from sluice gate repairs, installation of a keystone retaining wall, repairing existing floor valves, adjusting existing manholes, and additional electrical modifications. All changes or modifications were minor in size and cost.

Below is a summary of the construction contract:

CONSTRUCTION CONTRACT SUMMARY		
Description	Amount	Percent Over Engr Estimate
Engineer's Estimate		
Moosa Clarifier No. 2	\$320,000	
Chlorine Contact Tank Modifications	\$50,000	
Total Engineer's Estimate	\$370,000	
Contract Amount		
Moosa Clarifier No. 2	\$323,840	
Moosa Minor Upgrades (Chlorine Contact Tank Mods)	\$263,000	
Original Contract Amount	\$586,840	58.6%
Change Orders		
Moosa Clarifier No. 2 :		
Change Order No. 1 (Keystone Retaining Wall)	\$7,348	
Change Order No. 2 (Catwalk Sprayer, Weir Elevation Adjustment, and Lower Manhole Lid)	\$4,914	
Change Order No. 3 (Credit for Concrete Grout Floor)	(\$3,420)	
Chlorine Contact Tank Modifications:		
Change Order No. 1 (Sluice Gate Repair, Pipe Modification in Chlorine Contact Tank, and Replace Floor Valve)	\$8,593	
Change Order No. 2 (Additional Grading Support)	\$3,675	
Change Order No. 3 (Additional Electrical Work, Replace Second Floor Valve in Chlorine Contact Tank, and Install Compressor Pad)	\$9,711	
Total Change Orders (5.3% of Original Contract Amount)	\$30,821	8.3%
Total Contract Price	\$617,661	66.9%

Overall Project Budget and Performance Standards

The Project was funded from two separate CIP Accounts; the Moosa Clarifier 2 Upgrades CIP Account (53330) and the Moosa Minor Upgrades CIP Account (53550) for the modifications to the Chlorine Contact Tank.

Funding for the clarifier portion of the Project was originally authorized with the FY 2023-2024 Annual Budget at \$600,000, with an additional \$60,000 later approved with the FY 2024-2025 Annual Budget. The equipment procurement was awarded in December 2023 and the construction contract for installation was awarded on August 5, 2024, and completed on May 30, 2025, meeting the Project Timeline Performance Measurement Standard.

Funding for the Chlorine Contact portion of the Project was originally authorized with the FY 2023-2024 as part of the Moosa Minor Upgrades Project for \$150,000. This authorization amount was to fund the following three minor improvements:

- Influent Channel Slide Gate Installation
- Chlorine Contact Tank Modifications, and
- Discharge Line Appurtenances.

The influent Channel Slide Gate Installation was completed as part of the Clarifier No. 1 project and the Discharge Charge Line Appurtenance project remains to be completed in FY 2025-2026.

The Engineer's Estimate at the time of advertisement for bids for the project was \$370,000; \$320,000 for the Clarifier work and \$50,000 for the chlorine contact tank. However, the original amount for the chlorine contact tank did not include additional costs for the coating addendum.

Jennette Company, Inc. was qualified as the apparent low bidder (and only bidder) for the bid amount of \$586,840. The bid amount is significantly higher than the original Engineer's Estimate; 58.6% over the Engineer's Estimate mainly due to the additional cost for the protective coatings to be added to the chlorine contact tank. A separate bid schedule was included for each of the two project funding accounts, the Clarifier No. 2 and the Chlorine Contact Tank Modifications. As shown in the table below, the bid amount for the Clarifier was very close to the Engineer's Estimate for that portion of the work. In contrast, the bid for the Chlorine Contact Tank Modifications significantly exceeded the original Engineer's Estimate. As such, the additional funding needed for the Chlorine Contact Tank work was included in the FY 2024-2025 Annual Budget.

Using the square footage cost of coatings from the Clarifier No. 1 project and applying it to the actual surface area of the chlorine contact tank, the estimated cost for this item would have been approximately \$142,500. Incorporating this amount into the Engineer's Estimate would have reduced the overall bid overage to 14.5%, while this is a significant improvement, it is still outside the $\pm 10\%$ performance standard.

Total Project authorization from both accounts was \$1,136,700 and the Project was completed for a total cost of \$1,101,040 leaving **\$135,660** available for other Moosa Capital Projects including the Future Discharge Line Appurtenances project.

The following tables summarize the overall Project budget and timeline:

Combined Project Budgets							
Description	Clarifier No. 2 (53330)	Minor Upgrades (53550)	Budget at Award	Post Award Budget Adjustments	Final Budget	Actual Expenses	Remaining
Staff	\$100,000	\$60,000	\$160,000	\$20,600	\$180,600	\$180,600	\$0
Inspection (WesTech)	\$15,000	\$0	\$15,000	(\$15,000)	\$0	\$0	\$0
Pre-Purchase Equipment	\$170,000	\$0	\$170,000	\$0	\$170,000	\$167,445	\$2,555
Construction (JCI)							
Clarifier No. 2	\$323,840	\$0	\$323,840	\$8,842	\$332,682	\$332,682	\$0
Chlorine Contact Tank	\$0	\$263,000	\$263,000	\$21,979	\$284,979	\$284,979	\$0
Subtotal Construction (JCI)	\$323,840	\$263,000	\$586,840	\$30,821	\$617,661	\$617,661	\$0
Influent Slide Gates (Previously Completed)	\$0	\$33,304	\$33,304	\$0	\$33,304	\$33,304	\$0
Future Discharge Line Appurtenances	\$0	\$70,000	\$70,000	\$0	\$70,000	\$0	\$70,000
Miscellaneous	\$5,000	\$0	\$5,000		\$5,000	\$2,031	\$2,969
Contingency	\$46,160	\$50,397	\$96,557	(\$36,421)	\$60,136	\$0	\$60,136
Total Project Budget	\$660,000	\$476,700	\$1,136,700	\$0	\$1,136,700	\$1,001,040	\$135,660

Moosa Clarifier No. 2 Upgrade Project Timeline	
Notice of Award	8/5/2024
Notice to Proceed	9/10/2024
Original Contract Completion (180 CD)	3/9/2025
Final Contract End Date (263 CD)	5/31/2025
Notice of Completion (262 CD)	5/30/2025

RECOMMENDATION:

Information Item Only, No Board Action Required.

SUBMITTED BY:


Wally Grabbe, P.E.
District Engineer

APPROVED BY:


Gary T. Arant
General Manager

September 15, 2025

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, General Manager

**SUBJECT: UPDATE OF REIMBURSEMENT AGREEMENT WITH THE COUNTY OF
SAN DIEGO FOR THE COLE GRADE ROAD PIPELINE REPLACEMENT
PROJECT [PROJECT NO. 01-06-78-51690]**

PURPOSE:

Provide an update on the status of the draft Reimbursement Agreement with the County of San Diego for the construction of Phase 1 of the Cole Grade Road Pipeline Replacement Project (Cole Grade Road).

SUMMARY:

Since February, staff has been working with the County and legal counsel to finalize the key components of the draft Reimbursement Agreement for the Cole Grade Road Project. Staff will provide an update to the Board on the status of the agreement, including important components and current points of contention.

RECOMMENDATION:

Information Item Only, No Board Action Required.

SUBMITTED BY:



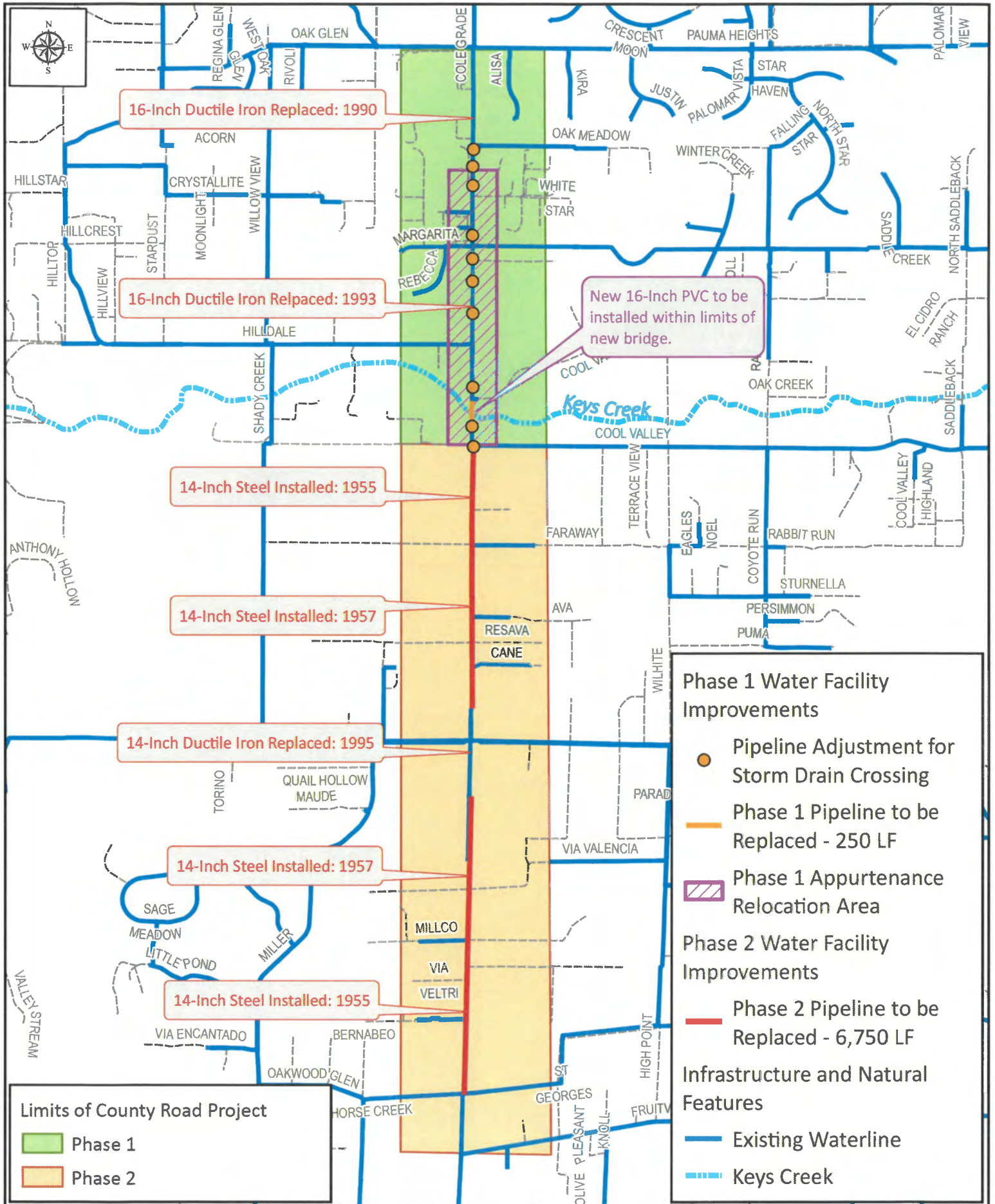
**Wally Grabbe
District Engineer**

APPROVED BY:



**Gary T. Arant
General Manager**

**Attachments:
Project Exhibit**





SUMMARY OF FORMAL BOARD OF DIRECTORS' MEETING AUGUST 28, 2025

1. Monthly Treasurer's Report on Investments and Cash Flow.
The Board noted and filed the monthly Treasurer's Report
2. Resolution establishing amount due from the City of San Diego for the In-Lieu Charge as a condition of providing water service for Fiscal Year 2026.
The Board adopted Resolution No. 2025-16 establishing an amount due of \$3,341,928.34 from the City of San Diego for the In-Lieu Charge for Fiscal Year 2026.
3. Professional services contracts with HDR Engineering, Inc. and Simpson Gumpertz & Heger Inc. for corrosion control services, as-needed.
The Board awarded a professional services contract, with such non-material modifications as approved by the General Manager or General Counsel, to HDR Engineering, Inc. for a not-to-exceed amount of \$300,000 to provide corrosion control services, as-needed, for a period of two years, with the option to extend up to two additional years, and authorized the General Manager, or designee, to execute the contract, and;
awarded a professional services contract, with such non-material modifications as approved by the General Manager or General Counsel, to Simpson Gumpertz & Heger Inc. for a not-to-exceed amount of \$200,000 to provide corrosion control services, as-needed, for a period of two years, with an option to extend up to two additional years, and authorized the General Manager, or designee, to execute the contract.
4. Sleeve valve procurement for the San Dieguito Santa Fe Flow Control Facility Pipeline 3 treated service connection.
The Board waived competitive purchasing requirements and awarded a purchase order contract, with non-material modifications as approved by the General Manager or General Counsel, to Bailey Valve, Inc., in the amount of \$269,059, for the purchase of one 30-inch sleeve valve for the San Dieguito Santa Fe Flow Control Facility Pipeline 3 treated service connection.
5. Combination air valve procurement for multiple Capital Improvement Program projects.
The Board awarded a contract to Southwest Valves & Equipment, LLC in the amount of \$201,807 to purchase 23 combination air valves for multiple Capital Improvement Program projects.
6. Notice of Completion for the Pipeline 4 Repair at Dullin Hill project.
The Board accepted the Pipeline 4 Repair at Dulin Hill project as complete and authorized the General Manager, or designee, to record the Notice of Completion and release all funds held in retention to Structural Preservation Systems, LLC in accordance with the contract and applicable law.



7. Construction contract with J.F. Shea Construction, Inc. for the First Aqueduct Treated Water Bifurcation Structures and Hubbard Hill Vents Rehabilitation project.
The Board awarded a construction contract to J.F. Shea Construction, Inc. (JF Shea) in the amount of \$4,553,905 for the First Aqueduct Treated Water Bifurcation Structures and Hubbard Hill Vents Rehabilitation project.
8. Agreement for Water Service to the Barona Band of Mission Indians.
The Board reviewed and considered that the Mitigated Negative Declaration (MND), adopted by the Ramona Municipal Water District as Lead Agency, complies with the California Environmental Quality Act (CEQA) and the State CEQA Guidelines and that no further environmental analysis is required for the action of the San Diego County Water Authority, and authorize the filing of a Notice of Determination (NOD); and approved the Water Service Agreement, with such non-material modifications as approved by the General Counsel or General Manager, to provide water service to the Barona Band of Mission Indians, and authorized the General Manager, or designee, to execute the agreement.
9. The Board approved the minutes of the Formal Board of Directors' meeting of July 24, 2025.
10. Retirement of Director.
The Board adopted Resolution No. 2025-17 honoring Tiffany Boyd-Hodgson upon her retirement from the Board of Directors.
11. General Manager Contract Amendment.
The Board approved the extension of the General Manager Contract term by one year to August 24, 2028, a five percent COLA increase to salary for August 24, 2025 through August 23, 2026, and a one-time performance award equivalent to 7.5 percent of base salary effective August 24, 2025.

September 15, 2025

TO: Honorable President & Board of Directors

FROM: Gary T. Arant, *General Manager*

SUBJECT: DISTRICT MONTHLY STATUS REPORT – JULY 2025

PURPOSE:

To provide the Board with a status report on District operations, activities and projects.

SUMMARY:

For the month ending July 31, 2025, the following reports are presented by the Operations, Engineering, Finance, Information Technology (I.T.), and General Administration Departments:

I. OPERATIONS DEPARTMENT:

A. WATER / WASTEWATER DIVISION:

	<u>JULY</u> <u>2025</u>	<u>JULY</u> <u>2024</u>	<u>FY</u> <u>2025-26</u> <u>to Date</u>	<u>FY</u> <u>2024-25</u> <u>to Date</u>
Water Operations				
Flow (average cfs)	25.66	30.19	25.66	30.19
Total Rainfall (inches)	0	0	0	0
Average 24 Hr. Temp. (EF)	71	76	71	76
Average High Temp. (EF)	85	91	85	91

Water Purchases (A.F.)	1,578.07	1,856.3	1,578.07	1,856.3
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	<u>Budgeted</u> <u>2025-26</u>	<u>Projected</u> <u>2025-26</u>	<u>Actual</u> <u>2024-25</u>
Water Sales (A.F.)	12,500.0	15,500.0	13,884.7

	<u>JUNE</u> <u>2025</u>	<u>MAY</u> <u>2025</u>	<u>F.Y.</u> <u>2024-25</u> <u>to Date</u>
Power Purchases			
Electricity and Natural Gas			
Total kWh Purchased	327,391	265,187	5,557,851
Avg. Cost/kWh	\$0.304405	\$0.306817	\$0.250114
Total Therms Purchased	33,907	32,575	491,814
Avg. Cost/Therm	\$1.28026	\$1.26341	\$1.11423

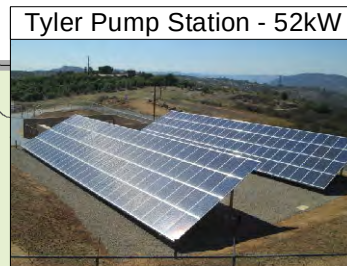
Operations and Facilities Department RENEWABLE ENERGY PROJECTS



Country Club Res - 58kW



Miller Pump Sta. (A) - 70kW



Tyler Pump Station - 52kW



Cool Valley Res - 91kW



Corporate Facility - 152.5kW



Moosa WRF - 278kW



MJM Pump Station - 30kW



Lake Turner - 1.1MW



Cobb Res - 30kW

Solar Sites Online

★ (9) Sites - Total 1.86MW

Proposed Future Solar Sites

- Betsworth PS - Future 868kW
- Miller PS (B) - Future 431kW
- Total: 1.3MW

Terms:

kW - Kilowatt or 1,000 Watts
MW - Megawatt or 1,000 Kilowatts
1 MW will power 1,000 Homes



RENEWABLE ENERGY PROGRAM

Project	Start Date	kWh Produced JUNE 2025	Savings from Solar JUNE 2025	CSI Rebate JUNE 2025	kWh Produced Fiscal Year	Savings from Solar Fiscal Year	CSI Rebate Fiscal Year	kWh Produced To Date	Savings from Solar To Date	CSI Rebate To Date
Lake Turner	1/1/2009	126,703	Not Available		872,431	Not Available		24,208,113	\$443,357	
Tyler Pump Station	6/3/2013	7,764	\$1,752		82,392	\$18,822		1,054,471	\$216,402	\$61,739
Circle R Pump Station	11/13/2013	7,649	\$1,727		85,530	\$19,554		1,066,197	\$220,366	\$68,201
Cobb Reservoir	4/1/2015	5,228	\$1,180		55,030	\$12,568		563,558	\$118,212	\$37,481
MJM Pump Station	6/1/2015	4,192	\$946		44,717	\$10,211		465,889	\$98,337	\$32,525
Cool Valley Pump Station	3/23/2016	15,116	\$3,412		150,638	\$34,396		1,410,391	\$304,413	
Miller Pump Station	7/1/2016	10,255	\$2,315		104,665	\$23,898		997,959	\$214,778	
Lower Moosa Canyon	8/7/2023	42,296	\$904		443,568	\$5,794		969,445	\$26,947	
Corporate Facility	7/12/2024	26,124	\$3,064		216,813	\$20,109		216,813	\$20,109	
TOTALS		219,203	\$12,236	\$0	1,838,971	\$125,244	\$0	30,736,023	\$1,642,812	\$199,946

Total Program Cost Savings:

\$1,842,758

Total Metric Tons of CO2e Offset by Renewable Energy Production:

9,897

SDG&E CO2e Factor:

0.322

Total Renewable Energy Credits ("REC") Sold:

25,081

Value: \$ 52,707

500 credits sold in June 2025

+ 500

+ \$ 3,500

25,581

\$ 56,207

Wastewater	JULY	JULY	JULY
Daily Flows (Average M.G.D.)	<u>2025</u>	<u>2024</u>	<u>2023</u>
Moosa	.349	.331	.300
Woods Valley	.127	.126	.120

	JULY	JULY	F.Y.	F.Y.
Recycled Water	<u>2025</u>	<u>2024</u>	<u>2025-26</u>	<u>2024-25</u>
Woods Valley Ranch WWRF (A.F.)	11.70	12.03	to Date	to Date
			11.70	12.03

B. CUSTOMER CONTACTS:

	JULY	JULY	F.Y.	F.Y.
Customer Service Requests:	<u>2025</u>	<u>2024</u>	<u>2025-26</u>	<u>2024-245</u>
Backflow Leaking	3	3	to Date	to Date
Conservation	0	0	3	3
Facilities Damaged by Others	0	0	0	0
Leaks	18	33	0	0
Miscellaneous	19	18	18	33
No Water	5	8	19	18
Pressure	7	19	5	8
Sewer	0	0	7	19
STEP System	4	4	0	0
Water Quality	3	0	4	4
			3	0
After-Hour Call-Outs				
SCADA	5	3	5	3
Customer	16	39	16	39

C. SAFETY MEETINGS:

Safety Meetings

07/03/25	- Hazard Communication/SPCC Plan	(Target Solutions)
07/08/25	- 2-Way Radios	(Bill Morris)
07/22/25	- Respirators	(Bill Morris)

Seminars/Meetings

07/30/25 Commitment to Excellence Program Ergonomic Training hosted by

07/31/25 JPIA attended by Bill Morris

D. SECURITY:

	<u>JULY 2025</u>	<u>JULY 2024</u>	<u>F.Y. 2025-26 to Date</u>	<u>F.Y. 2024-25 to Date</u>
Trespassing/Break-ins	0	4	0	4
Vandalism	0	0	0	0
Threats/Suspicious Activity	1	0	0	0
Theft	0	0	0	0

E. METER SERVICES DIVISION:

	<u>JULY 2025</u>	<u>F.Y. 2025-26 to Date</u>	<u>F.Y. 2024-25 to Date</u>
Installation/Maintenance/Repair			
Meters Installed	1	1	3
Meter Service Repairs	6	6	5
Total Meters Exchanged	18	18	27
Meter Flow Test Bench			
Meters Tested	15	15	4
Backflow Program			
RP & DC Devices			
Tested	570	570	587
Repaired	28	28	26
Installed	7	7	10

F. WATER FACILITIES DIVISION:

	<u>JULY 2025</u>	<u>F.Y. 2025-26 to Date</u>	<u>F.Y. 2024-25 to Date</u>
Pump Maintenance			
Pumps Pulled	0	0	0
Electric Motors Repaired	1	1	1
Electric Motors Rewound	0	0	0

G. CONSTRUCTION & MAINTENANCE DIVISION:

	<u>JULY 2025</u>	<u>F.Y. 2025-26 to Date</u>	<u>F.Y. 2024-25 to Date</u>
Pipeline Maintenance/Repair			
Mainline Repairs	3	18	25
Shutdowns	0	4	9
Shutdowns Due to New Construction	0	5	15

Valve Maintenance

Quad completed: A – K
80% through Quad L

Leak Detection Program Status

100% of facilities detected through Quads: A – K
80% of facilities detected through Quad L

Landscape (Reservoirs) Maintenance	<u>JULY</u> <u>2025</u>	<u>F.Y. 2025-26</u> <u>to Date</u>	<u>F.Y. 2024-25</u> <u>to Date</u>
Station Maintenance	15	248	249

H. VEHICLE MAINTENANCE:

	<u>JULY</u> <u>2025</u>	<u>F.Y.</u> <u>2025-26</u> <u>to Date</u>	<u>F.Y.</u> <u>2024-25</u> <u>to Date</u>
Vehicles Serviced	1	1	2
Miles Driven	27,847	27,847	28,391
Gallons of Fuel Consumed – Vehicles	2,386	2,386	2,542
Gallons of Fuel Consumed – Equipment	153	153	256
MPG (average)	11.7	11.7	11.6
Pickup Trucks MPG	13.1	13.1	12.9
Service Trucks MPG	7.0	7.0	7.7
Average Vehicle Miles	489	489	546
 Total Mileage on Vehicles		4,477,084	4,149,876
 Total Number of Vehicles in Fleet	57		
Vehicles in Service	51		
Surplus Vehicles Available	6		

FIELD DEPARTMENT

Project No.	Name	F.Y. Auth- orized	Budget 2025- 2026	Total Project Budget	Contracts			Comments	Dept.
					Contractor / Consultant	% Complete JUNE	JULY		
01-06-78-51050	Natural Gas Engine Controls Upgrade and Automation	16-17		\$190,000		33%	33%	Construction in progress	P&M
01-06-78-51080	Pump Station Power Monitors	22-23		\$56,220		15%	15%	Construction in progress	P&M
01-06-78-51373	Vehicles - Hooklift Truck	22-23		\$238,800		40%	40%	Hooklift Truck Out Getting Outfitted.	P&M
01-06-78-51371	Vehicles - Four 1/2 ton pickup Trucks - Extra Cab	25-26		\$236,000		0%	0%		P&M
01-06-78-51371	Vehicles - 1/2 Ton pickup truck - Crew Cab	25-26		\$63,000		0%	0%		P&M
01-06-78-51376	Backhoe Loader	25-26		\$200,000		50%	50%	On Order	P&M
01-06-78-51880	Electric Motor Soft Starter Replacements	23-24		\$60,000		20%	20%	Received, Installation in Progress	P&M
01-06-78-51930	Paradise Reservoir Site Chloramine Boosting System	23-24		\$214,500		0%	0%		P&M
01-06-78-51820	Rescue Davit System	25-26		\$10,000		0%	0%		SAFETY
13-06-78-53140	Lower Moosa Collection System Vitrified Clay Pipe Lining	18-19		\$119,000		90%	90%	Contractor making repairs	WW
17-06-78-52900	Woods Valley WRF Odor Scrubber Media and Blower	23-24		\$28,500		0%	0%		WW

Capital Funded Projects Summary

II. ENGINEERING DEPARTMENT:

A. ENGINEERING SERVICES:

	<u>July 2025</u>	<u>June 2025</u>	<u>F.Y. 2025-26 To Date</u>	<u>F.Y. 2024-25</u>
Fire Meter Sales	2	3	2	36
Meter Sales	1	4	1	31
Meter Relocation	1	1	1	3
Meter Resize	1	1	1	3
Maps Processed (PF letters)	0	2	0	15
Agency Clearances Signed	5	6	5	70
Fire Hydrants/Special Projects Accepted	0	1	0	6
Underground Service Alerts/Mark-Outs	421	433	421	4,604
Potable Construction Meters	1	3	1	30
One Day Permits	0	0	0	1
Wastewater Inspections	1	0	1	2

General Activity:

In addition to the items listed in the above table, Engineering Services staff assists with encroachment permits and violations, provides information for mark outs and helps customers with water conservation questions, and available rebate programs.

B. GEOGRAPHICAL INFORMATION SYSTEM (GIS):

The GIS team continuously adds or updates facility data in the system as changes occur, supporting project managers with maps, exhibits, and data analysis.

The following took place in June:

1. Water and wastewater infrastructure updates included adding or updating 17 new meters, laterals and fittings, adding 4 laterals and fitting to existing meters, and adding or updating 14 backflow devices. Edits generated from 18 as-built record drawings were completed. Fire Hydrant data was shared with SanGIS and 8 map exhibits were produced. SanGIS updates were downloaded for the most recent addresses, parcels, right of way and roads.
2. The Engineering Technician began working on updating water meters and laterals using the GNSS coordinates provided by the Field Department.
3. Collaborated with consultant to develop a Field Maps application that streamlines entry of current hour meter readings for off-road equipment fuel systems, improving accuracy and efficiency of equipment tracking.

4. Created a FOG (Fats, Oils, and Grease) GIS layer to support the Wastewater division, enabling them to proactively manage FOG data and related work orders within Cityworks for more efficient workflows.
5. Partnered with consultant to implement Esri Monitor software, creating a dashboard that provides real-time visibility into key components of the GIS system, such as the Server, Portal, Geodatabase, and user activity. This monitoring tracks stability, performance, and capacity to ensure reliable service delivery and identify areas at risk.

C. EASEMENT ENCROACHMENTS:

Summary of Activities:

In the month of July, a new violation for a concrete drainage swale was discovered and no new Permits were requested. All other existing files are still pending.

	Encroachment Violations			Encroachment Permits	
	Pending Evaluation ⁽¹⁾	Owner Resolution ⁽²⁾	District Resolution ⁽³⁾	Pending Evaluation ⁽⁴⁾	Active Permits ⁽⁵⁾
Beginning Log	11	20	11	19	12
Plus New	0	1	0	0	0
Less Completed	0	0	0	0	0
Ending Log	11	21	11	19	12

Encroachment VIOLATION Footnotes:

Pending Evaluation – This column represents the status of reported encroachment violations. The number of new violations reported during the month is indicated along with the number of violations that were resolved during the month. Resolution may result in either a) the property owner agreeing to remove the encroachment violation, b) in some cases, the District allowing the encroachment violation to remain pending resolution by the District, c) issuance of an encroachment permit that allows the encroachment to remain as is, or d) issuance of an encroachment permit that requires modification of the encroachment by the owner. Once the course of action for resolution of the encroachment violation has been determined, it is shown completed in the Pending Evaluation column and becomes a new item in either the Owner Resolution Column, the District Resolution Column, or the Active Permit Column.

Owner Resolution – Removal of the encroachment violation is a property owner action requirement and will be inspected by District staff. The number of encroachment violations that were removed during the month is indicated as completed in this column.

District Resolution – Staff has determined that the encroachment violation is not a result of the current owner's action and has agreed to allow the encroachment to remain pending resolution by the District. The encroachment violation is properly documented and made clear to the owner that the District is not responsible for damage to the encroachment as a result of the operation, maintenance, or failure of the District's facility in the easement.

Encroachment PERMIT Footnotes:

Pending Evaluation – This column represents the status of requests to construct facilities or other improvements within a District easement under review and consideration. The number of requests received during the month is indicated as new and the number of requests resolved

is indicated as completed. Resolution of the request included either a) denial of the encroachment request, or b) issuance of an encroachment permit. Many times, the encroachment permits are issued concurrently with the completion of the work. Encroachment permits that will require further follow up inspection are shown in the Active Permits column.

Active Permits – This column shows the status of encroachment permits approved by District with work in progress and being inspected by District staff. Although the work is authorized, work may not commence immediately.

D. DEVELOPER FUNDED PROJECTS:

See **Table I** and Location Map for project details and general status of the **Special Projects**, Private Low-Pressure Wastewater Collection System Installations, and Cell Site Projects that are in process.

See **Table II** and Location Map for general status of all **Developer-Funded Projects**.

ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Special Projects (01-00-00-182xx)								
Job # 182xx	PROJECT NAME	Owner Engineer	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	July 2025 Comments
15	Wohlford Estates - RDDMWD & COE Project, Incl. VCMWD Waterline Relocation and Access Easement	Jared Aronowitz (Beazer) <u>Masson & Associates</u>	11/2/2022	N/A	TC Construction	95%		Developer is waiting on final engineering and survey costs in order to finalize reimbursement amount.
28	Miller Road Plaza - Shopping Center: Water/Irrig. & Fire Service, w/Grinder Pump	<u>Valley Center View Properties</u> Wynn Engineering	10/12/22	\$400,000	Gratzl Heavy Equipment Rental (Grading)	60%		All proposed water facilities have been installed. Testing cannot commence until sewer improvements are completed. Gratzl Heavy Equipment made minor repairs to the asphalt surface of the new water line trench in July. The project remains dormant since September 2023.
44	San Pasqual Retail Center adjacent to Horizon Fuel Center Ph 1 - Water Service Installation Ph 2 - Road Widening and Appurtenance Relocation Ph 3 - Ziggy's Coffe	<u>San Pasqual Economic Development Corporation</u> Masson and Associates Inc	3/18/2021	\$92,758	TLM Petro Labor force, Inc.	98%		One outstanding punch list item remains prior to issuing project final acceptance.
64	Anthony Rd. Fire Hydrant - Blackrock	<u>David Klose</u>	N/A	\$28,685	Draves Pipeline	100%	1/9/2025	Final acceptance issued January 9, 2025. In 1-year Warranty Period through January 2026.
65	ARCO Gas Station and Store at VC Rd & Cole Grade Rd Domestic/Irrig/Fire Service and Sewer with Grinder pump	<u>Rafat Mikhail</u> Civil Landworks	5/2/2023	Pending	Zigman Shields	70%		Hydrostatic and Bac T testing were completed on fire service and 2-inch water service.
67	Hamid Quitclaim	<u>Hamid Liaghat</u>	N/A	\$2,000	Szytel Engineering	90%		Mr. Liaghat is in the process of reverting the Minor subdivision map to acreage. VCMWD requires confirmation the process has been completed by the County prior to finalizing the quitclaims. No Activity since August 2024.
82	V.C. Fire Station No. 3 Domestic Service and Fire Detector Assembly	Joe Napier Phil Buccola Engineering	4/14/2025	\$63,093	Erickson-Hall Construction Co. Brandon Hamlett	0%		Staff continued to review material submittals and work with contractor towards material approval.
83	McNally - JHR Partners Fire Hydrant	JHR Partners Wade Rupe	11/13/2024	\$32,500	West Coast Underground	100%	6/11/2025	Final acceptance issued June 11, 2025. In 1-year Warranty Period through June 11, 2026.
84	Terranova Rd Improvements	Giovannina Martin Family Trust Andrea Terranova Wynn Engineering	N/A	Pending	Pending	0%		Project account was established and initial \$3,000 deposit was collected in June 2023. No activity since the account was established.
85	Gonzalves - Guejito Rd Fire Hydrant	AAAffordable Construction Sam Trafficanda	N/A	\$57,440	Downstream Services	100%	7/2/2024	1 Year warranty inspection was performed. No concerns were noted with facilities. Bond release letter was sent to developer.
86	Price Fire Hydrant	Ayesha Ahmed-Price	NA	\$37,900	Draves Pipeline	100%	7/2/2024	1 Year warranty inspection was performed. No concerns were noted with facilities. Bond release letter was sent to developer.

ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Special Projects (01-00-00-182xx), Continued.								
Job # 182xx	PROJECT NAME	Owner Contactor	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	July 2025 Comments
87	Beija Flor Fire Hydrant	Liang Lu	N/A	\$28,750	Mike Gratzl	100%	7/2/2024	1 Year warranty inspection was performed. No concerns were noted with facilities. Bond release letter was sent to developer.
88	Hernandez / Manzanita Crest Fire Hydrant	Luis Hernandez	N/A	\$31,900	West Coast Underground	100%	9/30/2024	Final acceptance was signed October 1st. The project is now in 1-year warranty until October 2025.
89	Portinos LP Sewer Lateral	June Knab	Pending	\$91,000	Mike Gratzl	0%		Contractor submitted preliminary traffic control plan. Waiting for county approval.
90	Webb LP Sewer Lateral and GP	Dean Webb	7/31/2024	\$67,270	Draves Pipeline	100%	1/9/2025	Final acceptance issued January 9, 2025. In 1-year Warranty Period through January 2026.
91	Feria Fire Hydrant	Elier Feria Palacios	11/7/2024	\$38,021	IAO Builders Inc	100%		Installation of Fire hydrant and water meter service were completed in July. Staff work to prepare project final acceptance.
92	Norris Sewer Lateral	Steve and Cydne Norris	1/23/2025	\$21,841	Steve Norris (self)	0%		All material submittals were approved. Developer to inform inspector when they are ready to start construction.
93	Develyn LLC Storage	Dave Bohorquez / Larry Dutton	Pending	Pending	TBD	0%		Developer is working with County of San Diego on Ingress Egress location.
94	Lackritz Sewer Lateral	Gil Lackritz	Pending	Pending	TBD	0%		Staff is awaiting updated site plan and cost estimate following onsite meeting held in June to determine final sewer lateral location.
95	The Farm Fire Hydrant	IAAA, LLC Wunderlin Engineering	Pending	Pending	Sweig General Contracting Inc.	0%		Engineer for developer to provide VCMWD with updated site plan for proposed hydrant location.
96	Kleiman Improvements	H2K Construction Inc. David Kleiman	Pending	\$11,908	Draves Pipeline	0%		AVK check valve was installed on existing Fire Hydrant and blow off was abandoned. Materials are under 1-year warranty through July 2026.

ENGINEERING DEPARTMENT
TABLE I - ENGINEERING SERVICES PROJECTS SUMMARY

Special Projects (01-00-00-182xx), Continued.								
Job # 182xx	PROJECT NAME	Owner Contactor	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	July 2025 Comments
97	Lively Wastewater Connection	Curtis Lively	Pending	Pending	Pending	0%		Sewer lateral modifications were completed and grinder pump start up took place on July 7. Customer is now being billed for sewer service. Project is complete, materials are under 1-year warranty through July 2026.
98	Archangel Ranch RPDA	Archangel Ranch LLC Bob & Dallas Booker	Pending	Pending	Pending	0%		Staff provided meter quote for upsize of existing meter.
99	De Wet Fire Hydrant	Henry De Wet	Pending	Pending	Pending	0%		
Private Grinder Pump - LPS Installations (13-06-78-53250 or 17-06-78-57250 - Function 64)								
App#	APPLICANT	Plan Submittal	Plan Approval	Estimated Construction Cost	Contractor	% Complete Construction	Final Accept.	July 2025 Comments
417	Papa Bears (Armando & Maria Sanchez)	11/26/18	11/26/18	N/A	Owner Installed	95%		Staff processed and approved Commercial Wastewater Discharge Program Application and performed an inspection walk through in March. No VCMWD since that time.
11698	Good Standing - Hakeem Milbes (Tall Oak Lot 27)	01/23/23	01/25/23	N/A	Pending	0%		Approved Planning Submittal in January '23. No Owner Activity since that time.
11699	Good Standing - Hakeem Milbes (Tall Oak Lot 24)	09/20/22	09/26/22	N/A	Pending	0%		Received and approved Plan Submittal in September '22. No Owner Activity since that time.
11934	Nicanor Perez (10165 Tall Oak Dr)	07/19/24	08/07/24	N/A	Owner Installed	10%		Developer excavated for the E-One Tank and began trenching for onsite piping in November '24. No activity since.
11760	Mickey Montemuro (10050 Tall Oak)	Pending	Pending	N/A	Pending	0%		Grinder pump information was sent to customer when meter was purchased in 2022. Home construction is now on hold. No contact from customer since August '22.
11935	Carl Bayney (10030 Tall Oak)	10/31/24	Pending	N/A	Pending	0%		Staff followed up with developer after not hearing back from plan review comments in November of 2024 but there has been no return correspondence.
12036	Kyle Churley (28511 Giant Rock Lane)	06/30/25	Pending	N/A	Pending	0%		Staff reviewed initial grinder pump plot plan and made corrections to return to developer.
Cell Site Installations (01-03-23-50001 Function 122)								
Site #	SITE	Plan Submittal	Plan Approval	Estimated Construction Cost	Cell Company	% Complete Construction	Final Accept.	July 2025 Comments
	NO CELL SITE INSTALLATIONS ARE IN PROCESS AT THIS TIME							

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	Phase	PLANNING	Planning		CONSTRUCTION				July 2025 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
05	Belmont Estates	JN	TM5110-1	4	G	ACAL Engineering	08/04/14	02/04/16	\$166,655				No response to letter requesting status update sent February 2018. No VCMWD Activity since February 2018.
06	Lake Wohlford Resort Annexation Office of Water Programs - Sacramento State (OWP) is providing management services for the Facility Grant with the SWRCB	WG			F	Dexter Wilson Engineering (DWE)							OWP obtained approval in January '25 of Amendment D to the SWRCB Grant Workplan to fund additional Annexation and Planning costs of the private water facilities needed to serve the resort and adding the participation of the San Pasqual Band of Mission Indians for water service at Duro Road. Workplan Version D Expires - 10/3/25 Staff previously provided comments on the draft Preliminary Design Report and annexation application, but not heard back from the project proponents. Environmental Reports are being updated and reviewed. Staff Received draft Maintenance Agreement for Review and provided comments.
07	Viking Grove Development	JN	20689 & 20690	9	B	ACAL Engineering	05/16/16	11/09/22	\$318,507	TAD Construction	100%	12/12/2024	Project is in 1 year warranty period until December of 2025.
19	The Oaks (Washington Meadows Dev., Inc.)	JN	TM 5174.1	11	G	Spears and Assoc.	10/19/15	09/08/22	\$186,710				The final map and plans were signed by the District and transmitted to the developer in September 2022. No VCMWD activity since September 2022.
22	El Cidro	JN		10	G	BWE, Inc. (formerly Burkett & Wong Engineering)	04/15/13	11/30/15	\$410,250				Joint Agreement to Improve Subdivision, Joint Lien Agreement & Lien Hold Agreement approved by the County and the Final Map was recorded in July 2016. With project under a Lien Hold Agreement, construction will be delayed indefinitely. No VCMWD Activity since July 2016.
23	Park Circle Touchstone Communities (Backbone Facilities) (neighborhoods A & C)	JN	TM 5603 Units 2 & 3		B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	07/23/19	\$3,100,000	Basile	100%	02/28/25	Project in 1-year warranty period until February of 2026.
	Park Circle Touchstone Communities (Neighborhood E)	JN	TM 5603 Unit 1	101	B		04/15/19	10/19/20		Cass/Arrieta	100%	02/28/25	Project in 1-year warranty period until February of 2026.
	Park Circle Touchstone Communities (Neighborhood B)	JN	TM 5603 Unit 4 & Portion Unit 5	143	B		04/15/19	11/18/19		Cass/Arrieta	100%	02/28/25	Project in 1-year warranty period until February of 2026.

ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				July 2025 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
25	Orchard Run Subdivision - Unit 1 (Backbone Facilities funded by Touchstone)	JN	TM 5087 Unit 1 - 58 Lots Unit 2 - 70 Lots Unit 3 - 120 Lots Affordable Homes - 52 lots	20	A	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	07/23/19	\$1,855,600	Cass/Arrieta	100%	06/24/24	Staff started 1 year warranty inspection.
	Orchard Run Subdivision - Unit 2 (Backbone Facilities funded by Touchstone)			3	A		04/15/19	07/23/19	\$1,877,000	Cass/Arrieta H7	100%	06/25/24	Staff started 1 year warranty inspection.
	Orchard Run Subdivision - Unit 3 (Backbone Facilities funded by Touchstone)			120	A		04/15/19	07/23/19	\$1,717,785	Cass/Arrieta	100%	06/26/24	Staff started 1 year warranty inspection.
27	Free-Thomas Line Extension	JN	20450	4	G	Penny Engineering	12/24/14	12/24/14	\$69,837				No activity since letter informing Owner that plan approval expired; requested project update. Owner continuing to process plans through County which is delaying water design. No VCMWD Activity since February 2018.
30	Deer Springs Towne Center (Planning)	WG		2	G	BWE, Inc. (formerly Burkett & Wong Engineering)							Staff previously met with County planner in charge of other adjacent development to explore options for wastewater service that can be applicable here as well. There may be opportunity for joint effort with other developers for a communal system, to be further explored with individual developers. No VCMWD Activity since October 2019.
35	Welk Garden Villas	JN		148	G	Hale	06/19/06	07/26/10	\$458,800	Ratzlaff	90%		In October 2022, Staff met with representative from Marriot, the new Owner of Welk Resort. They indicated a contractor is in process of being selected to perform the remaining punch list items. No VCMWD Activity since October '22.
39	Rimrock Phase III	FC	TM 4744	56	D	UES	04/21/25			CRC			Cost estimate was approved July 3rd and final plans were signed July 7th. Developer is now awaiting final approval from County of San Diego.
40	Circle P	JN	TM 5468	11	G	CTE, Inc.	08/07/17						No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. No VCMWD Activity since August 2017.
44	Sea Bright Line Ext.	WG	TM 5814	9	G	Sea Bright	01/22/13	06/02/17	\$639,000				No activity since Board issued Concept Approval for the project in August 2017. Staff prepared and submitted District Facility Agreement (DFA) to Developer for signature. Plan review pending receipt of plans and signed DFA. No VCMWD Activity since August 2017.
46	Beck Subdivision	WG	TM 5060	16	G	Sea Bright	06/01/09	10/10/18	\$237,215				Staff began working with developer to quitclaim existing VCMWD easements.

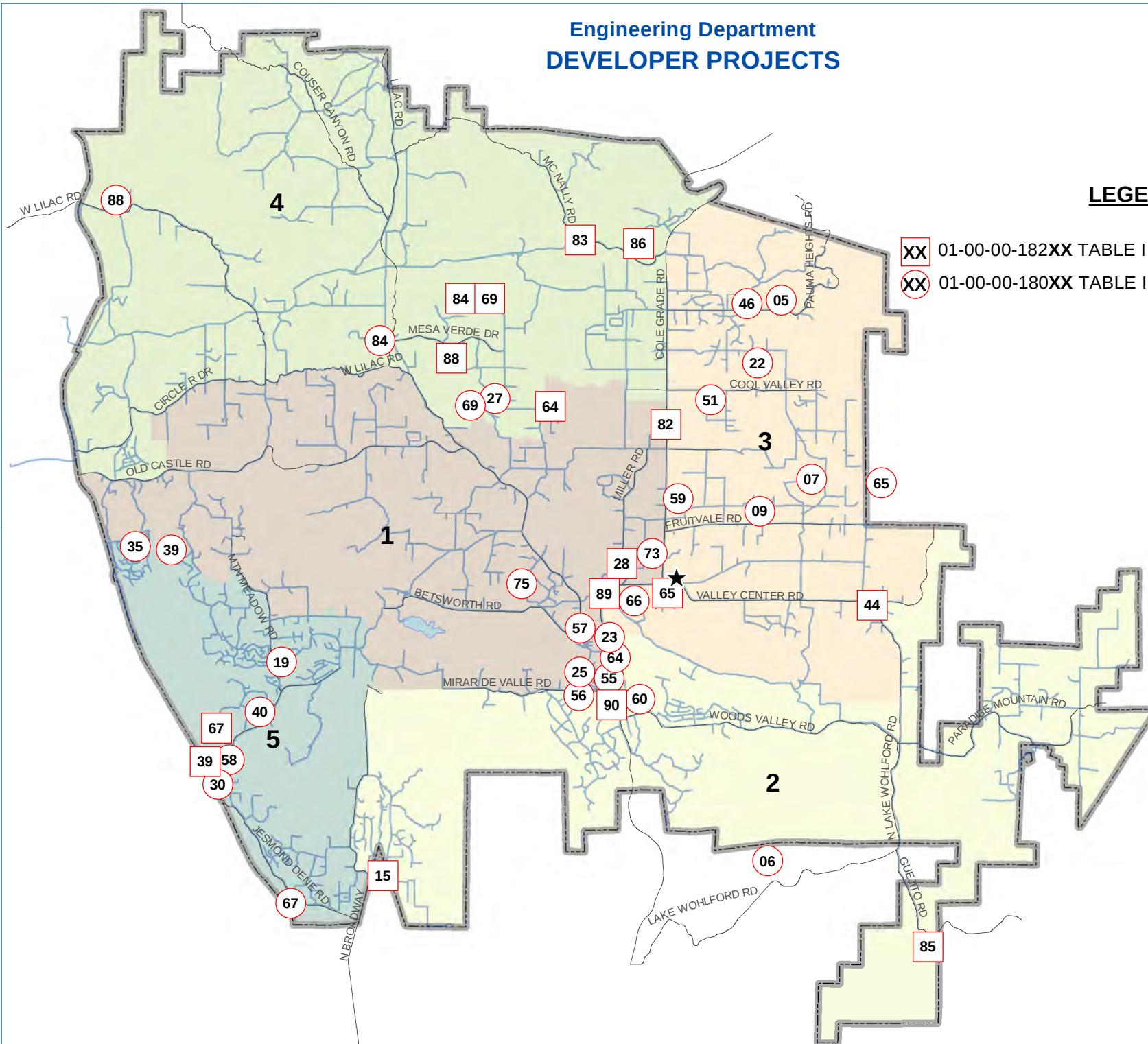
ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY

Job # 01-00-00- 180xx	PROJECT NAME	Proj. Mgr.	Map No.	Lots/ Units	Phase	PLANNING	Planning		CONSTRUCTION				July 2025 Comments
						Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
55	Park Circle Shea Homes (Neighborhood A)	JN	Portion TM 5603 Unit 5	88	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	11/18/19		Cass/Arrieta	100%	02/28/25	Project is in 1 year warranty period until February of 2026.
56	Orchard Run KB Home Coastal (Units 1 & 2)	JN		105	A	Dexter Wilson Engineering & Touchstone Engineering Staff	04/17/19	07/23/19	\$1,717,785	H7 Contracting and Engineering	100%	06/24/24	Staff started 1 year warranty inspection.
57	Orchard Run Unit 3 Affordable Home Unit	JN	TM 5087-3	52	B	Touchstone	04/17/19	07/23/19	Included in OR Unit 3	Cass/Arieta	55%		Contractor returned to site to work towards completing water and sewer improvements, repair damaged sewer laterals and prepare for sewer testing.
58	Mountain Meadow Village Center	WG		1	F	PLSA							Developer continues to review District's response to their reimbursement agreement ideas. No VCMWD Activity since April 2024.
59	Pauma Vista Winery Water Line Extension	JN		1	D	Rancho Coastal Surveying Engineering Inc.	01/07/22	11/16/22	\$255,000	Pending			Project remains inactive since plans were signed on November 16, 2022. No VCMWD Activity since November 2022.
64	Park Circle Beazer Homes (Unit 4)	JN	TM 5603-2	79	B	Dexter Wilson Engineering & Touchstone Engineering Staff	04/15/19	09/27/21		H7 Engineering and Contracting	100%	02/28/25	Project in 1-year warranty period until February of 2026.
65	Rincon Tribe Emergency Water Service	WG			G	JR Filanc							Staff is providing assistance and coordination to Rincon Band of Luiseno Indians regarding their evaluation of obtaining a connection location for an emergency source of water supply. Study is being conducted by JR Filanc utilizing San Diego State Engineering Department. No Activity since initial discussion with SDSU Students in October 2021.
66	Village Station	WG		200	G	Wynn Engineering	Pending						Previously requested updated preliminary design report (PDR) for all of VCV North Village property. Owner has not made efforts to have the reports completed nor to move forward with project planning. No further staff activity is anticipated until receipt of the PDR.
67	Ivy Dell RV Park Water Line Extension	JN		1	E	Excell Engineering Robert Dentino	Pending						Final mylars have been awaiting County approval since April. Once approved they will be returned to VCMWD for final signature. Once mylars are signed, developer can move forward with scheduling a pre-construction meeting. No Activity since June 2023.
69	Manzanita Crest Waterline Extension	JN	PM 19064		F	SMS Consulting	Pending						Developer's engineer submitted plans for review. Staff processed and returned first plan check comments back in June of 2022. No VCMWD Activity since June 2022.

**ENGINEERING DEPARTMENT
TABLE II - DEVELOPER FUNDED PROJECTS SUMMARY**

Job # 01-00-00- 180xx	PROJECT NAME		Proj. Mgr.	Map No.	Lots/ Units	P h a s e	PLANNING	Planning		CONSTRUCTION				July 2025 Comments
							Engineer	Concept Approval	Plan Approval (1)	Estimated Cost	Contractor	% Complete	Final Acceptance	
73	North Ranch Estates (Weston Residential Property)		WG		515	F	Dexter Wilson Engineering (Water and Sewer Planning) Rick Engineering (Civil Design)	Pending						Staff previously met with the Project Owner and their engineers to discuss the water and sewer requirements for the project, including funding requirements for the Woods Valley Ranch WRF Phase 3 capacity expansion, seasonal storage facilities and irrigation of the recycled water generated by the development. Dexter Wilson Engineering submitted water planning study and is preparing sewer planning study for submittal. Staff evaluating requirements for incremental capacity transfer to Park Circle.
78	Native Oaks Plaza (SPEDC)		JN			D	Alidade Engineering - Larry Dutton	N/A	06/12/25	\$94,408	WE Oneil	5%		Staff continued to review and approve material submittals. Contractor prepared to abandon existing meter service laterals on Valley Center road.
84	Anderson Line Extension (Munster Platz)		JN	TPM 20460	5	G	Wynn Engineering	05/16/16						District sent request to new owner for \$5,000 deposit and project account agreement in June. No VCMWD activity since June 2023.
88	Marquart Ranch Line Ext.		JN	TM 5410	9	G	MLB Engineering (Michael Benesh)	05/04/09	09/19/17	\$293,751				No activity since plans approved September 7, 2017.
	PROJECT SUMMARY					# of Projects	Lots or Units	Total Cost						
A	Warranty Period					1	3	\$185,000						
B	Under Construction					7	472	\$3,418,507						
C	Pending Construction					0	0	\$0						
D	Design Phase					3	57	\$349,408						
E	Concept Approval (Pending Design)					1	1	\$0						
	Total in Process					12	533	\$3,952,915						
F	In Planning - Active					4	516	\$0						
G	In Planning - Inactive					13	429	\$2,462,218						
	Total Planning					17	945	\$2,462,218						
	Total Projects					29	1,478	\$6,415,133						
(DFA) = District Facilities Agreement														
(P) = District Participation in Project														
(R) = Reimbursement Agreement														
(1) Red Text indicates that Concept or Plan Approval has expired.														

XX 01-00-00-182XX TABLE I - SPECIAL PROJECTS
XX 01-00-00-180XX TABLE II - DEVELOPER PROJECTS



E. CAPITAL IMPROVEMENT PROJECTS:

See **Table III** and Location Map for general status of all **Capital Improvement Projects**.

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Contractor / Consultant	2025		Project Manager	July 2025 Comments
					Jun	July		
Pipelines & PRV Projects								
51020	Upsizing / Unspecified Pipeline Replacement	23-24	\$80,000	N/A	0%	0%	Wally Grabbe	Authorization with FY 2023-24 Annual Budget - \$250,000. Staff previously utilized \$120,000 to fund the Wohlford Estates participation cost and \$50,000 for the Cerro De Pauma Repair, leaving \$80,000 available for other projects.
51500	Pipeline Condition Assessment	22-23	\$150,000	Pending	10%	10%	Wally Grabbe	Staff continued preparation of leak history data for in house condition assessment.
51150	North Broadway Pipeline Relocation (Design/Bid Phase)	21-22	\$100,000	In-House (Design) TSAC - Surveying	75%	75%	Fernando Carrillo	Staff working on acquiring easements from the school district and neighbors. Staff working on quit claim documents.
18080	NC ESP Alternative Delivery Project Planning, Design and Funding Agreement (Construction Phase)	17-18	\$11,325,000	Orion Construction	82%	82%	Jeson Nikrasch	Contractor started pipe fabrication for discharge piping at San Gabriel PS and started work on electrical wiring at Flow Control Facilities.
51200	NC ESP 14-inch Pipeline Relocation (Construction Phase)	21-22	\$725,000	Orion Construction	99%	99%	Jeson Nikrasch	Project close out pending completion of Schedule A.
51690	Cole Grade Road Pipeline Replacement Design Phase	16-17	\$610,000	In-House	97%	97%	Fernando Carrillo	Staff continue to complete the design for phase 1 pipeline project

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Contractor / Consultant	2025		Project Manager	July 2025 Comments
					Jun	July		
Pipelines & PRV Projects, continued								
51420	Old Castle Road Pipeline Replacement - Phase 2 Design Only	21-22	\$100,000	In-House	90%	90%	Fernando Carrillo	Phasing plan has been drawn up and reviewed by staff. Construction schedule is pending approval of budget amendment once the SRF Loan and EPA Grant approval is received and Interim Construction loan obtained.
51120	2020 DWSRF Loan Application (Reimbursement Phase)	18-19	\$150,000	In-House	99%	99%	Wally Grabbe	Disbursement No. 8 was received in early June. SWRCB is processing an extension of the loan completion date to allow submittal of the final disbursement request. Once the extension is received the final disbursement request can be submitted.
51121	2023 DWSRF Loan Application (Submission)	20-21	\$75,000	Birdseye Planning Group	35%	35%	Wally Grabbe	Staff has responded to all SWRCB review questions including comments on the Installment Sale Agreement. Final documents for Loan approval are anticipated to be received in September.
51910	Gordon Hill Upper Pipeline Relocation Project (Design, Bid Phase)	21-22	\$30,000	In-House	95%	95%	Fernando Carrillo	Staff continues to finalize the design plans, Staff is finalizing easements and encroachments
51840	Rodriguez Road Pipeline Replacement (Planning Phase)	23-24	\$50,000	In-House	20%	20%	Wally Grabbe	Given the current challenges with SDG&E and SDCWA right of ways, staff re-prioritized the grant funding assigned to this project to Old Castle. Meanwhile, staff will pursue other means to accomplish the project. No Activity on this project is anticipated until 2026.
51418	Alps Way Pipeline Replacement (Construction Phase)	23-24	\$420,000	Shaw Equipment Rentals, Inc.	100%	100%	Jeson Nikrasch	Project is complete. 1-year Warranty Period ends October 16, 2025.

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2025		Project Manager	July 2025 Comments
					Jun	July		
Reservoir Projects								
51303	Ridge Ranch Interim Reservoir (Design Phase)	19-20	\$90,000	In-House Design	20%	20%	Wally Grabbe	Preparation of the pre-design report scheduled for Sept/Oct 2025 time frame.
51404	Reidy Canyon No. 1 & West Bear Ridge Reservoirs - Paint and Recoat (Design Phase)			AIS			Jeson Nikrasch	Staff provided contract documents to legal council for review.
51405	McNally & Mizpah Reservoir - Paint and Recoat (Construction Phase)	23-24	\$2,250,000	Capital Industrial Coatings	100%	100%	Jeson Nikrasch	Project Final Acceptance issued January 9th, 2025. 1-year Warranty Period ends January, 2026.
Data Management Systems								
51730	SCADA/HMI Migration - Water System Phase 1 (Implementation Phase)	21-22	\$310,000	In-House	20%	20%	Wally Grabbe	Engineering, Operations, and IT staff continue to work together with consultant in reviewing PLC Programming developed by the system integrator for the NCESP project and HMI Screens developed by VCMWD System Integrator (Enterprise Automation).
51770	Document Management System	22-23	\$65,000	Pending	0%	0%	Wally Grabbe	Recommendation for software vender delayed pending further evaluation of construction management software and other department document requirements. Evaluations are on-going, software recommendation delayed.
Facilities Projects								
51590	Water Age Analysis	22-23	\$100,000	Mission Consulting Services (Jen Mael)	10%	10%	Wally Grabbe	Collecting and organizing water meter usage data zone by zone for use in the evaluation. Evaluating and updating the computer model to evaluate reservoir low flow conditions. Purchased and installed new water, sewer and asset modeling software. Started conversion of the water system model to the new software.

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2025		Project Manager	July 2025 Comments
					Jun	July		
Lower Moosa Canyon Water Reclamation Facility Projects								
53030	Moosa Wastewater O&M Manual Development	17-18	\$60,000	In-House	60%	60%	Fernando Carrillo	Staff is working with Wastewater Operator with a rough Draft.
53290	Meadows Lift Station Motor Control Upgrade	21-22	\$312,500	Richard Brady & Associates (\$148,673)	35%	35%	Fernando Carrillo	Staff received 95% plans and specs. Staff is reviewing
53200	Moosa Priority Project - Design	24-25	\$825,000	Richard Brady & Associates (\$600,291)	35%	35%	Fernando Carrillo	Staff received 95% plans and specs. Staff is reviewing
53320	Moosa Clarifier No. 1 Upgrades - Construction	21-22	\$250,000	Jennette Company, Inc.	100%	100%	Fernando Carrillo	
53330	Moosa Clarifier No. 2 Upgrades	23-24	\$600,000	In-House Design Jennette Company, Inc.	25%	25%	Fernando Carrillo	Project is complete
53550	Moosa Minor Upgrades	23-24	\$150,000		67%	67%	Fernando Carrillo	Chlorine Contact tank work is complete

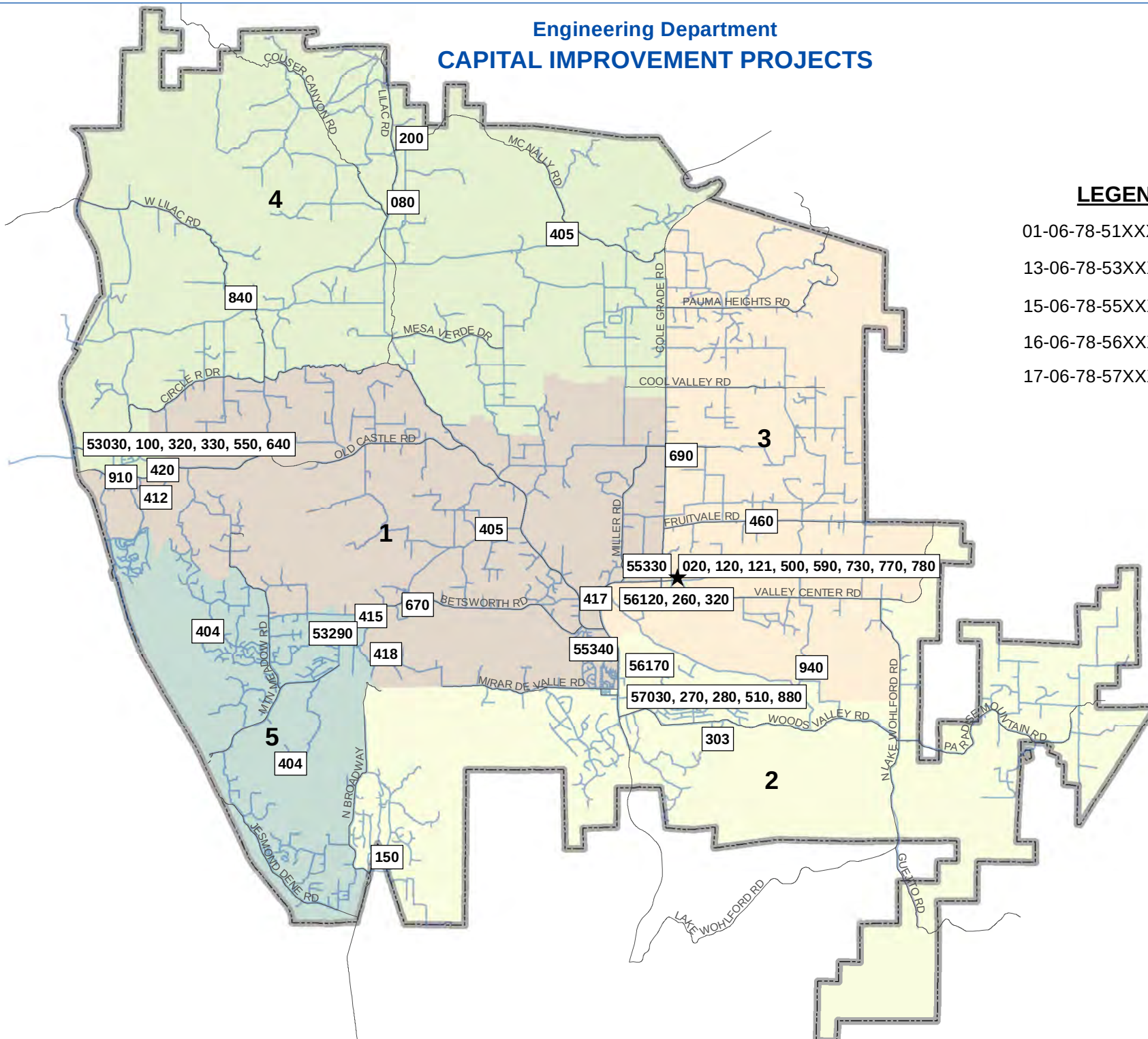
ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Author-ized	Total Budget	Contractor / Consultant	2025		Project Manager	July 2025 Comments
					Jun	July		
Woods Valley Ranch Water Reclamation Facility Expansion Projects								
56120	Woods Valley Ranch Wastewater Expansion Project Property Acquisitions	98-99	\$250,000	In-House	80%	80%	Wally Grabbe	North Village Lift Station site acquisition is pending resolution of Indian Creek Road ROW and County approval of VCVP Village Station site plan. No progress has been made by developer on the site plan approval process. Lift Station Site may move to a site north of Valley Center Road within the Indian Creek Development pending review of sewer study being prepared by Dexter Wilson Engineering.
56170	Woods Valley Golf Course Seasonal Storage	16-17	\$450,000	In-House	80%	80%	Fernando Carrillo	Staff continuing to work with San Pasqual Economic Development Corporation to develop additional seasonal storage facilities on the golf course. No Activity in July.
56260	Grinder Pump Flow Meter Installation	21-22	\$72,000	In-House	80%	80%	Fernando Carrillo	Staff is developing an RFQ for installation of the flow meters at various commercial properties that are connected to the South Village Low Pressure sewer collection system. No Activity in July.
56320	North Village Lift Station Design	16-17	\$290,000	Kennedy/Jenks (Preliminary Design)	10%	10%	Fernando Carrillo	Preliminary design complete. Lift Station site requirements identified. Site acquisition pending county approval of Village Station (VCVP) development plans. No Activity in July.

ENGINEERING DEPARTMENT
TABLE III - CAPITAL FUNDED PROJECTS SUMMARY

Acct. No.	Project Name	F.Y. Authorized	Total Budget	Contractor / Consultant	2025		Project Manager	July 2025 Comments
					Jun	July		
Woods Valley Ranch Water Reclamation Facility Projects								
57030	WVR Wastewater O&M Manual Development	17-18	\$90,000	In-House	6%	6%	Fernando Carrillo	Engineering staff producing drawings and attachments for O&M Manual. Anticipated completion is March 2026.
57270	Aeration Piping Evaluation	22-233-24	\$25,000		0%	0%	Fernando Carrillo	Staff will evaluate pipe in Jan 2026
27280	Rapid Thickener	23-24	\$750,000		0%	0%	Fernando Carrillo	Staff is still evaluating the results and will ask another manufacturer for a pilot test of their equipment
57510	WVR WRF HMI Upgrade	21-22	\$25,000	Interface Automation	5%	5%	Fernando Carrillo	WVR WRF HMI Upgrade is scheduled to start after the Water SCADA HMI Conversion Project is completed. Project is scheduled to start Fall 2025.
57880	Woods Valley Ranch WRF Waste Discharge Permit Requirements Salt Nutrient Management Plan (SNMP)	15-16	\$90,000	In-House	5%	5%	Wally Grabbe	Scheduled start delayed to September '25.

01-06-78-51XXX(**XXX**)
13-06-78-53XXX(**53XXX**)
15-06-78-55XXX(**55XXX**)
16-06-78-56XXX(**56XXX**)
17-06-78-57XXX(**57XXX**)



F. MAPPING:

General Activity: In the month of July staff received mapping update requests for a total of 64, 34 were completed. In addition, staff digitized 16 VCMWD easements. From a total of 3,017 easements, 1,165 have been added to the District's geodatabase, 1,852 are pending. Staff also assisted with the Old Castle Phase 2 Project drawings and the Orchard Run Lift Station Hazmat plan.

MAPS AND RECORDS UPDATE STATUS TABLE					
July	Capital Improvement Projects ⁽¹⁾	Developer Projects ⁽²⁾	Encroachment Permits ⁽³⁾	Special Projects ⁽⁴⁾	Facility Mapping ⁽⁵⁾
Beginning Log	2	0	0	57	28
Plus New	0	0	0	0	36
Less Completed	0	0	0	0	(34)
Ending Log	2	0	0	57	30

Maps and Records Updates: Maps and records consist of preparing record drawings (as-builts) and valve detail drawings and updating the District base map, GIS facility map, and database. Maps and records are continually being updated to accurately reflect completed projects, non-District improvements (encroachments), and current field conditions. The following table summarizes the status of the record map updates.

Maps and Records Update Status Table Footnotes:

- 1) Capital Improvement Projects – This column represents AutoCAD record drawing status of recently constructed Capital Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 2) Developer Projects – This column represents AutoCAD record drawing status of recently constructed Developer Improvement Projects. Each project may generate or affect one or more record drawings. Each project is counted as one regardless of the number of improvement sheets.
- 3) Encroachment Permits – This column represents changes made to existing AutoCAD record drawings to reflect an encroachment that has been generated through the permit process.
- 4) Special Projects – This column represents AutoCAD record drawing status of recently constructed Special Projects such as the installation of new fire hydrants or service laterals.
- 5) Facility Mapping – This column represents individual minor mapping update requests from field or office staff.

G. FUNDING REQUESTS:

Drinking Water State Revolving Fund Loan (DWSRF) Application – 2020 Pipeline Replacement Project. This DWSRF Loan provides funding for Four pipeline replacement projects, Gordon Hill, Oat Hill, Lilac Road, and Alps Way. Loan approval in the amount of \$8.5M was received in March '22. Staff has submitted **eight** disbursement requests for construction funding, the most recent being **Disbursement No. 8 (\$168K)** submitted in **November 2024**, for expenses through August 30, 2024. The **eight** funding requests submitted to date total **\$8.252M**. To date, the SWRCB has disbursed **\$7.842M** in loan proceeds, the most recent being received on **November 1, 2024**. On average, it takes **136** days from disbursement submittal to receipt of the SRF loan proceeds. **An extension on the completion date of the SRF Loan is being processed that will allow additional time to submit the final disbursement request.**

EPA Community Grant. In April '23, VCMWD was awarded a \$3.06M Community Grant for the Lilac Road Pipeline Replacement Project. Because the Lilac Road project was already under construction, the EPA approved a “Technical Correction” to shift the grant funding from the Lilac Road Pipeline Replacement Project to the Rodriguez Road Pipeline Replacement Project.

In April '24, VCMWD was awarded a \$715K Community Grant for the Old Castle Road Pipeline Replacement Project. **A “Technical Correction” was approved to shift the \$3.06M grant funding from the Rodriguez Road Pipeline Replacement Project to the Old Castle Road Pipeline Replacement Project for a combined total of \$3,775M.**

EPA staff is completing their final review of the application and NEPA certifications needed for final approval of the application

Drinking Water State Revolving Fund Loan (DWSRF) Application – 2023 Water Facility Replacement Project. Staff prepared and submitted in November '23 a \$9.3M application (\$12.36M total, less the \$3.06M in grant funding) to the SWRCB for funding the following three projects: a) Old Castle Road Pipeline Replacement, b) Broadway South Pipeline Replacement, and c) Rodriguez Road Pipeline Replacement. Due to anticipated cash flow requirements during construction, staff reduced the loan request to a \$5.525M application to include only the Old Castle project in combination with the \$3.775M for a total project cost of \$9.3M. The application was completed in December, and the SWRCB staff is reviewing the submitted documents for issuance of the loan approval. **The project is included in the FY 25-26 DWSRF Intended Use Plan for approval by the SWRCB in August.**

Drinking Water State Revolving Fund Loan (DWSRF) Application – North Broadway Pipeline Relocation Project. In December '24 Staff prepared and submitted a \$4.2M application for the North Broadway Pipeline Relocation Project. This was one of the projects eliminated from the 2023 Water Facility Replacement Project for cash flow purposes. **The project is included in the FY 25-26 DWSRF Intended Use Plan for approval by the SWRCB in August.**

H. SEMINARS/MEETINGS:

7/15 – 7/17/2025 – J. Crepsio, M. Martinez and M. Wick attended the ESRI User Conference in San Diego.

IV. FINANCE DEPARTMENT:

A. COMPARISON OF STATISTICS:

	<u>JULY</u> <u>2025</u>	<u>FY to Date</u> <u>2025-26</u>	<u>FY to Date</u> <u>2024-25</u>
<u>BILLS MAILED:</u>	10,564	10,564	10,478
<i>Actions for Non-Payment:</i>			
Notices Mailed	1,303	1,303	1,287
48 Hr. Phone Calls	536	536	459
Meters Flow Restricted	2	30	28
Accounts Liened	2	2	38
Lien Notices Mailed	4	4	90
Accounts Transferred	35	35	50

50

<u>CUSTOMER COUNTS:</u>	<u>JULY</u>	<u>JULY</u>	<u>JULY</u>
Active Water Accounts:	<u>2025</u>	<u>2024</u>	<u>2023</u>
Certified Ag - PSAWR	627	631	633
M & I	9,191	9,174	9,114
Fire Meters	<u>2,040</u>	<u>2,011</u>	<u>1,940</u>
<i>Total Active Accounts</i>	<u>11,858</u>	<u>11,816</u>	<u>11,687</u>
Inactive Water Accounts:			
PSAWR	52	50	46
M & I	720	711	712
Fire Meters	<u>159</u>	<u>14</u>	<u>142</u>
<i>Total Inactive Accounts</i>	<u>931</u>	<u>905</u>	<u>900</u>
Total Water Accounts	<u><u>12,789</u></u>	<u><u>12,721</u></u>	<u><u>12,587</u></u>
Active Wastewater Accounts			
Moosa	2,475	2,473	2,497
Woods Valley	<u>984.0</u>	<u>971.0</u>	<u>923.0</u>
Total Wastewater Accounts	<u><u>3,459.0</u></u>	<u><u>3,449.0</u></u>	<u><u>3,420.0</u></u>

	<u>Acre-Feet</u>	<u>Value</u>
Interim MWD Agricultural Program:		
JULY 1994 through DEC 2012	<u><u>513,882.8</u></u>	\$63,681,802
MWD RTS Estimated Savings:		
JAN 2003 through DEC 2012		\$17,884,325
SDCWA PSAWR:		
JULY 1998 through JUNE 2025	<u><u>501,594.3</u></u>	37,659,664
SDCWA Emergency Storage Est. Savings:		
JAN 2003 through JUNE 2025		37,642,002
SDCWA Supply Reliability Est. Savings:		
JAN 2016 through JUNE 2025		\$ 6,635,729
TOTAL MWD & SDCWA DISCOUNTS:		<u><u>\$163,503,522</u></u>

B. MEETINGS:

No meetings attended in July 2025.

V. INFORMATION TECHNOLOGY DEPARTMENT:

A. CAPITAL IMPROVEMENT PROJECTS –

SCADA HMI Improvements – Replacement of the HMI system for the water system is currently in progress of being initially deployed to North County Emergency Storage Project (NCESP) sites and then expanded to other sites in the future. HMI software upgrade is also being planned for Woods Valley WTP. Staff is developing updated SCADA standards and templates in conjunction with the contractor.

SCADA Infrastructure Upgrades – This project will replace the SCADA virtual host servers with new hardware, storage, and operating systems. Firewalls and security appliances will also be replaced with up-to-date hardware. The project is currently in planning stage.

Asset Management System – Cityworks development and deployment is continuing, which includes fleet maintenance, equipment/tools, storeroom modules, and integration with GIS and ERP systems. Various reports and dashboards for water operations are being developed and improved.

Boardroom Technology Upgrade – The existing video technology in the board room is being replaced with a new high definition media system. Wiring upgrades are in progress. The new system will allow presenting to multiple displays simultaneously and include high definition video streaming capability.

Office Productivity Software – This project will upgrade all District computers to a new Microsoft Office productivity software. Staff is currently evaluating whether to continue with perpetual license version, or go with a subscription-based licensing model.

B. GENERAL ACTIVITY –

SCADA Upgrades – Continuous rolling upgrades are being done to replace older devices such as radios, cameras, network switches, and Uninterruptible Power Supply (UPS) units with newer models, which are faster and more reliable. This is an ongoing, continuous product lifecycle refresh process.

Geographic Information Systems (GIS) Upgrades – GIS staff has deployed web maps and user portals within the software, and GIS databases and maps have been integrated with the Cityworks Asset Management System. The system is being continuously enhanced and actively used by District personnel.

Video Surveillance System Upgrades – Staff is continuing to enhance the system by upgrading cameras with new AI-capable models and performing software upgrades to existing systems.

Analog Phone Circuit Migration – Due to AT&T planning to phase out analog phone lines in the area in the next few years, initial planning is being done to move all District analog telephone circuits to digital by using a gateway device that connects to the District's phone system. All remaining analog circuits will be switched to digital by the end of FY 2025/26.

C. SYSTEM STATUS –

All systems operated normally in July 2025.

D. MEETINGS –

No meetings attended in July 2025.

**INFORMATION TECHNOLOGY DEPARTMENT
CAPITAL FUNDED PROJECTS SUMMARY**

Project No.	Name	F.Y. Auth- orized	Total Budget	Contracts			Comments	Project Manager/ Coordinator
				Contractor / Consultant	% Complete			
					2025 Jun	2025 July		
51040	Boardroom Technology Upgrade	16-17	\$ 32,135	In-house	99%	99%	Project will upgrade the Audio/Video presentation technology in the Boardroom. Video live streaming system was installed with upgraded cameras. New monitors were installed on the dais. Components have been acquired for the video presentation system upgrade, which is in progress.	Ando Pilve
51480	Asset Management System	18-19	\$ 88,704	In-house, external consultant	98%	98%	Cityworks Asset Management System's implementation is in progress. Deployment is completed with DigAlert, work order modules, and GraniteNet sewer inspection system. Fleet and storeroom modules are in development. Backflow module development is deferred depending on future software update.	Ando Pilve
51720	Office Productivity Software	25-26	\$ 33,000	In-house	n/a	0%	This project will purchase and deploy new licenses of up-to-date version of Microsoft Office productivity software for all employees.	Ando Pilve
51240	SCADA Infrastructure Upgrades	25-26	\$ 65,000	In-house	n/a	0%	This project will replace the servers with new server hardware, new data storage, and with up-to-date operating systems. The firewalls and security appliances at these locations will be replaced with up-to-date hardware running the latest security software suites and have increased performance.	Ando Pilve

VI. GENERAL ADMINISTRATION PROJECTS AND PROGRAMS:

A. General Administration Meetings and Activities for Month of JULY 2025 –

- 7/01/25 – SDCWA-MWD Delegates Meeting(GA);
VCMWD CII Classification Implementation Meeting (AN);
- 7/02/25 – Lake Wohlford Resort Annexation Coordination Call (GA);
- 7/03/25 – LMCWRF (Moosa) CIP Model Demonstration (GA & AN);
- 7/07/25 – VCMWD Regular Board Meeting (GA & AN);
- 7/08/25 – VCMWD Agenda Meeting (GA & AN);
SD County Farm Bureau Water Committee Meeting (GA);
- 7/09/25 – Old Castle/North Broadway P/L Projects Status Meeting (GA & AN);
SDCWA Legislative Liaison Meeting (AN);
ACWA Legislative Committee Region 10 Prep Meeting (AN);
- 7/14/25 – Water CIP Model Demonstration (GA & AN);
- 7/15/25 – SDCWA General Manager’s Meeting (GA);
North County Water Agencies Regulatory Compliance Meeting (AN);
- 7/16/25 – Regional Cooperation Federal Lobbyist Kickoff Meeting (GA);
SDCWA Water Agency Emergency Collaborative (WAEC) (AN);
CalOES San Diego County Regional Fuel Planning Meeting (AN);
- 7/17/25 – Regional Cooperation State Lobbyist Kickoff Meeting (GA);
Native Oaks GC Reclaimed Water Agreement Meeting (GA);
Department of Water Resources (DWR) Water Loss & Leak Detection Webinar (AN);
- 7/18/25 – North County General Manager’s Meeting (GA);
- 7/21/25 – VCMWD Regular Board Meeting (GA & AN);
- 7/22/25 – VCMWD Agenda Meeting (GA & AN);
SDCWA A&F Committee Pre-Board Brief Meeting (GA);
Water CIP Model Discussion (GA & AN);
VCMWD CII Classification Implementation Meeting (AN);
- 7/23/25 – SDCWA North County Caucus Meeting (GA);
SDG&E Critical Facilities & Infrastructure PSPS Preparedness (AN);
- 7/24/25 – SDCWA Regular Board Meeting (GA);
SDCWA Water Pros Campaign Photoshoot with VCMWD Staff (AN);
- 7/29/25 – Regional Cooperation Coordination Committee Meeting (GA);
VCMWD All- Hands Staff Meeting(GA & AN);
- 7/30/25 – Corporate Offices Reorganization Meeting (GA & AN);

7/31/25 – VCMWD CityWorks Staff Training/Implementation (AN);
SDCWA Urban Water Management Plan Coordination Meeting (AN);

**Key: GA – Gary Arant; AN – Alisa Nichols*

B. Personnel –

1) Regular Full-Time Employees, as of July 31, 2025:

<u>Funds</u>	<u>Budgeted</u>	<u>Employed</u>
Water	66	65
Wastewater	<u>7</u>	<u>7</u>
Total	73	72

2) Pending Retirements –

- a) Gary Arant – December 26, 2025
- b) Wally Grabbe – February 25, 2026

Compiled By:



Coral L. Williams, Acting Board Secretary

Submitted By:



Gary T. Arant, General Manager